

Memorandum



Date: May 7, 2024

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava *Daniella Levine Cava*
Mayor

Agenda Item No. 8(K)(2)

Resolution No. R-385-24

Subject: Resolution Authorizing Renewal and Extension of Time for Community Development Block Grant (CDBG) contract with Assistance to the Elderly, Inc.

Executive Summary

The purpose of this item is to seek approval by the Board of County Commissioners (Board) of a renewal and third contract extension for Assistance to the Elderly, Inc. Assistance to the Elderly, Inc. operates an Assisted Living Facility (ALF) in the City of Miami (5617 NW 7th Street, Miami, FL 33126). Approval of this item will allow them to rehabilitate and expand their existing dining facility, which will provide low-cost meals for seniors of neighboring communities, in addition to providing improved dining services for the ALF residents. The contract has previously been extended due to construction delays due to COVID-19 and permitting issues with the City of Miami.

Recommendation

It is recommended that the Board authorize the County Mayor or the County Mayor's designee to:

- Execute, pursuant to Resolution No. R-232-14, a renewal and third contract extension with Assistance to the Elderly, Inc. to complete a Community Development Block Grant (CDBG) funded project, in order to extend the expiration date to September 30, 2024, with an option, at the discretion of the County Mayor or County Mayor's designee, to grant one additional one-year extension of such contract until September 30, 2025; and
- Authorize the County Mayor or County Mayor's designee to execute other agreements necessary to accomplish the purposes set forth herein and to exercise the provisions contained in the contract.

Scope

This item seeks a third extension of a CDBG contract between the County and Assistance to the Elderly, Inc. Assistance to the Elderly, Inc. is located at 5617 NW 7th Street, Miami, FL 33126, in Commission District 6, represented by Commissioner Kevin Marino Cabrera. This agenda item has a countywide impact.

Delegation of Authority

This item requests a delegation of authority to authorize the County Mayor or County Mayor's designee to: (1) execute a renewal and third contract extension with Assistance to the Elderly, Inc. in order to extend the expiration date to September 30, 2024, with an option, at the discretion of the County Mayor or County Mayor's designee, to grant one additional one-year extension of such contract until September 30, 2025; and (2) execute other agreements necessary to accomplish the purposes set forth herein and to exercise the provisions contained in the contract.

Fiscal Impact/Funding Source

The extension of time for the contract with Assistance to the Elderly, Inc. will not have any negative impact on the County's General Fund.

Track Record/Monitor

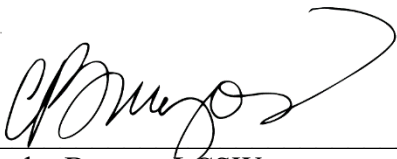
Alex R. Ballina, Director of Public Housing and Community Development (PHCD) Department will monitor all CDBG activities. PHCD will continue to monitor this project to ensure compliance with Federal, State, and County guidelines and policies.

Background

The Assistance to the Elderly, Inc. project was initially funded through Resolution No. 814-18 in an amount not to exceed \$255,000.00 from FY 2018 CDBG Public Facilities and Capital Improvement funds to renovate its senior dining facility. The initial contract expired on September 30, 2020. Worker shortage due to COVID-19 caused delays in starting construction during the initial contract period.

After the expiration of the initial contract, Assistance to the Elderly, Inc. requested and was granted two (2) additional extensions. The second extension expired on September 30, 2023. New flooring, electrical, and lighting upgrades were made and a total of \$148,188.00 in CDBG funds was reimbursed until the expiration of the second extension. Although construction has been ongoing, the second extension expired prior to completion because the construction plan needed several revisions due to findings by the City of Miami Building Department including a failed fire inspection. As of January 2024, the construction activity is about sixty percent (60%) complete.

On December 18, 2023, PHCD received a request, attached hereto as Attachment 1, from Assistance to the Elderly, Inc. for a third extension due to project delays caused by building permit issues with the City of Miami. After two extensions have been granted, Resolution No. 232-14 requires that the County Mayor or County Mayor's designee return to the Board with a recommendation regarding whether to grant further extensions or to recapture and reallocate the funding. The project is consistent with the national objectives set by the United States Department of Housing and Urban Development (HUD) of serving low- and moderate-income areas. The dining facility is an essential component of the low- and moderate-income senior housing, so completion of this project is an essential part of the senior housing operation. Therefore, PHCD is recommending that the CDBG contract be extended in order to permit Assistance to the Elderly, Inc. additional time to get final payment and complete this project.

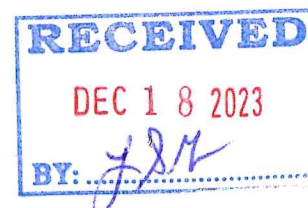


Cathy Burgos, LCSW
Chief Community Services Officer

Attachment

August 14, 2023

Public Housing and Community Development
701 NW 1st Court 16th Floor
Miami, FL 33136



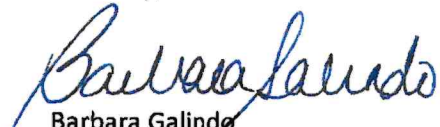
Re: Senior Dining Facility Grant Extension Request

This letter is to request an extension for the CDBG Grant awarded for Senior Dining Facility Renovation FY 2018. As construction proceeded, there were identified corrections that needed to be made. These corrections have caused a delay, due to changes in the drawings to be submitted to the City of Miami and negotiation with change orders.

We are requesting an extension due to the issues mentioned above. Please consider an extension through September 30, 2024.

Any questions please feel free to contact me.

Sincerely,


Barbara Galindo
Administrator



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: May 7, 2024

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(K)(2)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(K)(2)
5-7-24

RESOLUTION NO. R-385-24

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE, PURSUANT TO RESOLUTION NO. R-232-14, TO EXECUTE A RENEWAL AND THIRD CONTRACT EXTENSION WITH ASSISTANCE TO THE ELDERLY, INC. TO COMPLETE A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDED PROJECT, IN ORDER TO EXTEND THE EXPIRATION DATE OF SUCH CONTRACT UNTIL SEPTEMBER 30, 2024, WITH AN OPTION, AT THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE SOLE DISCRETION, TO GRANT ONE ADDITIONAL ONE-YEAR EXTENSION OF SUCH CONTRACT UNTIL SEPTEMBER 30, 2025; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE OTHER AGREEMENTS NECESSARY TO ACCOMPLISH THE PURPOSES SET FORTH HEREIN AND TO EXERCISE THE PROVISIONS SET FORTH IN SUCH CONTRACTS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying County Mayor's memorandum,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board:

Section 1. This Board ratifies and adopts the matters set forth in the accompanying justification memorandum and recital as if fully set forth herein.

Section 2. This Board authorizes the County Mayor or County Mayor's designee, pursuant to Resolution No. R-232-14, to execute a renewal and third contract extension with Assistance to the Elderly, Inc. which is completing a Community Development Block Grant (CDBG) funded project, in order to extend the expiration date of such contract until September 30, 2024, with an option, at the County Mayor or County Mayor's designee sole discretion, to grant one additional one-year extension of such contract until September 30, 2025.

Section 3. This Board further authorizes the County Mayor or County Mayor's designee to execute other agreements necessary to accomplish the purposes of this resolution and to exercise the provisions contained in the contract.

The foregoing resolution was offered by Commissioner **Danielle Cohen Higgins** , who moved its adoption. The motion was seconded by Commissioner **Anthony Rodriguez** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	aye
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	aye
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 7th day of May, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: Basia Pruna
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

mmg

Melissa M. Gallo