

Memorandum



Date: May 21, 2024

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Agenda Item No. 8(P)(2)

Resolution No. R-450-24

Subject: Request for Additional Time and Expenditure Authority to Prequalification Pool for Transportation Services

Summary

The primary goal of this pool is to provide various types of for-hire transportation services for multiple County departments to transport constituents, employees, and visiting dignitaries. Departments utilize the pool to transport kids, elderly, and disability participants attending various County programs, cruise passengers between terminals and garages (via busses and shuttles), staff while facilities are under construction, and other transportation needs such as during national emergency deployments of Fire Rescue's urban search and rescue teams, and County sponsored events and meetings.

This is an open pool and there are no changes to the requirements. It is anticipated that if the pool was resolicited the same vendors would prequalify; hence a five-year extension is being requested. This extension will allow existing prequalified vendors to remain in the pool provided they continue to meet the requirements, while new vendors will be able to access the pool for additional participation, resulting in greater efficiency for both existing vendors and the County due to reduction in administrative work. Continuing with the current pool will allow existing vendors to focus on accessing bid opportunities, as opposed to repeating prequalification documentation under a resolicited pool. Thus, the pool will continue to streamline processes and reduce time to procure these goods and services, saving the County time and money and reducing administrative barriers for our vendors.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve extending *Prequalification Pool No. RTQ-01100, Transportation Services*, for five years with \$7,585,000 in additional expenditure authority for multiple County departments. The extension of this pool is essential to County operations due to the wide range of for-hire transportation services needed countywide. The pool allows for spot market competitions of projects with varying scope, scale, and technical requirements.

Background

The Board approved this pool on April 9, 2019, through Resolution No. R-360-19, for a five-year term in the amount of \$3,165,000. There are three groups within the pool: *Group 1: Limousines, Sedans, and SUVs*, *Group 2: Coach Charter and School Buses*, and *Group 3: Minibuses and Vans (including handicap accessible vehicles)*. The pool was subsequently modified for additional expenditure authority under delegated authority and by the Board through Resolution No. R-414-22. Currently, there are 12 prequalified vendors, of which 10 are local, including one certified Small Business Enterprise (SBE) firm.

Prior to the decision to seek extension of the pool, outreach was conducted to identify potential local vendors via INFORMS and DemandStar. Five additional vendors were identified and have been notified and advised to complete the County's vendor registration process. The vendors will be invited to submit their qualifications for inclusion in the pool. The pool will remain open to allow additional vendors that meet the prequalification criteria to be added.

Scope

The impact of this item is countywide in nature.

Delegated Authority

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established. Any contract award under the prequalification pool exceeding \$5,000,000 is subject to ratification by the Board.

Fiscal Impact/Funding Source

The pool term expires on August 31, 2024, and has a current cumulative allocation of \$5,142,980 for five years and three months. If this request is approved, the pool will have a modified cumulative allocation of \$12,727,980 and will expire on August 31, 2029. The requested increase is based on the departments' anticipated usage throughout the five-year extension period.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Aviation	\$55,000	\$0	\$55,000	General Fund	Sylvia Novela
County Commissioners	\$114,000	\$0	\$114,000	General Fund	Elda Green
Community Action and Human Services	\$825,000	\$700,000	\$1,525,000	General Fund / Federal Funds	Brad Skinner
Cultural Affairs	\$10,200	\$60,000	\$70,200	Proprietary Funds	Regla Lee
Corrections and Rehabilitation	\$0	\$65,000	\$65,000	General Fund	Alessandra Linares
Fire Rescue	\$130,000	\$100,000	\$230,000	Federal Funds / Fire District	Marianela Betancourt
Internal Services	\$50,000	\$0	\$50,000	General Fund	Danny Borges
Juvenile Services	\$55,000	\$55,000	\$110,000	General Fund	Cristina Molina
Parks, Recreation, and Open Spaces	\$1,108,550	\$1,000,000	\$2,108,550	General Fund	Fernando L. Robreño
Police*	\$0	\$5,000	\$5,000	General Fund	Nicholas Santos
PortMiami	\$2,046,550	\$2,500,000	\$4,546,550	Proprietary Funds	Frank Ramirez
Public Housing and Community Development	\$100,000	\$100,000	\$200,000	Federal Funds	Indira Rajkumar-Futch
Transportation and Public Works	\$648,680	\$3,000,000	\$3,648,680	DTPW Operating	Alonzo Joseph
Total	\$5,142,980	\$7,585,000	\$12,727,980		

*The resultant contracts will contain termination for convenience provisions, which can be exercised if the commodities and, or services in this item are affected by the establishment of the constitutional offices.

Track Record/Monitor

Vanessa Stroman of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Prequalified Vendors

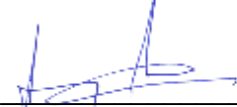
Vendor	Principal Address	Local Address	Principal	Group(s) Prequalified
Academy Bus, LLC	124 Via Florenza Palm Beach Gardens, FL	3595 NW 110 Street Miami, FL	Francis Tedesco	2 and 3
Air B School Bus Transportation, Inc.	7503 NW 7 Street Miami, FL	Same	Henry Beltran	2
American Coach, Inc.	17332 SW 149 Court Miami, FL	Same	Miriam Perez de Camino	2
Florida Trails, Inc. dba Annet Bus Lines	130 Madrid Drive Sebring, FL	None	Brian Annett	2
Franmar Corporation	19301 SW 108 Avenue Miami, FL	Same	Fran Martinelli	2
J.G.T. Transportation, Inc.	520 South Krome Avenue Homestead, FL	Same	Maria Gonzalez	2
Key Transportation Service Corp	199 NW 79 Street Miami, FL	Same	Orlie Jedwab	1 and 3
Phoenix Bus, Inc.	5387 LB McLeod Road Orlando, FL	None	Triska Wagner, Jr.	2
Safeguard America, Inc. dba Americas Transportation	725 SE 9 Court Suite 2D1 Hialeah, FL	Same	Steven Masdeu	2 and 3
Transportation America, Inc.	2766 NW 62 Street Miami, FL	Same	Raymond Gonzalez	1 and 3
Unique Charters, Inc. (SBE)	160 NW 176 Street Suite 200-1 Miami Gardens, FL	Same	Randy Smith	2
USA Caribbean Tours Corp.	657 W 33 Street Hialeah, FL	Same	Rolando Lazo Zuniga	2

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicability of Ordinances and Contract Measures

- The two percent User Access Program applies where permitted by funding source.
- Small Business Enterprise measures will be determined prior to advertising each spot market competition where permitted by funding source. Local Preference will be applied at the time of spot market competition where permitted by funding source.
- The Living Wage Ordinance will apply to future spot market competitions when the value of the resultant contract exceeds \$100,000 per year where permitted by funding source.


Jimmy Morales
Chief Operations Officer

MDC003



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: May 21, 2024

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(2)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(2)
5-21-24

RESOLUTION NO. R-450-24

RESOLUTION APPROVING ADDITIONAL TIME OF FIVE YEARS AND EXPENDITURE AUTHORITY UP TO \$7,585,000.00 FOR A TOTAL MODIFIED POOL AMOUNT OF \$12,727,980.00 FOR PREQUALIFICATION POOL NO. RTQ-01100 FOR TRANSPORTATION SERVICES FOR MULTIPLE COUNTY DEPARTMENTS; PROVIDED THAT ANY CONTRACT AWARD UNDER THE POOL EXCEEDING \$5,000,000.00 IS RATIFIED BY THE BOARD

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional time of five years and expenditure authority up to \$7,585,000.00 for a total modified pool amount of \$12,727,980.00 for Prequalification Pool No. RTQ-01100 for Transportation Services for multiple County departments. Any contract award under the pool exceeding \$5,000,000.00 shall be subject to ratification by the Board. A copy of the pool documents is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner **Eileen Higgins** , who moved its adoption. The motion was seconded by Commissioner **Raquel A. Regalado** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	absent	Sen. René García	aye
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	absent	Eileen Higgins	aye
Kionne L. McGhee	absent	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 21st day of May, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: Basia Pruna
Deputy Clerk

Approved by County Attorney
as to form and legal sufficiency.

mjs

Melanie J. Spencer