

Memorandum



Date: July 2, 2024

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava *Daniella Levine Cava*
Mayor

Agenda Item No. 8(P)(2)

Resolution No. R-596-24

Subject: Request for Additional Time and Expenditure Authority to Prequalification Pool for Lot Clearing Services

Summary

This pool is for the purchase of lot clearing services for properties located within Miami-Dade County. Additional time and expenditure authority under the pool is being requested to allow multiple County departments to continue purchasing lot clearing services, which includes the removal and disposal of debris, plant material, and abandoned equipment. The Department of Regulatory and Economic Resources (RER) is requesting the largest allocation for the extended term for remediation services on private properties deemed to be out of compliance with Chapter 19, which were previously remediated through the Parks, Recreation and Open Spaces Department (PROS). RER also will utilize this pool for the removal of waste and other materials from protected Environmentally Endangered Lands.

This is an open pool and there are no changes to the requirements. It is anticipated that if the pool was resolicited the same vendors would prequalify, hence a five-year extension is being requested. This extension will allow existing prequalified vendors to remain in the pool provided they continue to meet the requirements, while new vendors will be able to access the pool for additional participation, resulting in greater efficiency for both existing vendors and the County due to reduction in administrative work. Continuing with the current pool will allow existing vendors to focus on accessing new bid opportunities, as opposed to repeating prequalification documentation. Thus, the pool will continue to streamline processes and reduce time to procure these goods and services, saving the County time and money and reducing administrative barriers for our vendors.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve extending *Prequalification Pool No. 8239-0/24, Lot Clearing Services* for five years and \$1,973,000 in additional expenditure authority for multiple County departments. The use of this pool for the purchase of lot clearing services allows departments the flexibility to request quotes on an as-needed basis for different types of lot clearing services and adapt to changes in the market to meet their needs. The various type of services needed include the removal and disposal of debris, scrap metal, plant material and abandoned equipment such as white goods, auto bodies, bicycles, and demolition debris, which make it difficult to establish estimated quantities for a fixed-price contract.

Background

This pool was established by the Board through Resolution No. R-502-14 on June 3, 2014, for a 10-year term. The scope of work consists of multiple site-specific lot clearing projects within two geographically defined zones: i) Zone 1 encompasses NW County Line Road from the Everglades to Biscayne Bay and South to SW 104 Street, and ii) Zone 2 encompasses SW 104 Street from the Everglades to Biscayne Bay and South to the Miami-Dade County-Monroe County Line Road. There are three categories of work for each zone: Category 1 requires the awarded vendor to perform tractor mowing, chipping, trimming, weed eating and light disposal of solid waste products. Category 2 requires the awarded vendor to perform mechanical clearing, chipping, trimming, weed eating and light disposal of solid waste products. Category 3 requires the awarded vendor to perform loading, hauling and light or heavy

disposal of solid waste products. The zone and category to be serviced are specified for each spot market quote issued under the pool. Currently, 11 local vendors are prequalified, six of which are certified Small Business Enterprise (SBE) firms.

Prior to the decision to seek extension of the pool, outreach was conducted to identify additional vendors, via INFORMS and DemandStar postings to give notice of the pool extension, and an email blast compiled from a list of Miami-Dade County registered vendors and Miami-Dade County Office of the Tax Collector's website using commodity codes for landscaping and lot clearing companies. Four additional local vendors were identified and were invited to submit their qualifications for inclusion in the pool. The pool will remain open to allow additional vendors that meet the prequalification criteria to be added.

Scope

The impact of this item is countywide in nature.

Delegated Authority

There is no additional delegation of authority sought in this item as the authority to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted by the Board when the pool was established. Any contract award under the prequalification pool exceeding \$5,000,000 is subject to ratification by the Board.

Fiscal Impact/Funding Source

The pool term expires on September 30, 2024, and has a current cumulative allocation of \$3,765,000. If this request is approved, the pool will have a modified cumulative allocation of \$5,738,000 and will expire on September 30, 2029. The requested increase in expenditure authority is based on the historical use of the pool and the departments' anticipated needs throughout the five-year extension period.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Pool Manager
Internal Services	\$175,000	\$500,000	\$675,000	Internal Service Funds	Dawn Soper
PROS	\$3,080,000	\$150,000	\$3,230,000	General Fund	Fernando L. Robreño
Public Housing and Community Development	\$375,000	\$188,000	\$563,000	Federal Funds	Indira Rajkumar-Futch
RER	\$135,000	\$1,135,000	\$1,270,000	Proprietary Funds	Joel Arango, Jr.
Total	\$3,765,000	\$1,973,000	\$5,738,000		

Track Record/Monitor

Manuel Jimenez of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Prequalified Vendors

Vendor	Principal Address	Local Address	Principal
A Native Tree Service, Inc. (SBE)	15733 SW 117 Avenue Miami, FL	Same	Dayne Tomasetti
BCLS Landscaping Group, Inc.	14615 NE 5 Avenue Miami, FL	Same	Terry L. Jones
G7 Holdings, Inc. d/b/a Garbageman.com	8600 NW 36 Avenue Miami, FL	Same	Adriana Davis
Garden Genius Corp (DBE)	4111 SW 102 Court Miami, FL	Same	Wistong Suarez
Greco International Corporation (SBE)	12595 SW 137 Avenue Suite 101 Miami, FL	Same	Nancy Vergoulas
Jils Gardens, LLC	13443 SW 269 Street Homestead, FL	Same	Yandy Sanchez
McIntyre Maintenance, Inc. (SBE, DBE)	26235 SW 130 Place Miami, FL	Same	Cedric B. McIntyre, Sr.
Skyland Enterprise Services, LLC (SBE)	9032 SW 152 Street Palmetto Bay, FL	Same	Janice Sims
T&T Environmental Service, LLC	956 Rutland Street Opa-Locka, FL	Same	Theron Tharpe
Thomas Maintenance Services, Inc. (SBE)	16391 SW 248 Street Homestead, FL	Same	Mary Thomas
Weed-A-Way, Inc. (SBE)	2527 NW 95 Street Miami, FL	Same	Monday Okotogbo

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicability of Ordinances and Contract Measures

- The two percent User Access Program applies where permitted by funding source.
- SBE measures will be applied at the time of spot market competition where permitted by funding source. Local Preference will be applied where permitted by funding source.
- The Living Wage Ordinance applies.



Jimmy Morales
Chief Operations Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: July 2, 2024

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(2)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(2)
7-2-24

RESOLUTION NO. R-596-24

RESOLUTION APPROVING ADDITIONAL TIME OF FIVE YEARS AND EXPENDITURE AUTHORITY UP TO \$1,973,000.00 FOR A TOTAL MODIFIED POOL AMOUNT OF \$5,738,000.00 FOR PREQUALIFICATION POOL NO. 8239-0/24 FOR THE PURCHASE OF LOT CLEARING SERVICES FOR MULTIPLE COUNTY DEPARTMENTS; PROVIDED THAT ANY CONTRACT AWARD UNDER THE POOL EXCEEDING \$5,000,000.00 IS RATIFIED BY THE BOARD

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional time of five years and expenditure authority up to \$1,973,000.00 for a total modified pool amount of \$5,738,000.00 for Prequalification Pool No. 8239-0/24 for the purchase of lot clearing services for multiple County departments. Any contract award under the pool exceeding \$5,000,000.00 shall be subject to ratification by the Board. A copy of the pool documents is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner **Danielle Cohen Higgins** , who moved its adoption. The motion was seconded by Commissioner **Anthony Rodriguez** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	absent
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	absent
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 2nd day of July, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: Basia Pruna
Deputy Clerk

Approved by County Attorney as to
form and legal sufficiency.

MBV

Michael B. Valdes