

MEMORANDUM

Agenda Item No. 3(A)(3)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: May 21, 2024

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services from the Parks, Recreation and Open Spaces Department for the “8th Annual Health and Wellness Fair” held on January 6, 2024, sponsored by the General Federation Women’s Club – Miami Springs Women’s Club in an amount of \$650.00 to be funded from the balance of the District 6 FY 2023-24 In-Kind Reserve

Resolution No. R-426-24

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Kevin Marino Cabrera.



Geri Bonzon-Keenan
County Attorney

GBK/ks



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: May 21, 2024

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 3(A)(3)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(3)
5-21-24

RESOLUTION NO. R-426-24

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE “8TH ANNUAL HEALTH AND WELLNESS FAIR” HELD ON JANUARY 6, 2024, SPONSORED BY THE GENERAL FEDERATION WOMEN’S CLUB – MIAMI SPRINGS WOMEN’S CLUB IN AN AMOUNT OF \$650.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 6 FY 2023-24 IN-KIND RESERVE

WHEREAS, the General Federation Women’s Club – Miami Springs Women’s Club has requested in-kind services from the Parks, Recreation and Open Spaces Department for the January 6, 2024 “8th Annual Health and Wellness Fair” in an amount of \$650.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the “8th Annual Health and Wellness Fair” promotes health and wellness to the community through various presentations and programs; and

WHEREAS, the “8th Annual Health and Wellness Fair” is a special event, as that term is defined in the attached Fee Waiver/In-Kind Service Application, and \$650.00 of the in-kind services shall be funded from the balance of the District 6 FY 2023-24 In-Kind Reserve,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the January 6, 2024 “8th Annual Health and Wellness Fair” sponsored by the General Federation Women’s Club – Miami Springs Women’s Club in an amount of \$650.00 to be funded from the balance of the District 6 FY 2023-24 In-Kind Reserve.

The Prime Sponsor of the foregoing resolution is Commissioner Kevin Marino Cabrera. It was offered by Commissioner **Eileen Higgins**, who moved its adoption. The motion was seconded by Commissioner **Raquel A. Regalado** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	absent	Sen. René García	aye
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	absent	Eileen Higgins	aye
Kionne L. McGhee	absent	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 21st day of May, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

RC

Ryan Carlin

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☒ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

Commissioner sponsoring event Commissioner Cabrera

1. Full legal name of the requesting organization: General Federation of Womens Club
Miami Springs Womans Club

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt
☐ For-Profit
☐ Local Government or Public Entity
☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):
Elizabeth Fisher - Chairman 305 434 2003
gfwcelizfisher@gmail.com
200 Westward Dr., Miami Springs

4. Specify fee waiver or in-kind service requested (quantify, if applicable):
Stage for City Health & Wellness Fair
with delivery & set up please.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): _____
8th Annual Health & Wellness Fair
City of Miami Springs
Sat. January 6th, 2024 10am - 2pm
Purpose - A FREE Event to the community
with over 50+ presentors with
resources, programs & more
No cost to anyone.

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
☐ Arts and Culture: Event supports music, theatre, literature, art or culture
☐ Environmental: Event benefits environmental concerns or promotes conservation
☒ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): _____
Miami Springs Women Clubhouse and
Park street closed
200 Westward Dr., Miami Springs FL

8. Description of regional or local impact: _____
Huge impact for our community
on health & wellness. Vaccines for kids
flu, pneumonia, shingles for adults,
Dental & vision screenings, senior services

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): _____
10 am - 2 pm
10 am Kickoff on stage, Presentors
every 30 minutes, lunch Free BBA
@ 11 am, wildlife show 11:30 & more.

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable):

Closed street, across from City Hall,
easy parking and access for stage.

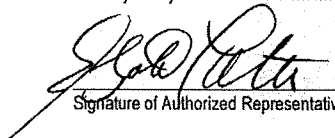
11. Expected number of participants and estimated attendance (per day, if applicable):

300-400 Participants.

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed):

Budget is no cost to
community or presentors. Free event

I hereby certify that all the statements made in this application are true and correct.


Signature of Authorized Representative

1/1/24
Date



SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION (305) 226-8315

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: General Federation of Women's Club – Miami Springs
Women's Club

EQUIPMENT REQUESTED: Stage 16' x 16'

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Kevin Marino Cabrera
Commission District #6

CHARTFIELD INFO (MIAMI-DADE AGENCIES ONLY): _____

BILLING ADDRESS/ZIP CODE: 111 NW 1 Street Suite 320 Miami, FL 33128

NAME/TITLE OF THE EVENT: Miami Springs Women's Club Health and Wellness Event

ADDRESS OF EVENT: 200 Westward Drive Miami Springs, FL

TODAY'S DATE: 01/30/24 DATE (S) & TIME OF EVENT: 01/06/24 10AM - 2PM

SET-UP TIME & DAY: 9AM 01/06/24

TAKE-DOWN & DAY: 3PM 01/06/24

CONTACT PERSON/PHONE: Shannon 786-606-1282

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

*Fee: \$650.00 In-kind District #6

Signature: _____

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Commissioner Kevin Marino Cabrera

Agency/Group: Commission District #6

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

**½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the
confirmation Form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926

Memorandum



Date: May 21, 2024

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava 
Mayor

Subject: District Specific In-Kind Request

A retroactive waiver of in-kind services has been requested by the General Federation of Women's Club – Miami Springs Women's Club for their "8th Annual Health and Wellness Fair" event held on January 6, 2024.

In-kind services have been requested in an amount not to exceed \$650.00 from the Parks, Recreation and Open Spaces Department for the use of a 16' x 16' stage. This event will be funded from the balance of District 6 FY 2023-24 In-Kind Reserve Fund.

A blue ink signature of Carladenise Edwards, consisting of a stylized 'C' followed by several loops.

Carladenise Edwards
Chief Administrative Officer