

Memorandum



Date: July 2, 2024

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Agenda Item No. 8(P)(14)

Resolution No. R-608-24

Subject: Request for Additional Time and Expenditure Authority to Prequalification Pool for Scuba/Skin Diving Equipment, Repair Parts, and Services

Summary

This pool is for the purchase of scuba and skin-diving equipment, repair parts, and related services for multiple County departments. Public safety departments, such as Miami-Dade Fire Rescue (MDFR) and Miami-Dade Police Department (MDPD), are the primary users and require scuba gear to conduct search and rescue operations and training, as well as for certification requirements. Additionally, the Department of Regulatory and Economic Resources (RER) and PortMiami utilize the pool to conduct environmental and general construction inspections along the County's coastline and waterways.

This is an open pool and there are no changes to the requirements. It is anticipated that if the pool was resolicited the same vendors would prequalify, hence a five-year extension is being requested. This extension will allow existing prequalified vendors to remain in the pool provided they continue to meet the requirements, while new vendors will be able to access the pool for additional participation, resulting in greater efficiency for both existing vendors and the County due to reduction in administrative work. Continuing with the current pool will allow existing vendors to focus on accessing bid opportunities, as opposed to repeating prequalification documentation. Thus, the pool will continue to streamline processes and reduce time to procure these goods and services, saving the County time and money and reducing administrative barriers for our vendors.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve extending *Prequalification Pool No. RTQ-01175, Scuba/Skin Diving Equipment, Repair Parts, and Services*, for five years with \$1,490,000 in additional expenditure authority for multiple County departments. This extension will allow departments to continue purchasing scuba and skin-diving equipment, repair parts, and related services to meet their operational needs.

The County established this pool under delegated authority on May 14, 2019, for a five-year term in the amount of \$1,000,000. The pool was established with three vendors, all of which are local and remain in the pool.

Background

This prequalification pool was established to allow County departments to purchase scuba and skin-diving equipment, repair parts, and related specialized services as needed via spot market competitions. Extending this pool will allow the departments to continue to have the resources needed to obtain and service scuba and skin-diving equipment and related services to continue providing life preserving, construction, and environmental dive operations. Typical items and services include but are not limited to: dive cylinders and valves, regulators, wet suits, gloves, hoods, boots, fins, masks, snorkels, dive lights, weights, knives, buoyancy compensators, dive safety equipment, water rescue equipment, hydrostatic tests, air refills, electronic neck test, visual inspections, cylinder annual inspection, Buoyancy Compensator Device (BCD) annual inspection, wet suit repairs, and dry suit repairs.

MDFR has the highest allocation in the pool. This pool is essential to the daily operations of the Marine Services Bureau. MDFR needs the additional allocation since they were awarded a Port Security Grant Program (PSGP) grant that allowed the County to purchase \$250,000 in dive-related equipment. The equipment includes wet suits, dry suits, mask, fins, snorkels, BCDs, and other dive-related equipment. The grant funded equipment needs to be purchased by August 2025. The department also submitted another PSGP request in April that may yield an additional \$300,000 in grant funding to purchase additional dive-related equipment.

Prior to the decision to seek extension of the pool, outreach was conducted to identify potential local vendors via INFORMS and DemandStar postings, as well as an email blast compiled from a list of Miami-Dade County registered vendors using associated commodity codes for scuba and skin-diving equipment, repair parts, and related services. No responses were received expressing interest in participating in the pool at this time. The pool will remain open to allow additional vendors that meet the prequalification criteria to be added.

Scope

The impact of this item is countywide in nature.

Delegated Authority

The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Fiscal Impact/Funding Source

The pool term expires on August 31, 2024, and has a cumulative allocation of \$1,000,000. If this request is approved, the pool will have a modified cumulative allocation of \$2,490,000 and will expire on August 31, 2029. The requested increase in expenditure authority is based on historical usage and departments' anticipated needs throughout the extended term.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
MDFR	\$680,000	\$1,000,000	\$1,680,000	Fire District Funds / Grant Funds	Marianela Betancourt
MDPD*	\$240,000	\$400,000	\$640,000	General Fund / Grant Funds	Nicholas Santos
PortMiami	\$30,000	\$30,000	\$60,000	Proprietary Funds	Frank Ramirez
RER	\$50,000	\$60,000	\$110,000	Proprietary Funds	Joel Arango, Jr.
Total	\$1,000,000	\$1,490,000	\$2,490,000		

* It should be noted that contracts awarded under this pool will contain termination for convenience provisions which can be exercised if the commodities and services in this item are affected by the establishment of the constitutional offices. Goods and Services purchased under this item will be included in the inventory report as a part of the transition plan for constitutional offices. As new contracts or allocations are approved, the inventory report will be updated accordingly.

Track Record/Monitor

Manuel Jimenez of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Pregualified Vendors

Vendor	Principal Address	Local Address	Principal
Austin's Diving Center, Inc.	10525 S Dixie Highway Miami, FL	Same	Austin L. Young
Tarpoon Lagoon, Inc.	300 Alton Road Suite 110 Miami Beach, FL	Same	Valerie Kevorkian
Underwater Unlimited, Inc.	4689 SW 72 Avenue Miami, FL	Same	Charles H. Mathews

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicability of Ordinances and Contract Measures

- The two percent User Access Program applies where permitted by funding source.
- Small Business Enterprise measures will be determined prior to advertising each spot market competition where permitted by funding source. Local Preference will be applied at the time of spot market competition where permitted by funding source.
- The Living Wage Ordinance does not apply.



James Reyes
Chief of Public Safety



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: July 2, 2024

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(14)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(14)
7-2-24

RESOLUTION NO. R-608-24

RESOLUTION APPROVING ADDITIONAL TIME OF FIVE YEARS AND EXPENDITURE AUTHORITY UP TO \$1,490,000.00 FOR A TOTAL MODIFIED POOL AMOUNT OF \$2,490,000.00 FOR PREQUALIFICATION POOL NO. RTQ-01175 FOR THE PURCHASE OF SCUBA/SKIN DIVING EQUIPMENT, REPAIR PARTS, AND SERVICES FOR MULTIPLE COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional time of five years and expenditure authority up to \$1,490,000.00 for a total modified pool amount of \$2,490,000.00 for Prequalification Pool No. RTQ-01175 for the purchase of Scuba/Skin Diving Equipment, Repair Parts, and Services for multiple County departments; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. A copy of the pool documents is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner **Danielle Cohen Higgins**, who moved its adoption. The motion was seconded by Commissioner **Anthony Rodriguez** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	absent
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	absent
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 2nd day of July, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in black ink, appearing to be "MBV", written over a horizontal line.

Michael B. Valdes