

Memorandum



Date: July 2, 2024

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Agenda Item No. 8(P)(15)

Resolution No. R-609-24

Subject: Request for Additional Time and Expenditure Authority to Prequalification Pool for Termite Control Services

Summary

This pool is for the purchase of termite control services necessary to eradicate termites or other wood dwelling organisms. This item is requesting additional time of five years and expenditure authority to allow multiple County departments to procure these services on an as-needed basis via spot market competitions. The Public Housing and Community Development Department is the primary user of the pool for essential services aimed at mitigating potential damage due to increased activity across multiple locations countywide. Parks, Recreation and Open Spaces (PROS) is experiencing a high volume of work order requests for termite control to service its 40-year-old infrastructure. Miami-Dade Fire Rescue (MDFR) is facing challenges with a new aggressive exotic termite species affecting fire stations and MDFR facilities, necessitating higher allocations than initially anticipated. Termite control services are essential for County departments to treat, mitigate, control, and eliminate termite activity, which is critical to maintaining the structural integrity of County property.

This is an open pool and there are no changes to the requirements. It is anticipated that if the pool was resolicited the same vendors would prequalify, hence a five-year extension is being requested. This extension will allow existing prequalified vendors to remain in the pool provided they continue to meet the requirements, while new vendors will be able to access the pool for additional participation, resulting in greater efficiency for both existing vendors and the County due to reduction in administrative work. Continuing with the current pool will allow existing vendors to focus on accessing bid opportunities, as opposed to repeating prequalification documentation. Thus, the pool will continue to streamline processes and reduce time to procure these services, saving the County time and money and reducing administrative barriers for our vendors.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve extending *Prequalification Pool No. RTQ-01786, Termite Control Services*, for five years with \$1,815,000 in additional expenditure authority for multiple County departments. The use of this pool for the purchase of termite control services allows departments the flexibility to request quotes for various termite control occurrences and adapt to changes in the market to meet their needs. The departments are requesting additional expenditure to complete projects during the current term and for the five-year extension period.

This pool was established on March 1, 2022, in the amount of \$891,000 for a four-year term under delegated authority. The pool was subsequently modified under delegated authority for an additional allocation of \$109,000. Currently, three vendors are prequalified, of which two are local, including one certified Small Business Enterprise (SBE) firm.

Background

This pool was established to allow County departments to purchase termite control services to eradicate termites and other wood dwelling organisms, including wood boring beetles in facilities across the

County. The pool includes two groups: Group 1 for spot treatment of dry wood termites and treatment of subterranean termites, and Group 2 for general fumigation for dry wood termites.

Prior to the decision to seek extension of the pool, outreach was conducted to identify potential local vendors via INFORMS and DemandStar postings. The outreach only resulted in responses from the existing pool members. To encourage local vendor participation, staff will conduct a search and notify potential local vendors listed in the Tax Collector's Local Business Tax database. The pool will remain open to allow additional vendors that meet the prequalification criteria to be added.

Scope

The impact of this item is countywide in nature.

Delegated Authority

The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Fiscal Impact/Funding Source

The pool term expires on February 28, 2026, and has a current cumulative allocation of \$1,000,000 for four years. If this request is approved, the pool will have a modified cumulative allocation of \$2,815,000 and will expire on February 28, 2031. The requested increase is based on the anticipated projects throughout the five-year extension period and includes an allocation of \$215,000 for the completion of projects during the current pool term. The allocation for the extension period is slightly higher on an annualized basis due to increased termite activity, as well as the need to combat against new aggressive exotic termite species.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Animal Services	\$32,000	\$32,000	\$64,000	General Fund	Lia Portilla
Aviation	\$200,000	\$250,000	\$450,000	Proprietary Funds	Sylvia Novela
Community Action and Human Services	\$16,000	\$0	\$16,000	General Fund / Federal Funds	Brad Skinner
Cultural Affairs	\$20,000	\$37,500	\$57,500	Proprietary Funds	Olga Gonzalez
Fire Rescue	\$119,500	\$444,000	\$563,500	General Fund / Federal Funds / Fire District	Marianela Betancourt
Internal Services	\$100,000	\$137,500	\$237,500	General Fund	Lashonne Williams
Library	\$62,000	\$75,000	\$137,000	Library District	Kimberly Craig
Police*	\$40,000	\$77,000	\$117,000	General Fund	Isaura Berrios
Public Housing & Community Development	\$252,000	\$312,500	\$564,500	Federal Funds	Indira Rajkumar-Futch

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Parks, Recreation and Open Spaces	\$126,500	\$319,500	\$446,000	General Fund	Fernando Robreno
PortMiami	\$16,000	\$0	\$16,000	Proprietary Funds	Frank Ramirez
Water & Sewer	\$16,000	\$130,000	\$146,000	Proprietary Funds	Fredrick Taylor
Total	\$1,000,000	\$1,815,000	\$2,815,000		

*The resultant contracts will contain termination for convenience provisions and assignment clauses, which can be exercised if the commodities and/or services in this item are affected by the establishment of the constitutional offices.

Track Record/Monitor

Jonathan Desverguñat of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Prequalified Vendors

Currently, fewer than 75 percent of prequalified vendors are local due to the small number of local businesses submitting qualifications.

Vendor	Principal Address	Local Address	Principal	Group Prequalified
Southern Services Solutions LLC	4630 SW 147 Court Miami, FL	Same	Jesus Martinez	Groups 1 & 2
Sprague Operating, LLC dba Beach Environmental	3211 NW 74 Avenue Hollywood, FL	None	David Sprague	Groups 1 & 2
Tower Pest Control, Inc. (SBE)	7760 West 20 Avenue Bay 14 Hialeah, FL	Same	Francisco J. Torre	Groups 1 & 2

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies where permitted by funding source.
- Small Business Enterprise measures will be determined prior to advertising each spot market competition. Local Preference will be applied at the time of spot market competition where permitted by funding source.
- The Living Wage Ordinance applies where permitted by funding source.



James Reyes
Chief of Public Safety



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: July 2, 2024

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(15)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(15)
7-2-24

RESOLUTION NO. R-609-24

RESOLUTION APPROVING ADDITIONAL TIME OF FIVE YEARS AND EXPENDITURE AUTHORITY UP TO \$1,815,000.00 FOR A TOTAL MODIFIED POOL AMOUNT OF \$2,815,000.00 FOR PREQUALIFICATION POOL NO. RTQ-01786 FOR THE PURCHASE OF TERMITE CONTROL SERVICES FOR MULTIPLE COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying County Mayor's memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional time of five years and expenditure authority up to \$1,815,000.00 for a total modified pool amount of \$2,815,000.00 for Prequalification Pool No. RTQ-01786 for the purchase of termite control services for multiple County departments; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. A copy of the pool documents is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner **Danielle Cohen Higgins** ,
who moved its adoption. The motion was seconded by Commissioner **Anthony Rodriguez**
and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	absent
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	absent
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 2nd day
of July, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date
of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon
an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of
this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in dark ink, appearing to read "E. W. Gonzalez", is written over a horizontal line.

Eduardo W. Gonzalez