

Memorandum



Date: July 2, 2024

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor 

Agenda Item No. 8(P)(16)

Resolution No. R-610-24

Subject: Request for Additional Expenditure Authority to Contract for Electronic Arrest Form System Maintenance and Support

Summary

This contract is for maintenance and support services for the County's Electronic Arrest Form (A-Form) Solution. The A-Form Solution automated the paper-based arrest process previously used by the County and enabled arrest information to be readily available to the Miami-Dade Corrections and Rehabilitation Department, Juvenile Services Department, and law enforcement and criminal justice agencies.

This request is for additional expenditure authority to provide the Miami-Dade Police Department (MDPD) with the ability to upgrade the existing A-Form Solution. The A-Form Solution requires a cybersecurity enhancement to enable a more secure, monitored, and audited user authentication process for MDPD and related law enforcement and criminal justice agencies. Approval of the requested modification will allow the A-Form Solution to be enhanced and will provide for seamless authentication across multiple applications reducing the need for multiple logins and provide stronger security measures with multi-factor authentication.

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority of \$185,760 for *Contract No. L-10088, Electronic Arrest Form System Maintenance and Support*, for the Information Technology Department (ITD) on behalf of MDPD to enhance the County's existing A-Form Solution.

Background

The Board awarded this legacy contract through Resolution No. R-851-20 on August 31, 2020, for a five-year term. The contract was subsequently modified under delegated authority for additional expenditure authority. The County uses this contract to purchase A-Form System maintenance and support services to assist MDPD with the arrest and booking process. The A-Form Solution has eliminated the manual paper-based arrest processes, expedited the inmate booking process, and facilitated data sharing and reporting capabilities for more than 36 state and local law enforcement agencies.

The upgrades to the A-Form connections will allow MDPD to have improved monitoring and audit capabilities, as well as enhance investigative capabilities by providing for centralized authentication and reducing the risk of unauthorized access or security breaches. This in turn will simplify user authentication processes, which can aid in investigations related to user logins and access attempts. Pursuant to Article 10 of the contract, the County has the ability to contract for these upgrades as an optional service.

Scope

The impact of this item is countywide in nature.

Delegated Authority

The County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract, including any cancellation or extensions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Fiscal Impact/Funding Source

The contract expires on November 30, 2025, and has a current cumulative allocation of \$1,150,000. If this request is approved, the contract will have a modified cumulative allocation of \$1,335,760. The additional expenditure for this year was approved by the Board as part of the fiscal year 2023-2024 County budget.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
ITD	\$1,150,000	\$185,760	\$1,335,760	Internal Service Funds	Marcia Casamayor
Total	\$1,150,000	\$185,760	\$1,335,760		

Note: This contract contains termination for convenience provisions and assignment clauses, which can be exercised if the commodities and/or services in this item are affected by the establishment of the constitutional offices. Items purchased under this item will be included in the inventory report as a part of the transition plan for constitutional offices. As new contracts or allocations are approved, the inventory report will be updated accordingly.

Track Record/Monitor

Angela Mathews-Tranumn of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Awarded Vendor

Vendor	Principal Address	Local Address	Principal
Kologik, LLC	301 Main Street Suite 810 Baton Rouge, LA	None	Robert Wolf

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicability of Ordinances and Contract Measures

- The two percent User Access Program applies where permitted by funding source.
- The Small Business Enterprise measures and Local Preference did not apply.
- The Living Wage Ordinance does not apply.



Carladenise Edwards
Chief Administrative Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: July 2, 2024

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(16)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(16)
7-2-24

RESOLUTION NO. _____ R-610-24

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$185,760.00 FOR A TOTAL MODIFIED CONTRACT AMOUNT OF \$1,335,760.00 FOR CONTRACT NO. L-10088 FOR THE PURCHASE OF ELECTRONIC ARREST FORM SYSTEM MAINTENANCE AND SUPPORT FOR THE INFORMATION TECHNOLOGY DEPARTMENT ON BEHALF OF THE MIAMI-DADE POLICE DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes additional expenditure authority under Contract No. L-10088 for the purchase of Electronic Arrest Form System Maintenance and Support for the Information Technology Department on behalf of the Miami-Dade Police Department in an amount up to \$185,760.00 for a total modified contract amount of \$1,335,760.00.

Section 2. The Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, including any cancellation or extensions, pursuant to section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner **Danielle Cohen Higgins** ,
 who moved its adoption. The motion was seconded by Commissioner **Kionne L. McGhee**
 and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	aye
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	absent
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 2nd day of July, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
 BY ITS BOARD OF
 COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
 Deputy Clerk

Approved by County Attorney as
 to form and legal sufficiency.

MBV

Michael B. Valdes