

Date: October 1, 2024

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

Agenda Item No. 8(P)(4)

From: Daniella Levine Cava
Mayor

Resolution No. R-869-24

Subject: Request for a Non-Competitive Designated Purchase to Authorize Additional Expenditure Authority to Concurrently Exercise the Four One-Year Option to Renew Terms for Precisely Software Maintenance, Support and Professional Services

Summary

This request is for additional expenditure authority to concurrently exercise the four, one-year option to renew (OTR) terms under the legacy contract for maintenance, support, and professional services for the Water and Sewer Department's (WASD) Customer Care and Billing (CC&B) System software provided by Precisely Software Incorporated (Precisely). The CC&B System allows WASD to process invoices and letters in bulk, which are sent out to customers, providing significant postal savings with automatic address correction and validation, and pre-sorting of bills and letters.

This contract is vital to WASD and its ability to collect payments from businesses and residents. The Precisely Software solution contains various modules including, EngageOne Compose, which is utilized to compose and generate bills. Currently, this module is in the process of being upgraded to the new version, EngageOne (EO) Enrichment which is needed in order to migrate the CC&B System to the Cloud and meet the requirements of the Cloud environment. The upgrade will also provide additional capabilities, unlimited environments, enhanced reporting, ability to create documents on demand, as well as email and text message capabilities. Utilizing the Precisely solution for address validation ensures water bills are sent to the correct address in a timely manner. In addition, this solution efficiently sorts customer bills and provides a cost savings by utilizing bulk mailing rates which are less expensive than traditional first-class mail rates.

Precisely is the proprietary owner of this software and the sole authorized provider of software maintenance, support, and professional services. No other vendor can provide the required services that are essential to the CC&B operations for WASD.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request for a non-competitive designated purchase pursuant to Section 2-8.1(b)(3) of the Miami-Dade County Code, by a two-thirds vote of the Board members present, and approve additional expenditure authority to concurrently exercise the four, one-year option to renew terms in the amount of \$980,000 under *Contract No. L-10406, Precisely Software Maintenance, Support and Professional Services* with Precisely for the Information Technology Department (ITD) on behalf of WASD. To ensure continuity of services the initial award of this contract was approved under delegated authority with an allocation of \$250,000. Board approval is required as the additional expenditure authority exceeds the County Mayor's delegated authority.

Background

WASD has been utilizing Precisely Software (formerly Pitney Bowes Software) since 2001. This software solution is vital to WASD's CC&B services to its customers while maximizing discounts via the United States Postal Service (USPS). For the functions needed, only two products are certified to work intrinsically with CC&B: Oracle's Communications Management system and Precisely's solution. However, Oracle's solution cannot provide all the functionality required and the County would still need Precisely's EO Enrichment module for the USPS address validation/postage functionalities, which the Oracle product lacks.

Competition is not practicable at this time, as Precisely is the sole developer and distributor of the licenses, services, and professional support for the software. Market research was conducted, and it was determined that no other solution provides all the functionalities needed for WASD's operations.

The County has spent a total of \$2.4 million on the current software to date. Maintaining the current software would entail an annual cost of approximately \$245,000, including enhancements and professional services as required. Continuing use of the existing software is the most practical and cost-effective recommendation.

Accordingly, it is in the County's best interest to authorize this designated purchase pursuant to Section 2-8.1(b)(3) of the Miami-Dade County Code to ensure continuity of Precisely software maintenance, support, and professional services.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact of the four, one-year OTR terms is \$980,000. The current contract term expires on February 28, 2025, and has a cumulative allocation of \$250,000. If this request is approved, the contract will have a modified cumulative allocation of \$1,230,000 and will expire on February 28, 2029. The allocation requested includes an allowance for professional services.

Department	Current Cumulative Allocation	Additional Allocation Request	Modified Cumulative Allocation	Funding Source	Contract Manager
ITD	\$250,000	\$980,000	\$1,230,000	Revenue Funds	Elena Montalvo
Total	\$250,000	\$980,000	\$1,230,000		

Track Record/Monitor

Jessica Tyrrell of the Strategic Procurement Department (SPD) is the Division Director.

Delegated Authority

The County Mayor or County Mayor's designee will have the authority to execute and exercise all provisions of the contract, including any cancellation, renewals, or extensions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendor

Vendor	Principal Address	Local Address	Principal
Precisely Software Incorporated	1700 District Avenue #300 Burlington, MA	None	Joseph D. Rogers

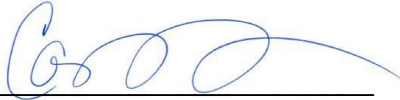
Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the SPD's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties.

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Applicability of Ordinances and Contract Measures

- The two percent User Access Program applies.
- The Small Business Enterprise measures and Local Preference do not apply.
- The Living Wage Ordinance does not apply.



Carladenise Edwards
Chief Administrative Officer



MEMORANDUM (Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: October 1, 2024

FROM: 
Glen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(4)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☒ Applicable legislation requires more than a majority vote (i.e., 2/3's present ☒, 2/3 membership ☐, 3/5's ☐, unanimous ☐, majority plus one ☐, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ☐, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ☐, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ☐) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

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10-1-24

RESOLUTION NO. R-869-24

RESOLUTION AUTHORIZING A NON-COMPETITIVE DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; AUTHORIZING THE CONCURRENT EXERCISE OF FOUR, ONE-YEAR OPTION TO RENEW TERMS WITH ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT NOT TO EXCEED \$980,000.00 FOR A TOTAL MODIFIED CONTRACT AMOUNT OF \$1,230,000.00 FOR CONTRACT NO. L-10406 FOR PRECISELY SOFTWARE MAINTENANCE, SUPPORT, AND PROFESSIONAL SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT ON BEHALF OF THE WATER AND SEWER DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION, RENEWALS OR EXTENSIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board finds it is in the best interest of Miami-Dade County to authorize a non-competitive designated purchase for the concurrent exercise of four, one-year option to renew terms with additional expenditure authority in an amount not to exceed \$980,000.00 for a total modified contract amount of \$1,230,000.00 for Contract No. L-10406 for Precisely Software Maintenance, Support, and Professional Services for the Information Technology Department on behalf of the Water and Sewer Department pursuant to section 2-8.1(b)(3) of the Code of Miami-Dade County, by a two-thirds vote of the Board members present.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, including any cancellation, renewals or extensions, pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner **Danielle Cohen Higgins** , who moved its adoption. The motion was seconded by Commissioner **Oliver G. Gilbert, III** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	absent		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	aye
Roberto J. Gonzalez	absent	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	absent
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared the resolution duly passed and adopted this 1st day of October, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

MBV

Michael B. Valdes