

MEMORANDUM

Agenda Item No. 11(A)(4)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: September 17, 2024

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution appointing a voting trustee to the Public Health Trust Board of Trustees for a term expiring May 31, 2025, to fill a vacant seat due to the resignation of former Trustee Matthew J. Allen

Resolution No. R-822-24

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Marleine Bastien.



Geri Bonzon-Keenan
County Attorney

GBK/uw



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: September 17, 2024

FROM: 
Glen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 11(A)(4)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, majority plus one ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ____, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ____) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved *Danielle Line Carr* Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(4)
9-17-24

RESOLUTION NO. R-822-24

RESOLUTION APPOINTING A VOTING TRUSTEE TO THE
PUBLIC HEALTH TRUST BOARD OF TRUSTEES FOR A
TERM EXPIRING MAY 31, 2025, TO FILL A VACANT SEAT
DUE TO THE RESIGNATION OF FORMER TRUSTEE
MATTHEW J. ALLEN

WHEREAS, there is a vacancy on the Public Health Trust Board of Trustees (“Board of Trustees”) as a result of the resignation of former Trustee Matthew J. Allen, who was appointed pursuant to Resolution No. R-586-22 to a three-year term, which will expire May 31, 2025; and

WHEREAS, in accordance with section 25A-3(d) of the Code of Miami-Dade County, the Public Health Trust Nominating Council (“Nominating Council”) convened for the purpose of determining its recommendation of a nominee to be submitted to the Board of County Commissioners (“Board”) for appointment as a voting trustee to the Public Health Trust Board of Trustees; and

WHEREAS, section 25A-3(d) further provides that the Nominating Council shall submit to the Board a list of nominees containing a total number of names equal to the number of vacancies plus, at the discretion of the Nominating Council, up to two additional nominees, and that the Board shall select and appoint the necessary number of voting trustees from that list; and

WHEREAS, as reflected in the memorandum attached as Attachment “A”, the Nominating Council’s nominee is: Mojdeh Khaghan,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board appoints Mojdeh Khaghan as a voting trustee to the Board of Trustees of the Public Health Trust to complete the term of Matthew J. Allen, expiring on May 31, 2025.

The Prime Sponsor of the foregoing resolution is Commissioner Marleine Bastien. It was offered by Commissioner **Marleine Bastien**, who moved its adoption. The motion was seconded by Commissioner **Sen. René García** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	aye
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	aye
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 17th day of September, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

KMM

Kevin Marker

Date: September 17, 2024

To: Honorable Chairman Oliver G. Gilbert
and Members, Board of County Commissioners

From: Amadeo Lopez-Castro, III 
Chairman, Public Health Trust
Nominating Council

Subject: Appointment of Voting Trustee to the Public Health Trust Board of Trustees

Recommendation

It is recommended that the Board of County Commissioners (Board) select and appoint the nominee submitted by the Public Health Trust Nominating Council (Nominating Council) for appointment to the Public Health Trust Board of Trustees (PHT). The term for the appointment shall expire May 31, 2025.

Scope

The Nominating Council consists of Chairman Amadeo Lopez-Castro III, Chairman of the Nominating Council and PHT, PHT Vice-Chairwoman Carmen M. Sabater, PHT Member Senator Alexis Calatayud, PHT Member Laurie Weiss Nuell, PHT Member Walter T. Richardson, Mayor-appointed member Mario J. Artecona, South Florida AFL-CIO appointed member Lovette McGill, Board appointed member Commissioner Marleine Bastien, and Miami-Dade Delegation appointed member Senator Ana Maria Rodriguez. Section 25A-3(d) of the Code of Miami-Dade County provides that voting trustees of the PHT shall be appointed by resolution approved by the Board after the Nominating Council submits to the Board a list of nominees containing a total number of names which is equal to one nominee for each vacancy on the PHT plus, at the discretion of the Nominating Council, up to two additional nominees. The Board shall select and appoint the voting trustees from the list of nominees submitted by the Nominating Council.

Fiscal Impact/Funding Source

This action has no fiscal impact to the County as the PHT members serve without compensation. Members are entitled to reimbursement for necessary expenses, including the expense of performance bonds incurred in the discharge of their duties. These expenses are funded by the PHT.

Track Record/Monitor

The Nominating Council received and reviewed two applications. One applicant withdrew their application; therefore one applicant was interviewed. After assessing the applicant, upon the vote of the Nominating Council, her name is being forwarded to the Board for consideration as required by Chapter 25A.

Background

In accordance with the procedures of the Nominating Council, advertisements for the PHT Board of Trustees appeared in the Miami Herald and El Nuevo Herald (digital ad), LinkedIn (digital ad) and on the Jackson Health System website. These advertisements were targeted to residents of Miami-Dade County. The Miami Herald and El Nuevo Herald ad received 74,975 impressions and 98 website clicks. The LinkedIn ad received 67,147 impressions and 559 link clicks with a clickthrough rate of 0.83%. The Jackson website link with application received 1,141 visits to the page. In all 84 clicked the link with the PHT application, with an average of 4 clicks a day.

During the July 9, 2024 meeting, the Nominating Council voted to recommend the applicant to the Board.

The Nominating Council directed the Public Health Trust to conduct a background check for the applicant. The background check concluded that no concerns were found. A true and correct copy of the background check memorandum is attached hereto.

Attachments:

Nominee Application
Background Check Memorandum

**2024 APPLICATION FOR NOMINATION TO SERVE ON THE BOARD OF TRUSTEES
OF THE PUBLIC HEALTH TRUST OF MIAMI-DADE COUNTY**

Mission

To build the health of the community by providing a single, high standard of health care for all the residents of Miami-Dade County

Vision

To be a nationally and internationally recognized, world-class academic medical system and to be the provider of choice for quality care.

Values

Providing the best care, with care, for everyone by demonstrating compassion, accountability, respect, and expertise.

Chapter 25A of the Miami-Dade County Code states that the governing body of the Trust shall consist of 7 voting members, none of whom shall be employees of the Trust. Board members are appointed to the Trust during the annual appointment process or through a special convening of the Nominating Council. The membership of the Board of Trustees should be representative of the community at large and should reflect the racial, gender, ethnic and disabled make-up of the community. Candidates will be screened for any potential conflict of interest with the responsibilities of a Board member.

Completed applications and resumes can be mailed or hand delivered to the address below by **May 29, 2024 at 4:00 p.m.** Emails or facsimiles of the application and resume will be accepted and can be sent to cocboards@miamidade.gov or faxed to 305-375-2484. It is the responsibility of the applicant to ensure electronic receipt of the application and resume by calling the Clerk of the Board at 305-375-5127.

**Clerk of the Board of County Commissioners
ATTENTION: County Board's Coordinator
111 NW 1st Street, Suite 17-202
Miami, Florida 33128
(305)375-5127**

ATTENTION APPLICANTS: BACKGROUND CHECKS WILL BE PERFORMED ON ALL APPLICANTS SELECTED FOR AN INTERVIEW. IF SELECTED, TRUSTEES WILL BE REQUIRED TO SUBMIT FINANCIAL DISCLOSURE FORMS.



**Candidate for Nomination to Serve on the Board of Trustees
Public Health Trust of Miami-Dade County
Jackson Health System**

ATTENTION APPLICANTS: BACKGROUND CHECKS WILL BE PERFORMED ON ALL APPLICANTS SELECTED FOR AN INTERVIEW. IF SELECTED, TRUSTEES WILL BE REQUIRED TO SUBMIT FINANCIAL DISCLOSURE FORMS.

Biographical Profile

Name: _____
Last First Middle

Employer: self employed

Title/Occupation: Attorney

Business Type: _____

Business Address: 5151 Collins Ave, Miami Beach, FL 33140

Business Telephone: 305-772-4444 Fax: _____

Email Address: mlk@morganreed.com

Home Address: _____

Home Telephone: _____

Date of Birth: 7/6/1967 Length of Residence in Miami-Dade County: 29 years

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- ☐ Male
- ☒ Female
- ☐ White Non-Hispanic
- ☐ Black Non-Hispanic
- ☐ Hispanic
- ☐ Asian or Pacific Islander
- ☐ American Indian or Alaskan Native
- ☐ Haitian American

EDUCATION:

School/City/Major/Degree:

Columbia Law School, JD 1991

Columbia College, BA English, 1988

Wheatley High School, 1985

Previous Employment and Professional Background:

Business Name	Position	Years

EXPERIENCE AND/OR QUALIFICATIONS:

Describe how your past experience and/or qualifications would benefit the Public Health Trust:

~~I have been fortunate to serve the Miami Dade community for decades as a professional volunteer. I served for approximately 8 years beginning with the Financial Recovery Board and subsequently the Public Health Trust of Jackson Health System. I am familiar with the various requirements and challenges of operating a large, crucial, public hospital system that is the safety net provider of every level of care to our diverse population. I have continued to serve on the Pension Subcommittee through the present time.~~

ORGANIZATIONS AND ACTIVITIES:

List community, civic, professional and other organizations of which you are a member:

Organization

Position Held

~~Commissioner, Housing Authority of City of Miami Beach~~
(appointed)~~Chair, Budget Advisory Committee, City of Miami Beach~~
(appointed)~~Campaign Chair, Greater Miami Jewish Federation~~~~The Florida Bar~~

The New York State Bar

List any Public Office held (Elected or Appointed):

Office	Date
See above	

Affiliations with hospitals, nursing homes or other health related institutions:

N/A

Activities reflecting community interest:

See above

List all potential conflicts of interest, including potential conflicts arising from your relationships or the relationships of any of your family members in the healthcare industry:

None

References - Persons acquainted with candidate's activities/experience:

Name	Title	Telephone
Mr. Carlos Migoya, CEO, Jackson Health System		786-374-4312
Mr. Mark Knight, CFO, Jackson Health System		954-600-8025

If selected to serve on the Public Health Trust again, I shall fulfill the obligation to represent the best interests of the organization in business operations as well as to maximize and optimize its capacity to continue providing the highest quality healthcare throughout the community to those in need of care and assistance.

5/20/2024





TO: Amadeo Lopez-Castro III, Chairman
and Members, Nominating Council

FROM: Michelle M. Kligman,
Executive Vice President & Chief Human Resource Officer

DATE: August 30, 2024

RE: Appointment - Background Screening Results – Mojdeh Khaghan

On July 15, 2024, Debbie Lawrence-Gregory of the Public Health Trust, Human Resources Department, requested that our current vendor First Choice Background Screening (First Choice) conduct a background check on Mojdeh Khaghan, a candidate seeking a position on the Jackson Health System – Public Health Trust (PHT) Board.

The Public Health Trust's Human Resources Department forwarded copies of the candidate's criminal background check, which was conducted by First Choice and no criminal history was identified in the State of Florida System. The screening also included a public records search of County and Statewide Criminal Records, National Criminal and Sex Offender Records, County Civil Records, Federal Civil Records, Lien/Judgement Filings, Bankruptcy Filings, Internet and Social Media Records. Ms. Khaghan's results returned with no reportable records found.

A review of Ms. Khaghan's Driver and Vehicle Information Database (DAVID) reports revealed a valid Florida Driver's license with a one (1) month "Suspension" issued on May 22, 2023 and ending on June 21, 2023 for failure to pay a "Traffic Fine". All violations have been completely satisfied and closed.

On August 26, 2024, subsequent screenings were conducted through the Florida Department of Law Enforcement (FDLE). A Level 2 screening of Ms. Khaghan was conducted through the Agency for Healthcare Administration (AHCA). No reportable results were found and Ms. Khaghan satisfied AHCA's eligibility standards.

OFFICIAL RECORDS

1. Electronic emails from First Choice Background Screening confirming results of the background screening
2. First Choice Background Screening Report
3. Driver and Vehicle Information Database (DAVID) report
4. Human Resource fingerprint and I.D. information forms and Florida Department of Law Enforcement (FDLE) Report
5. Results of Agency for Healthcare Administration (AHCA) Level 2 Background Screening
6. Resume for Mojdeh Khaghan
7. Internet and Media Search for Mojdeh Khaghan