

MEMORANDUM

Agenda Item No. 14(A)(7)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: October 1, 2024

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution delegating authority to the Chairperson of the Board to negotiate and finalize agreements to obtain governmental representation and consulting services before the executive and legislative branches of the State of Florida from among the nine recommended firms that submitted proposals in response to RFQ No. EVN0008128; authorizing the County Mayor to execute agreements negotiated and finalized by Chairperson; delegating authority to the Chairperson of the Board to exercise all rights contained in such agreements including cancellation and renewal provisions; and directing the Chairperson to submit a written report to the Board

Resolution No. R-899-24

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Chairman Oliver G. Gilbert, III.



Geri Bonzon-Keenan
County Attorney

GBK/uw



MEMORANDUM (Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: October 1, 2024

FROM: 
Glen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 14(A)(7)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, majority plus one ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ____, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ____) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 14(A)(7)
10-1-24

RESOLUTION NO. _____ R-899-24

RESOLUTION DELEGATING AUTHORITY TO THE CHAIRPERSON OF THE BOARD OF COUNTY COMMISSIONERS TO NEGOTIATE AND FINALIZE AGREEMENTS TO OBTAIN GOVERNMENTAL REPRESENTATION AND CONSULTING SERVICES BEFORE THE EXECUTIVE AND LEGISLATIVE BRANCHES OF THE STATE OF FLORIDA FROM AMONG THE NINE RECOMMENDED FIRMS THAT SUBMITTED PROPOSALS IN RESPONSE TO RFQ NO. EVN0008128; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE AGREEMENTS NEGOTIATED AND FINALIZED BY CHAIRPERSON; DELEGATING AUTHORITY TO THE CHAIRPERSON OF THE BOARD OF COUNTY COMMISSIONERS TO EXERCISE ALL RIGHTS CONTAINED IN SUCH AGREEMENTS INCLUDING CANCELLATION AND RENEWAL PROVISIONS; AND DIRECTING THE CHAIRPERSON TO SUBMIT A WRITTEN REPORT TO THE BOARD

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum from Chairman Oliver G. Gilbert, III, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board:

Section 1. Delegates authority to the Chairperson of the Board (the "Chairperson") to negotiate and finalize agreements to obtain governmental representation and consulting services before the executive and legislative branches of the State of Florida from among the nine recommended firms identified in the accompanying memorandum that submitted proposals in response to RFQ No. EVN0008128 using legally available funds in response to RFQ No. EVN0008128 using legally available funds in the County budget.

Section 2. Authorizes the County Mayor or County Mayor's designee to execute the agreements negotiated and finalized by the Chairperson for and on behalf of Miami-Dade County.

Section 3. Delegates authority to the Chairperson to exercise all rights contained in the negotiated and finalized agreements including cancellation and renewal provisions.

Section 4. Directs the Chairperson to prepare a written report identifying the firms and agreement amounts the Chairperson negotiated and finalized and to provide such report to the Board within 90 days of the effective date of this resolution and place the completed report on an agenda of the full Board without committee review pursuant to rule 5.06(j) of the Board's Rules of Procedure.

The Prime Sponsor of the foregoing resolution is Chairman Oliver G. Gilbert, III. It was offered by Commissioner **Oliver G. Gilbert, III**, who moved its adoption. The motion as seconded by Commissioner **Sen. René García** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	aye
Roberto J. Gonzalez	absent	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	absent
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 1st day of October, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: Basia Pruna
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature, appearing to be "JZ", is written over a horizontal line.

Jess M. McCarty
Eduardo W. Gonzalez
Javier Zapata

Memorandum



Date: October 1, 2024

To: Honorable Anthony Rodriguez, Vice Chairman
and Members, Miami-Dade Board of County Commissioners

From: Honorable Oliver G. Gilbert III, Chairman
Board of County Commissioners, District 1

Subject: Awards for Miami-Dade County Governmental Representation and Consulting
Services in Tallahassee, FL (RFQ No. EVN0008128)

Background:

On March 19, 2024, the Board of County Commissioners (Board) adopted Resolution No. R-228-24 authorizing advertisement of a Request for Qualifications (RFQ) to obtain governmental representation before the executive and legislative branches of the state government. The RFQ was advertised on March 22, 2024, and 10 proposals were received on April 17, 2024. The RFQ provided for contract award to one or more selected proposers for a one-year period, with three, one-year options to renew.

The contracts awarded as a result of the RFQ will replace the five current contracts for these services valued at \$728,000 per year in the aggregate that expired on June 30, 2024. These contracts have been administratively extended on a month-to-month basis to maintain current governmental representation services.

Recommendation:

The competitive selection committee, after review of proposals and discussions held at publicly noticed meetings, recommended nine proposers as the most qualified to perform the services. The committee did not recommend any annual fee amount. As such, it is recommended that the Board delegate to the Chairperson of the Board the authority to negotiate agreements among the firms listed below.

Proposer Shortlisted	Proposed Annual Fee
Akerman LLP	\$72,000
Becker & Poliakoff, PA	\$84,000
Capital City Consulting LLC	\$100,000
Continental Strategy LLC	\$150,000
GrayRobinson, PA	\$120,000
Oak Strategies LLC	\$144,000
Pittman Law Group, PL	\$72,000
Ronald L. Book, PA	\$160,000
Rutledge Ecenia, PA	\$120,000
Total	\$1,022,000

Committee Task and Evaluation Criteria:

The RFQ provides for the competitive selection committee to evaluate proposals and to submit a recommendation to the Board, which may include a shortlist of the most qualified proposers to render the services. The proposals were evaluated on the following criteria, each having equal importance:

1. Proposer's relevant experience, qualifications, past performance and capabilities
2. Relevant experience and qualifications of key personnel that will be assigned to this project
3. Proposer's approach and working relationships

Current Funding:

The County's current governmental representation efforts in Tallahassee, Florida, are led by five prime contractors, and an additional five subcontractors as follows:

Firm Name	Current Annual Fee
Akerman, LLP	\$72,000
GrayRobinson, P.A./Sun City Strategies, LLC	\$132,000
Ronald L. Book, P.A./Pittman Law Group/Oak Strategies, LLC	\$272,000
Rutledge Ecenia, P.A./Becker & Poliakoff, P.A./Pereira Reyes	\$180,000
Capital City Consulting, LLC	\$72,000
Total	\$728,000