

MEMORANDUM

Agenda Item No. 11(A)(3)

TO: Honorable Chairman Anthony Rodríguez
and Members, Board of County Commissioners

DATE: December 3, 2024

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution appointing Angela
Reyes to the board of
commissioners for N.W. 7th
Avenue Corridor Community
Redevelopment Agency in
accordance with section 163.356,
Florida Statutes, and section 2-
1889 of the Code

Resolution No. R-1090-24

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Marleine Bastien.



Geri Bonzon-Keenan
County Attorney

GBK/jp



MEMORANDUM

(Revised)

TO: Honorable Chairman Anthony Rodríguez
and Members, Board of County Commissioners

DATE: December 3, 2024

FROM: 
Glen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 11(A)(3)

Please note any items checked.

- _____ **“3-Day Rule” for committees applicable if raised**
- _____ **6 weeks required between first reading and public hearing**
- _____ **4 weeks notification to municipal officials required prior to public hearing**
- _____ **Decreases revenues or increases expenditures without balancing budget**
- _____ **Budget required**
- _____ **Statement of fiscal impact required**
- _____ **Statement of social equity required**
- _____ **Ordinance creating a new board requires detailed County Mayor’s report for public hearing**
- _____ **No committee review**
- _____ **Applicable legislation requires more than a majority vote (i.e., 2/3’s present ____, 2/3 membership ____, 3/5’s ____, unanimous ____, majority plus one ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ____, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ____) to approve**
- _____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(3)
12-3-24

RESOLUTION NO. _____ R-1090-24

RESOLUTION APPOINTING ANGELA REYES TO THE
BOARD OF COMMISSIONERS FOR N.W. 7TH AVENUE
CORRIDOR COMMUNITY REDEVELOPMENT AGENCY IN
ACCORDANCE WITH SECTION 163.356, FLORIDA
STATUTES, AND SECTION 2-1889 OF THE CODE OF MIAMI-
DADE COUNTY, FLORIDA

WHEREAS, the Board of County Commissioners (“Board”), as the governing body, as that term is defined in section 163.340(3), Florida Statutes, is responsible for appointing the board of commissioners of the members of the N.W. 7th Avenue Corridor Community Redevelopment Agency (“Agency”); and

WHEREAS, this Board adopted Ordinance No. 06-18, which created the Agency and appointed an initial board of commissioners (“Agency’s Board”) pursuant to section 163.356, Florida Statutes; and

WHEREAS, in accordance with section 163.356(2), Florida Statutes, each appointed commissioner other than those initially appointed shall serve a term of four years; and

WHEREAS, section 163.356(3)(b), Florida Statutes, states that: “[a]ny person may be appointed as commissioner if he or she resides or is engaged in business, which means owning a business, practicing a profession, or performing a service for compensation, or serving as an officer or director of a corporation or other business entity so engaged, within the area of operation of the agency, which shall be coterminous with the area of operation of the county..., and is otherwise eligible for such appointment...;” and

WHEREAS, Angela Reyes is a resident of Miami-Dade County and wishes to be appointed to the Agency’s Board; and

WHEREAS, this Board has reviewed Angela Reyes' resume, which is attached hereto as Exhibit "A" and incorporated herein by reference; and

WHEREAS, this Board believes that based on the information contained in Angela Reyes' resume, she has the requisite experience that is required to serve on the Agency's Board; and

WHEREAS, accordingly, in accordance with section 163.356, Florida Statutes, and section 2-1889 of the Code of Miami-Dade County, Florida, this Board desires to appoint Angela Reyes to the Agency's Board for a four-year term,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. The foregoing recitations are incorporated in the body of this resolution by reference and are approved.

Section 2. This Board appoints Angela Reyes to the board of commissioners of the N.W. 7th Avenue Corridor Community Redevelopment Agency in accordance with section 163.356, Florida Statutes, and section 2-1889 of the Code of Miami-Dade County, Florida. In accordance with section 163.356(2), Florida Statutes, and section 2-1883 of the Code of Miami-Dade County, Florida, Angela Reyes shall serve a term of four years.

Section 3. In accordance with section 163.356(3)(a), Florida Statutes, this Board directs the Clerk of the Board to file a certificate of appointment, which such certificate shall be conclusive evidence of the due and proper appointment of Angela Reyes.

The Prime Sponsor of the foregoing resolution is Commissioner Marleine Bastien. It was offered by Commissioner **Kevin Marino Cabrera** , who moved its adoption. The motion was seconded by Commissioner **Kionne L. McGhee** and upon being put to a vote, the vote was as follows:

Anthony Rodríguez, Chairman	aye		
Kionne L. McGhee, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	absent
Oliver G. Gilbert, III	aye	Roberto J. Gonzalez	aye
Keon Hardemon	absent	Danielle Cohen Higgins	aye
Eileen Higgins	absent	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 3rd day of December, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Terrence A. Smith

Angela Reyes

10415 NW 29 Ave ♦ Miami, FL, 33147 ♦ (786) 271-6166 ♦ angela_l_reyes@msn.com

Profile

Results-driven senior accountant, specialized in tax with 10 years' experience in private and government accounting, able to handle multiple assignments under high pressure and consistently meet deadlines. Seeking to leverage proven skills in account management and enhance process and procedures for an organization and departmental growth. Excellent interpersonal communication skills, able to lead and be a "team player".

Professional Experience

DBE Direct LLC

Member/ Owner

Boutique Ahalang Financial Services (Tax Services)

Member/ Owner

City of North Miami June 2023 – Present: Chief Financial Officer

- Oversee the management and issuance of Business Tax Receipts, ensuring compliance with municipal and state regulations.
- Direct the processes for Cash Disbursements and Cash Receipts, maintaining accuracy and integrity in financial transactions.
- Supervise the tracking and reporting of Expenditures and Outflows to optimize financial performance and cost control.
- Lead the preparation and presentation of Financial Reporting, providing strategic insights to stakeholders and guiding informed decision-making.
- Manage the organization's Investment portfolio, implementing strategies to maximize returns while mitigating risks.
- Oversee Collections and Liens operations, enhancing recovery rates and maintaining legal compliance.
- Direct Payroll Processing functions, ensuring accurate and timely compensation to all employees.
- Responsible for Recording Revenues and Inflows, maintaining precise financial records to reflect the organization's fiscal health.
- Manage Utility Billing processes, improving efficiency and customer satisfaction through streamlined procedures.

South Florida CARES Mentoring Dec 2017 – Feb 2023

Feb 2020 – Present: Executive Director

- Developing resources sufficient to ensure the financial health of the organization.
- Ensure that the mission is fulfilled through programs, strategic planning and community outreach.
- Supervise, collaborate with organization staff.
- Strategic planning and implementation.
- Planning and operation of annual budget.
- Serve as primary spokesperson to the organization's constituents, the media and the general public.
- Establish and maintain relationships with various organizations and utilize those relationships to strategically enhance CARES Mission.

- Engage in fundraising and developing other revenues.
- Oversee marketing and other communications efforts.
- Oversee organization Board and committee meetings.
- Establishing employment and administrative policies and procedures for all functions and for the day-to-day operation
- Review and approve contracts for services.
- Other duties as assigned by the Board of Directors/ National Team

Dec 2017 – Feb 2020 Contract Capacity Building

City of North Miami January 2016 – April 2020

Project Manager (Compliance Manager)

- Document Business Processes identified by the management team as key to the business. Work with the Manager/ Directors to identify controls within the Business Processes.
- Test Controls associated with the documented processes in conjunction with the Chief of Staff. Assist in identifying weaknesses and suggesting stronger or additional controls that could be implemented.
- Work with the Chief of Staff to facilitate internal, external and regulatory audits, when necessary. Assist in Coordinating resources and deliverables for the audit team using the prescribed tools.
- Assure compliance with Federal finances and standards

Assistant Director of Finance

- Performed supervisory work for 30 employees
- Improved use of government accounting computing best practices to enhance the billing process and save 800 hours per year, saving the department \$800,000 annually.
- Identified organizational business process issue that saved \$2.5 million per year.
- Key accountant, Cisco global team month-end close process.
- Through **account analysis**, identified opportunities to reduce certain variable costs by 15%, saving the company \$1.5 million annually.
- Worked with cross-functional teams to leverage **cloud automation** of **account reconciliation** process. Saved an estimated 1,000 hours per year.
- Completed Business Process Reviews for several departments within the organization such as; Utility Billing, Personnel, Code Enforcement and Parks and Recreation.
- Coordinated functions of the accounting operations of the finance department
- Responsible for ensuring the organizations financial data is properly presented (GASB)
- Prepared the department's budget
- Coordinated and assisted in the preparation of the Annual Financial Report (i.e. schedules, reconciliations, single audits)
- Assisted in the Emergency Management execution for IRMA and contributed to complying with FEMA and state disaster reporting, reimbursements and audits
- Evaluate and recommended changes to current accounting policies and procedures
- Implemented a proper billing procedure to ensure on-time billing
- Lead in resolving state and federal tax issues
- Assisted in resolving complex accounting transactions
- Implemented a new monthly revenue analysis
- Supported general accounting functions for year-end annual CAFR process.

Care Cloud October 2014 – January 2016

Senior Staff Accountant

- Discovered discrepancies with the company accounts and negotiated new contracts with a significant percent decrease in charges.
- Developed several accounting procedures to improve the efficiency of companies Accounts Payable operations.
- Provided Month end close assistance.
- Provided final A/P aging reports for end of month financial presentation
- Led a four-month project resulting in over \$60,000.00 in discrepancies owed to the company from clients. Maintain company and vendor communication
- Managed complete cycle of Accounts Payables
- Lead clerical staff in projects to improve and develop shorter month end close time.
- Managed all the A/R relating to customer payments including any referral payouts to channel partners. Including all month end journal entries needed to complete end of month financials.
- Provided attention to detail with the ability to problem-solve complex problems, strong verbal and written communication skills, and the ability to work independently with little direct supervision.
- Ensure a high level of quality and client service delivery
- Assist in completing annual audits and external audits
- Generated and managed detailed project plans with the ability to manage technical resources working on multiple projects seamlessly.
- Managed projects by assigning tasks to staff to deliver results in a timely manner while maintaining resources within the budget.
- Lead meetings for project update with both finance and non-finance attendee's
- Assist in Federal Income Tax Preparation for the company
- Developed procedures and methods for the Accounts Payable and Accounts Receivable cycle within GAAP compliance requirements with the interpretation and application with respect to existing policies to actual situations.

BPI April 2014 – August 2014

Senior Staff Accountant

- Maintain the Fixed Asset and associated depreciation; provide monthly detail to the Senior Accountant for General Journal entries
- Managed all vendors and supplier relationships
- Maintain Purchase Order Processing system.
- Managed Accounts Payable cycle.
- Developed new procedures for both Accounts Receivable and Accounts payable cycle within GAAP regulations.
- Managed and trained my staff on GAAP principles to prepare for the yearly audit.
- Developed and maintained statistical reports regarding project performance for each of my staff members.
- Maintained staff with goals while conducting customer service audits while delivering customer service training.
- Assist the CFO in tracking and maintaining company insurance policies (except Employee Benefits, which are maintained by the HR Department).
- Perform such other accounting, financial, or administrative tasks as may be required from time to time – quite often on short notice - by the CFO or Senior Accountant.

Florida Grand Opera January 2013 – March 2014

Staff Accountant

- Assist CFO in preparation of all financial information for Board Meetings
- Assist CFO in management of Cash flow on a daily basis
- Provide cash flow reports and budget vs. actual analysis to senior staff
- General Ledger Maintenance
- Assist in filing of sales tax and foreign tax fillings
- Provided Reporting of budget analysis to the CFO with a prioritized list of vendors with amounts of what is needed to be paid is provided to CFO for approval.
- Assisted in weekly payroll
- Prepared for daily transactions from Merchant accounts to be imported into the GL
- Managed all Invoice, Credit Memos, and Sales Receipts provided to Customers
- Daily deposits of cash, checks, Amex, Visa/ Master card batches
- Managed the Accounts Receivable Cycle including disputing chargeback's.
- Identified problems and developed procedures and methodologies within GAAP compliance to resolve problems.
- Managed all union reporting and payouts in compliance with Union contracts i.e. IATSE and USA
- I-9 verification and W-9 or W-4 or W-8BEN tax documentation and verify that they are correctly filled out.

Marken November 2012 – January 2013

Billing Clerk (temp. assignment)

- Cost allocation (international/ national) invoicing
- Accounts Payable
- Reconciling for over 100 vendors
- Entering invoicing to system
- Assisted in month end close

Farell & Patel, Miami, FL October 2012 - November 2012

Jr Auditor (temp. assignment)

- Reconciled monthly financial statements to ensure the figures are in agreement and are accurate for over 400 businesses.
- Assist with the analysis of discrepancies found.

City of Miami, Miami, FL April 2011 - May 2011

Accountant Clerk (Internship):

- Worked with Excel 2010 database tools (Pivot Tables, Vertical/Horizontal lookups, filter/sort tools, to match one-to-many relations between two sets of data, create excel macros to filter database data and produce an output report file)
- Verifying the accuracy of invoices and other accounting documents or records.
- Knowledge of general ledgers systems and financial reporting
- Update and maintain accounting journals, ledgers and other records detailing financial business transactions (e.g., disbursements, expense vouchers, receipts, accounts payable). Enters data into computer system using defined computer programs.
- Reconciles records with internal company, or external vendors or customers.
- Recommends actions to resolve discrepancies.

Bayview Asset Management, Miami, FL November 2004 - March 2009

Senior Broker Price Opinion Specialist: October 2008- March 2009

- Maintained all the accounts payable records for vendors contracted by the company through the Real Estate Department.
- Managed projects by assigning tasks to staff to deliver results in a timely manner while maintaining resources within the budget.
- Coordinated administrative functions including budget preparation with staff
- In charge of contracting independent Real Estate Brokers for BLS REO properties.

Administrated vendor valuations relationship.

Loan Counselor: May 2007 - October 2008

- Managed inbound/outbound calls to customers that were 5-90 days delinquent on mortgage/unsecured loan payments.
- Knowledge of analytical research of delinquent tax on properties within the 50 states. Analytical decisions to repay delinquent taxes when properties are in FCL.
- Provided working knowledge of the requirements imposed under the Fair Debt Collection Practices Act.
- Maintained strong interpersonal, oral and written communication skills and was a self-starter with the ability to work well under pressure with little supervision.

Broker Price Opinion Specialist: February 2006 - May 2007

- Maintained account for ordering real estate evaluations for the Real Estate Department.
- Works with vendors and suppliers

Image coordinator: November 2004 - February 2006

- Uploaded loan documents to Paper Vision and ordered the original trust files when needed.

Education

Florida Memorial University, Miami Gardens, FL
Bachelor of Science, Accounting May 2012
Florida Atlantic University, Boca Raton FL
Masters in Taxation, May 2017
CPA Candidate
Enrolled Agent, December 2021