

MEMORANDUM

Agenda Item No. 3(A)(1)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: November 20, 2024

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services from the Parks, Recreation and Open Spaces Department for the October 19, 2024 "Howloween at Palmetto Bay Park" sponsored by PAWS4You Rescue, Inc. in the amount of \$2,350.00 to be funded from the balance of the District 8 FY 2024-25 In-Kind Reserve

Resolution No. R-1006-24

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Danielle Cohen Higgins.



Geri Bonzon-Keenan
County Attorney

GBK/gh



MEMORANDUM (Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: November 20, 2024

FROM: 
Glen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 3(A)(1)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☒ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☒ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, majority plus one ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ____, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ____) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(1)
11-20-24

RESOLUTION NO. R-1006-24

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE OCTOBER 19, 2024 “HOWLOWEEN AT PALMETTO BAY PARK” SPONSORED BY PAWS4YOU RESCUE, INC. IN THE AMOUNT OF \$2,350.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 8 FY 2024-25 IN-KIND RESERVE

WHEREAS, PAWS4You Rescue, Inc. has requested in-kind services from the Parks, Recreation and Open Spaces Department for the October 19, 2024 “Howloween at Palmetto Bay Park” in an amount of \$2,350.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, PAWS4You Rescue, Inc. is a not-for-profit organization; and

WHEREAS, “Howloween at Palmetto Bay Park” is a family-oriented gathering to celebrate Halloween; and

WHEREAS, “Howloween at Palmetto Bay Park” raises funds to support the mission of PAWS4You Rescue, Inc. while also supporting the economic development of the local community; and

WHEREAS, the “Howloween at Palmetto Bay Park” is a special event, as that term is defined in the attached Fee Waiver/In-Kind Service Application, and \$2,350.00 of the in-kind services shall be funded from the balance of the District 8 FY 2024-25 In-Kind Reserve,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the October 19, 2024 “Howloween at Palmetto Bay Park” sponsored by PAWS4You Rescue, Inc. in an amount not to exceed \$2,350.00 to be funded from the balance of the District 8 FY 2024-25 In-Kind Reserve.

The Prime Sponsor of the foregoing resolution is Commissioner Danielle Cohen Higgins. It was offered by Commissioner **Oliver G. Gilbert, III**, who moved its adoption. The motion was seconded by Commissioner **Danielle Cohen Higgins** and upon being put to a vote, the vote was as follows:

Anthony Rodríguez, Chairman	aye		
Kionne L. McGhee, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	absent	Sen. René García	aye
Oliver G. Gilbert, III	aye	Roberto J. Gonzalez	aye
Keon Hardemon	aye	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 20th day of November, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

RC

Ryan Carlin



SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION (305) 226-8315 Ext. 5

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: PAWS4you Rescue, Inc.

EQUIPMENT REQUESTED: Showmobile Large 2 and Stage Lights

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Danielle Cohen Higgins
Commission District #8

CHARTFIELD INFO (MIAMI-DADE AGENCIES ONLY): _____

BILLING ADDRESS/ZIP CODE: 111 NW 1 Street Suite 320 Miami, FL 33128

NAME/TITLE OF THE EVENT: Howloween Palmetto Bay Park

ADDRESS OF EVENT: 17535 SW 95 Ave Palmetto Bay, FL 33157

TODAY'S DATE: 09/25/24 DATE (S) & TIME OF EVENT: 10/19/24 6PM- 10PM

SET-UP TIME & DAY: 9AM 10/19/24

TAKE-DOWN & DAY: 11PM 10/19/24

CONTACT PERSON/PHONE: Mirta Segredo 305-490-9754; 305-253-1092

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

*Fee: \$2,350.00 District #8

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: _____

Commissioner Danielle Cohen Higgins

Agency/Group: Commission District #8

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

**½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the
confirmation Form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926

**MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY
ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☒ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****Note: Event budget must be included for "Special" and "Major" event types.****

Commissioner sponsoring event Danielle Cohen Higgins

1. Full legal name of the requesting organization: PAWS4you Rescue, Inc.
2. Applicant Status: (Select one of the choices below)
- ☒ Not-For-Profit or Tax Exempt
☐ For-Profit
☐ Local Government or Public Entity
☐ Other (specify): _____
3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Mirta Segredo,
mirta@paws4you.org, 8717 SW 134th Street, Miami, FL 33176, (305) 253-1092
4. Specify fee waiver or in-kind service requested (quantify, if applicable): Use of one of Miami-Dade County's
portable stages for our HOWLOWEEN event at Palmetto Bay Park on Saturday,
October 19, 2024.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): PAWS4you Rescue's 14th Annual HOWLOWEEN, October 19, 2024, from 6-10 PM at Palmetto Bay Park is a community outreach, fund-raiser. This is a family event with vendors, performers, doggy fun zone agility course, dog costume contest, etc. The beneficiaries are the rescue dogs at PAWS4you Rescue, Inc., a 501(c) non-profit organization.
6. Please select ALL that apply to event:
- ☒ Economic Development: Event supports vitality or growth of the local economy
 - ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
 - ☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
 - ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
 - ☐ Environmental: Event benefits environmental concerns or promotes conservation
 - ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation
7. Physical address of event venues (please specify Commission District(s)): Palmetto Bay Park, 17535 SW 95th Avenue, Palmetto Bay, FL 33157. Miami-Dade County Commission District 8.
8. Description of regional or local impact: PAWS4you Rescue improves the quality of life within our community by serving the vital need of sheltering, fostering and placing homeless dogs. Our HOWLOWEEN event not only provides additional funds to support our mission, but also supports the economic development of the community by providing a forum for small business vendors to engage with the community. A social benefit includes promoting and showcasing Palmetto Bay Park.
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): Event set-up will be from 8 AM - 5 PM on Saturday, 10/19/24. The event is scheduled from 6 - 10 PM on 10/19/24. Event break-down will be from 9:30 AM - 12 PM on Sunday, 10/20/24.

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Please see attached map.

11. Expected number of participants and estimated attendance (per day, if applicable): Expected number of participants include 140 volunteers, 50 vendors and 2,000 attendees.

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): Budgeted items include: \$3,175 for YML Portable bathrooms, \$1,500 for table/chair rentals, \$3,000 for lighting and sound, \$921 for police/security, \$500 for miscellaneous items. Total projected budget: \$9,096.

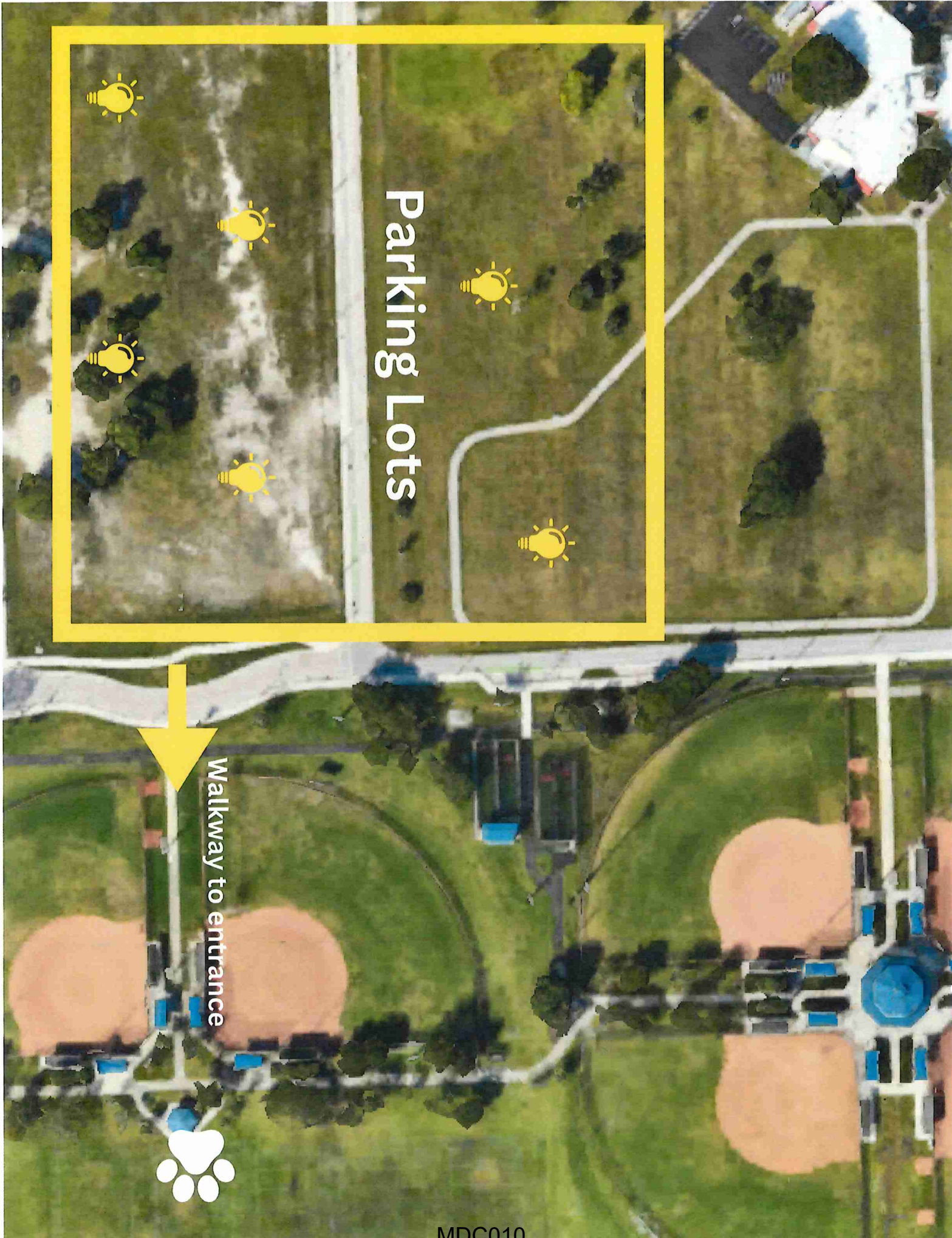
I hereby certify that all the statements made in this application are true and correct.

Cesar Cordero
Signature of Authorized Representative

9/16/2024
Date

Map for Palmetto Bay





Parking Lots

Walkway to entrance

Placement and Availability



MAP LIST

SPONSORS/VENDORS

- 1 THIS IS THE DOG RESCUE
- 2 BELLA'S BERRIES
- 3 DOGGIE BAG CAFE
- 4 PAWS & KISSES
- 5 HARLEYBEE BOUTIQUE
- 6 SHILOH'S BOWTIQUE
- 7 HAPPY WITH DOGS
- 8 TEMPROS AC TENT- PAWS TENT
- 9 TD BANK- PHOTO BOOTH
- 10 TD BANK
- 11 TESLA
- 12 EQUIPAWS PET SERVICES
- 13 EQUIPAWS PET SERVICES
- 14 SCHOOL OF ROCK
- 15 HEALTHY SMILES PET DENTAL
- 16 PETKARE NOW
- 17 WALKER & O'NEILL

SPONSORS/VENDORS

- 18 LIFETIME
- 19 LIFETIME
- 20 LIFETIME
- 21 PAWS4YOU DRINKS BOOTH
- 22 PAWS4YOU KIDS CRAFTS
- 23 PAWS4YOU KIDS CRAFTS
- 24 KONA ICE
- 25 PAWS4YOU KIDS CRAFTS
- 26 PAWS4YOU KIDS CRAFTS
- 27 BEAGLE BRIGADE
- 28 THE KNOTTY DAWG-POOL SPONSOR
- 29 THRIVE PET HEALTHCARE
- 30 MAID BRIGADE
- 31 PAWS4YOU DRINKS
- 32 PLANET FITNESS
- 33 MIAMI PET CONCIERGE
- 34 TIDY PETS

SPONSORS/VENDORS

- 35 ICY WOOF PET ACCESSORIES
- 36 POSICRAFT
- 37 SABAL CHASE ANIMAL CLINIC
- 38 TIDY PETS
- 39 NATURAL K9
- 40 NO STRINGS TOYS
- 41 SOUTH KENDALL ANIMAL CLINIC
- 42 CAT NETWORK
- 43 BOBA CITY
- 44 NELLO'S WOOD FIRE PIZZA
- 45 ARTIC ICE
- 46 UNITED FLAVORS AT PARKVIEW CAFE
- 47 PAWS4YOU DRINKS
- 48 TITO'S
- 49 WOOF GANG BAKERY
- 50 WINE TABLE
- 51 GAME DAY CONCIERGE

Memorandum



Date: November 20, 2024

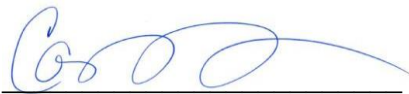
To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava 
Mayor

Subject: District Specific In-Kind Request

A retroactive waiver of in-kind services has been requested by PAWS4you Rescue, Inc. for their “Howloween at Palmetto Bay Park” event held on October 19, 2024.

In-kind services have been requested in an amount not to exceed \$2,350.00 from the Parks, Recreation and Open Spaces Department for the utilization of a large showmobile and stage lights. This event will be funded from the District 8 FY 2024-25 In-Kind Reserve Fund.

A handwritten signature in blue ink, appearing to read "Carladenise Edwards", written over a horizontal line.

Carladenise Edwards
Chief Administrative Officer