

MEMORANDUM

Agenda Item No. 3(B)(1)

TO: Honorable Chairman Anthony Rodríguez
and Members, Board of County Commissioners

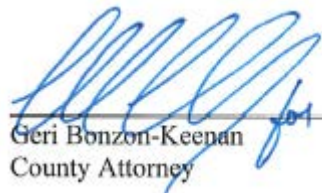
DATE: December 3, 2024

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution retroactively approving the County Mayor's submittal of a grant application to the United States Department of Veterans Affairs for Adaptive Sports Programs for disabled veterans and disabled members of the armed forces for \$114,480.77 in grant funds to be used for Project VICTOR (Veterans Integrated into The Community Through Outdoor Recreation); approving in-kind contributions from the Parks, Recreation and Open Spaces Department and Foundations in the amount of \$94,135.57; and further authorizing the County Mayor to accept and expend funds and execute contracts, amendments, and other documents as required by the agreement

Resolution No. R-1054-24

The accompanying resolution was prepared Parks, Recreation and Open Spaces Department and placed on the agenda at the request of Prime Sponsor Commissioner Juan Carlos Bermudez.



Geri Bonzon-Keenan
County Attorney

GBK/gh

MDC001

Memorandum



Date: December 3, 2024

To: Honorable Chairman Anthony Rodríguez
and Members, Board of County Commissioners

From: Daniella Levine Cava *Daniella Levine Cava*
Mayor

Subject: Resolution Retroactively Approving the Submittal of a Grant Application to the United States Department of Veteran Affairs 2024 National Veterans Sports Programs for Disabled Veterans and Disabled Members of the Armed Forces

Executive Summary

This item seeks retroactive approval by the Board of County Commissioners of the submittal of a grant application to the United States Department of Veteran Affairs for the National Veterans Sports Programs for Project VICTOR (Veterans Integrated into The Community Through Outdoor Recreation) Adaptive Sports Program. The Miami-Dade County Parks, Recreation and Open Spaces Department (PROS) will implement the grant program activities for veterans in Miami-Dade County parks. PROS has been awarded grants from the Department of Veterans Affairs for this program since 2012.

Recommendation

It is recommended that the Board of County Commissioners (Board) retroactively approve the submittal of a grant application (Attachment A) to the United States Department of Veterans Affairs 2024 National Veterans Sports Programs for Project VICTOR (Veterans Integrated into The Community Through Outdoor Recreation) Adaptive Sports Program for PROS to continue to offer programming for veterans. It is further recommended that the Board authorize the County Mayor or County Mayor's designee to receive and expend funds and execute grant agreements, certain amendments, and other documents, as required by the grant agreement upon review and approval of the County Attorney's Office.

Scope

The project is county-wide and includes County parks represented by the following County Commissioners: Gwen Cherry Park, Commissioner Marleine Bastien, District 2; Marva Y. Bannerman Park, Commissioner Keon Hardemon, District 3; Greynolds Park, Commissioner Micky Steinberg, District 4; A.D. "Doug" Barnes Park, Commissioner Kevin Marino Cabrera, District 6; Matheson Hammock Park, and Crandon Park, Commissioner Raquel A. Regalado, District 7; JL (Joe) and Enid W. Demps Park, Commissioner Kionne L. McGhee, District 9; Camp Matecumbe, and Tamiami Park, Commissioner Roberto J. Gonzalez, District 11; Trail Glades Range, Commissioner Juan Carlos Bermudez, District 12; and Amelia Earhart Park, Sen. René Garcia, District 13.

Fiscal Impact/Funding Source

Project VICTOR is a multi-sport outdoor adaptive sports program at County parks servicing disabled veterans in the South Florida area. The total cost of the project is \$208,616.34. If awarded, the 2024 Adaptive Sports Grant Program (ASG) will provide funds of \$114,480.77. The ASG

Program has no requirement for matching funds. However, in-kind contributions, supported by PROS for \$94,135.57 were included to demonstrate resources related to the project. There will be a positive fiscal impact to the Department if the grant is awarded. The part-time positions listed as “TBA” in the grant application are accounted for in the Department’s budget; however, these positions rotate among sites and therefore will be utilized from a pool of existing staff.

Track Record/Monitor

The proposed grant will be administered by the PROS Grants Supervisor, Dorothy Mills-Mayers. The grant funded project will be implemented by the PROS Therapeutic Recreation & Inclusion Division.

Delegation of Authority

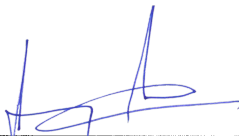
The Board authorizes the County Mayor or Mayor’s designee to accept and expend funds and execute contracts, amendments, and other documents as required by the grant, upon review and final approval of the County Attorney’s Office. The County Mayor or Mayor’s designee shall be required to seek Board approval for any approvals, consents, actions, events or undertakings that would create a financial obligation, cost or expense to the County beyond those specifically identified and set forth in the Agreement.

Background

The ASG Program is administered through the United States Department of Veterans Affairs. The ASG Program is designated for veterans with disabilities and members of the armed forces, and provides grant funding to organizations to increase and expand the quantity and quality of adaptive sport activities for veterans and service members with disabilities, including those with mental health issues, to participate with their home communities, as well as more advanced Paralympic and adaptive sport programs at the regional and national levels. Originally authorized as the U.S. Paralympics Integrated Adaptive Sports Program in December 2013, Public Law 113-59 amended U.S.C. 521A and designated the VA’s Office of National Veterans Sports Programs and Special Events (NVSP&SE) to directly manage the ASG Program.

The U.S. Department of Veterans Affairs Adaptive Sports Grant Program has awarded \$898,461.86 in grants to PROS since 2012. The project is expected to be completed within the term of the grant. The application deadline was March 27, 2024; however, there was insufficient time from the opportunity announcement to the grant deadline to obtain a resolution. It is recommended that the Board approve this grant application in order for PROS to continue providing recreational services to veterans.

Attachments



Jimmy Morales
Chief Operating Officer



MEMORANDUM (Revised)

TO: Honorable Chairman Anthony Rodríguez
and Members, Board of County Commissioners

DATE: December 3, 2024

FROM: 
Glen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 3(B)(1)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☒ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, majority plus one ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ____, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ____) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(B)(1)
12-3-24

RESOLUTION NO. R-1054-24

RESOLUTION RETROACTIVELY APPROVING THE COUNTY MAYOR'S OR MAYOR'S DESIGNEE'S SUBMITTAL OF A GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF VETERANS AFFAIRS FOR ADAPTIVE SPORTS PROGRAMS FOR DISABLED VETERANS AND DISABLED MEMBERS OF THE ARMED FORCES FOR \$114,480.77 IN GRANT FUNDS TO BE USED FOR PROJECT VICTOR (VETERANS INTEGRATED INTO THE COMMUNITY THROUGH OUTDOOR RECREATION); APPROVING IN-KIND CONTRIBUTIONS FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT AND FOUNDATIONS IN THE AMOUNT OF \$94,135.57; AND FURTHER AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO ACCEPT AND EXPEND FUNDS AND EXECUTE CONTRACTS, AMENDMENTS, AND OTHER DOCUMENTS AS REQUIRED BY THE AGREEMENT

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board hereby retroactively approves the County Mayor's or County Mayor's Designee's submittal of a grant application, in substantially the form attached to the accompanying memorandum as Attachment A, to the United States Department of Veterans Affairs, 2024 National Veterans Sports Programs, for \$114,480.77 to be used for Project VICTOR (Veterans Integrated into The Community Through Outdoor Recreation) Adaptive Sports Programs, and approving in-kind contributions from the Parks, Recreation and Open Spaces Department in the amount of \$94,135.57 for Project VICTOR, and further authorizing the County Mayor or County Mayor's designee to accept and

expend funds and execute contracts, amendments, and other documents as required by the agreement, upon review and final approval of the County Attorney's Office for legal sufficiency.

The foregoing resolution was offered by Commissioner **Kevin Marino Cabrera** , who moved its adoption. The motion was seconded by Commissioner **Kionne L. McGhee** and upon being put to a vote, the vote was as follows:

Anthony Rodríguez, Chairman	aye		
Kionne L. McGhee, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	absent
Oliver G. Gilbert, III	aye	Roberto J. Gonzalez	aye
Keon Hardemon	absent	Danielle Cohen Higgins	aye
Eileen Higgins	absent	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of December, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

mjs

Melanie J. Spencer

ATTACHMENT A

OMB Number: 2900-0820
Exp. Date: March 31, 2026
Respondent Burden: 20 minutes



ADAPTIVE SPORT GRANT APPLICATION

PRIVACY ACT: The information requested on this form is solicited under the authority of Title 38, U.S.C., and Sections 1710, 1712, and 1722. It is being collected to enable us to determine your eligibility for benefits and will be used for that purpose. The information you supply may be verified through a computer matching program at any time and information may be disclosed outside the VA as permitted by law. VA may make a routine use disclosure of the information as outlined in the Privacy Act system of records identified as 58VA21/22/28, Compensation, Pension, Education and Vocational Rehabilitation and Employment Records - VA, published in the Federal Register. Your obligation to respond is voluntary; however, the information is required in order for us to determine your eligibility for the benefit for which you have applied. Failure to furnish the information will have no adverse affect on any other benefits to which you may be entitled.

RESPONDENT BURDEN: The Paperwork Reduction Act of 1995 requires us to notify you that this information collection is in accordance with the clearance requirements of Section 3507 of the Paperwork Reduction Act of 1995. We may not conduct or sponsor, and you are not required to respond to, a collection of information unless it displays a valid OMB number. We anticipate that the time expended by all individuals who must complete this application will average 20 minutes. This includes the time it will take to read instructions, gather the necessary facts and fill out the forms.

SECTION A - ORGANIZATION AND GRANT INFORMATION

1. ORGANIZATION AND MAILING ADDRESS (Must provide a 9-digit zip code) Miami-Dade County Parks, Recreation and Open Spaces Department 275 NW 2nd Street Miami, FL, 33128	2. PROGRAM NAME AND TITLE Miami-Dade County Parks VICTOR Adapted Sports Program (Programming for Veterans)	3. GRANT AMOUNT REQUESTED \$114,480.77
--	---	--

SECTION B - CONTACT INFORMATION

4. PRIMARY CONTACT Dorothy Mills-Mayers	5. PRIMARY PHONE NUMBER (305) 755-7856	6. ALTERNATE PHONE NUMBER (305) 755-7999
7. EMAIL dorothy.mills-mayers@miamidade.gov		

SECTION C - PROGRAM AND OTHER INFORMATION

8. UEI NUMBER (Must provide a UEI number before any payment is disbursed) JM5KW8N8MF99	9. CONGRESSIONAL DISTRICT FL-024	10. SAM CAGE CODE NUMBER 5TJD4	11. EIN NUMBER 59-6000573
12. PROJECTED START DATE 09/30/2024	13. PROJECTED COMPLETION DATE 09/30/2025	14. TARGET GEOGRAPHIC AREA(S) Miami-Dade County, Florida	
15. CATEGORY ☒ INITIAL ☐ RENEWAL ☐ NON-COMPETITIVE		16. EXPERIENCE WITH VETERANS WITH DISABILITIES ☐ LESS THAN 2 YEARS ☒ MORE THAN 2 YEARS	
17. DISABILITY GROUPS ☒ LIMB LOSS ☒ SPINAL CORD INJURY ☒ TBI ☒ VISUALLY IMPAIRED ☒ PTSD ☒ OTHER			
18. EXPERIENCE WITH DISABLED VETERANS? ☒ YES ☐ NO		19. COMPLEMENTARY FUNDING? FEDERAL: ☐ YES ☒ NO AMOUNT: _____ NON-FEDERAL: ☒ YES ☐ NO AMOUNT: \$94,135.57	
20. DOES YOUR ORGANIZATION HAVE EXPERIENCE IN MANAGING FEDERAL FUNDS? ☒ YES ☐ NO			

This application does not constitute a Grant Agreement. Upon approval of the application by VA, an applicant will be required to complete a signed Grant Agreement specifying terms and conditions of an award. The Program Goals and Deliverables (Exhibit A) and Program Budget (Exhibit B) will form the basis of the Grant Agreement as agreed upon by VA and the applicant. Upon full execution of the Grant Agreement, the applicant will perform the services/activities hereto attached in Exhibit A, perform the Program Budget in line with the budget attach hereto in Exhibit B unless otherwise agreed upon by the applicant and VA.

In the event the applicant and VA do not enter into a Grant Agreement for any reason, and/or in the event the applicant and VA are unable to agree on the terms of the Grant Agreement within 60 days after approval of the application by VA, this application will automatically terminate.

AUTHORIZED REPRESENTATIVE NAME Jimmy Morales	TITLE Chief Operations Officer	EMAIL Jimmy.Morales2@miamidade.gov
---	-----------------------------------	---------------------------------------

VA FORM 10096
NOV 2022

MDC007

21. QUALIFICATIONS OF PERSONNEL
(Include specific experience, education or other qualifications relevant to the grant proposal.)

NAME	TITLE	QUALIFICATIONS	YEARS OF EXPERIENCE
Randall Flagler	PROS Therapeutic Recreation & Inclusion Therapist	B.S. & M.S. in Sport Management, CTRS, CPRP, WSI	8
Belinda Phillips	PROS Therapeutic Recreation & Inclusion Therapist	B.S & M.S in Education, CTRS, WSI Instructor	35
Eric Cooper	PROS Therapeutic Recreation & Inclusion Therapist	B.S. in Recreation Therapy, WSI	5
Charmaine Crosby	PROS Recreation & Inclusion Specialist	H.S. Diploma, WSI	20
Arlene Bouza-Jou	PROS Recreation Manager	A.A., WSI	27
Camila Carvacho	PROS Recreation & Inclusion Specialist	B.S. in Recreation Therapy, WSI	11
See VA 10096 Supplement			

22. PARTNERING AND COLLABORATING ORGANIZATIONS
(Include partnering or participation in joint activities)

COLLABORATING ORGANIZATION NAME AND POC	LOCATION (CITY, STATE)	COLLABORATIVE ACTIVITIES
Bruce Carter VAMC Miami POC: Alex Maitre, Tabitha Aragon	Miami, FL	Dissemination of information, referral of participants.
Paralyzed Veterans of America Florida Chapter POC: Jose Gonzale	Ft Lauderdale, FL	Dissemination of information, collaboration on archery
Leisure Access Foundation POC: Ronald Book	Hollywood, FL	Financial support of special events & competitive tournaments, WCB
Miami-Dade EcoAdventures POC: Heather Tedlow	Miami, FL	Program delivery of paddlesports deliverable
See VA 10096 Supplement		

EXHIBIT A Program Goal and Deliverables <i>(Include locations, activities, frequency of occurrence and number of veterans.</i> <i>Note: for training of providers include an estimated number of Veterans that will benefit)</i>					
Program Deliverable					
	DELIVERABLES	NUMBER OF VETERANS	DELIVERABLE START	DELIVERABLE COMPLETION	BUDGET ESTIMATE
1	Archery: Camp Matecumbe 33186. Providing introductory and competitive events. Minimum of 50 sessions and 2 tournaments. Weekly.	25	09/30/2024	09/30/2025	\$14,364.65 ⁺
2	Boccia: 33170, 33166, 33147. 40 minimum sessions, combination of introductory clinic and competition. Weekly.	25	09/30/2024	09/30/2025	\$5,612.09
3	Art & Movement: multiple locations. Participatory program with 24 sessions facilitated by MDPROS and in-kind Arsht Center professional Yoga instructor. Bi-weekly.	20	09/30/2024	09/30/2025	\$0.00
4	Cycling: Tamiami Park 33165. 24 clinics split into three 8-week sessions. Culminating ride with Bike 305.	12	09/30/2024	09/30/2025	\$3,042.04
5	Fishing: Crandon Park and Homestead Bayfront Park. 24 fishing excursions on MDPROS accessible fishing vessel. Biweekly outings over course of year.	40	09/30/2024	09/30/2025	\$30,681.09 ⁺
6	Golf: Palmetto Golf Course. 12 introductory sessions and 4 rounds on the golf course. 16 week program hosted weekly.	15	09/30/2024	09/30/2025	\$4,264.98
7	Paddle Sports: Crandon Park, Chapman Field Park. 15 kayaking excursions to promote watersports, nature education, and conservation. Monthly trips and extra summer trips.	20	09/30/2024	09/30/2025	\$12,871.18 ⁺
8	Pickleball: Tropical Park and Camp Matecumbe. 24 sessions divided between introductory, competition, and a culminating tournament. Weekly sessions.	12	09/30/2024	09/30/2025	\$1,823.03
9	Swimming: 33155 AD Barnes Pool. 16 total sessions divided into two 8-week sessions to provide instruction on technique, strokes, and efficiency.	12	09/30/2024	09/30/2025	\$2,862.06
10	Trap Shooting: Trail Glades Range 33194. Minimum of 50 sessions with introductory, competition, and a signature event with community partner.	40	09/30/2024	09/30/2025	\$36,484.65 ⁺
11	Wheel Chair Basketball: Miami Springs Recreation Center/ Gwen Cherry Park. 24 practices and clinics for veterans concurrent with MDPROS wheelchair basketball program. Weekly.	6	09/30/2024	09/30/2025	\$2,475.00
12					

EXHIBIT B
VA ADAPTIVE SPORTS GRANT PROGRAM BUDGET

Program Budget and Expected Expenditures (Grant Funds Only)

CATEGORY	AMOUNT	DESCRIPTION OF EXPENDITURES	PROJECTED SPENDING IN EACH QUARTER (\$)			
			OCT-DEC (Q1)	JAN-MAR (Q2)	APR-JUN (Q3)	JUL-SEPT (Q4)
Operations	58,524	vendors, deliverables	14,631	14,631	14,631	14,631
Equipment						
Travel						
Supplies	22,118.91	program sports supplies	5,529.72	5,529.73	5,529.73	5,529.73
Administrative						
*Personnel (Operational)	33,837.86	Full/part time emp. time	8,459.46	8,459.47	8,459.46	8,459.47
*Personnel (Administrative)						
Total	114,480.77		28,620.18	28,620.2	28,620.19	28,620.2

BUDGET CATEGORY DEFINITIONS

ONLY include amounts spent against this award. DO NOT report expenditures that are funded by other sources.

For further information regarding allowable costs, please reference OMB guidance (2 CFR 200 and 38 CFR 77).

Operations - Expenditures associated with implementing this grant program such as coaching fees, lift tickets and facility fees.

Equipment - Sport equipment purchased to meet program objectives. To be categorized as equipment must have a useful life of more than one year and a unit price equal to or greater than \$5,000. Equipment expenditures must be identified in your Grant Application and listed on Exhibit C.

Travel - Expenses for transportation, lodging, subsistence, and related items incurred to meet program objectives. Costs must be consistent with those allowed in like circumstances in your organization's other activities. Travel costs must comply with GSA lodging and subsistence rates for designated locations which can be found at <http://www.gsa.gov/portal/category/100120>.

Supplies - Consumable items in direct support of carrying out the award or equipment purchases with a per-unit value less than \$5,000.

Administrative (non-Personnel) - Sum of Administrative and In-Direct Costs that do not include Personnel (Administrative). Costs must be clearly identified and associated with the implementation and tracking of the award. When combined with Personnel (Administrative) costs, may not exceed the amount/percentage stated in the funding announcement

*Personnel (Operational) - Includes both Personnel and Fringe Benefit expenses that should be based on documented payrolls approved by a responsible official(s) of the organization. Reports need to reflect the distribution of activity for those whose compensation is charged, in whole or in part, directly to this award. Operational activities are identified as "time spent by such employee directly providing coaching or training for participants" per 38 CFR 77.14(c)(2). The reports must reflect an after-the-fact determination of the actual activity worked on the program. Reports must account for the total activity for which employees are compensated.

*Personnel (Administrative) - Includes both Personnel and Fringe Benefits expenses that should be based on documented payrolls approved by a responsible official(s) of the organization. Reports need to reflect the distribution of activity for those whose compensation is charged, in whole or in part, directly to this award. Administrative activities are identified as all personnel activities that are not "time spent by such employee directly providing coaching or training for participants" per 38 CFR 77.14(c)(2). The reports must reflect an after-the-fact determination of the actual activity worked on the program. Reports must account for the total activity for which employees are compensated.

[illegible]

EXHIBIT D ADAPTIVE SPORTS OFFERED	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	
29	
30	
31	
32	
33	
34	
35	
36	
37	
38	
39	
40	
41	
42	
43	
44	
45	
46	
47	
48	
49	
50	
51	
52	
53	
54	
55	
56	
57	
58	
59	
60	
61	
62	
63	
64	
65	
66	
67	
68	
69	
70	
71	
72	
73	
74	
75	
76	
77	
78	
79	
80	
81	
82	
83	
84	
85	
86	
87	
88	
89	
90	
91	
92	
93	
94	
95	
96	
97	
98	
99	
100	

Indicate your organization or the partner organization executing the event; indicate the sport, and other activity details.

[illegible]