

Date: March 4, 2025

To: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

From: Daniella Levine Cava 
Mayor

Subject: Request for Additional Time and Expenditure Authority to Prequalification Pool for
Purchase of Manufacturer's Certified Dealer OEM Parts and Repair Services

Agenda Item No. 8(P)(3)

Resolution No. R-244-25

Summary

This item is for the extension of a pool which will allow multiple County departments to purchase certified original equipment manufacturer (OEM/OE) parts and services for County-owned vehicles. Departments purchase parts, maintenance, installation, and repair services for the County's fleet, which includes approximately 12,000 passenger cars, pickup trucks, vans, and motorcycles. The parts purchased are used primarily in the People and Internal Operations Department's (PIOD's) fleet shop operations when conducting preventative and routine repairs of vehicles for County departments. If services or parts are not purchased from an OEM dealer and should aftermarket parts be used, it could impact or void a new vehicle warranty.

Departments have confirmed that the pool is meeting their needs, and there is satisfactory participation from prequalified vendors. The pool requirements have not changed, and it is further anticipated that if the pool was resolicited, the same vendors would prequalify. Additionally, due diligence was performed on all prequalified vendors, and no issues were identified. As this is an open pool, market research and outreach were conducted to identify additional vendors via INFORMS and DemandStar notices; five additional vendors were identified and advised on how to start the submittal process as qualified vendors can be added at any time. This extension will allow existing prequalified vendors to remain in the pool provided they continue to meet the requirements, resulting in greater efficiency for both existing vendors and the County due to reduction in administrative work. Continuing with the current pool will allow existing vendors to focus on accessing bid opportunities, as opposed to repeating prequalification information. To encourage participation, outreach events are held on an ongoing basis to inform vendors about pool opportunities and the benefits of becoming prequalified. It's important to note, a five-year extension is being requested to take advantage of all the on-going efforts and efficiencies built into the existing pool, ensuring continued growth and effectiveness. Additionally, extension of the pool will continue to streamline processes and reduce time to procure these goods and services, saving the County time and money and reducing administrative barriers for our vendors.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve extending *Prequalification Pool No. RTQ-01264, Purchase of Manufacturer's Certified Dealer OEM Parts and Repair Services*, for five years with \$12,725,000 in additional expenditure authority for multiple County departments. An extension to the current pool is recommended to allow multiple County departments to continue to competitively solicit essential OEM parts and repair services for county-owned vehicles and light equipment. This pool will remain open and additional qualified vendors may be added at any time.

Background

The pool was established by the Board through Resolution No. R-911-19 on September 4, 2019, for a five-year term. There are two groups within the pool: Group 1, for the purchase of OEM/OE parts for County-owned vehicles by manufacturer brand; and Group 2, for the repair, installation, and/or maintenance services to County-owned vehicles by manufacturer brand. There were initially three prequalified vendors. The pool currently has 12 prequalified vendors, of which 10 have local addresses.

Scope

The impact of this item is countywide in nature.

Delegated Authority

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established. Any contract award under the prequalification pool exceeding \$5,000,000, or \$1,500,000 for Miami-Dade Aviation Department (MDAD), is subject to ratification by the Board.

Fiscal Impact/Funding Source

The pool expires on March 31, 2025 and has a current allocation of \$23,300,000 for five years and six months. If this request is approved, the pool will have a modified cumulative allocation of \$36,025,000 and will expire on March 31, 2030. The requested allocation for the five-year extension is lower than the allocation of the current pool on an annualized basis and is based on the departments' anticipated needs throughout the extended term, taking into account any remaining allocation under the pool.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Pool Manager
MDAD	\$1,500,000	\$1,500,000	\$3,000,000	Proprietary Funds	Sylvia Novela
PIOD*	\$19,000,000	\$10,100,000	\$29,100,000	Internal Service Funds	Fernando Robreno
Parks, Recreation, and Open Spaces	\$550,000	\$0	\$550,000	General Fund	Bernie Rodriguez
Water and Sewer	\$2,250,000	\$1,125,000	\$3,375,000	Proprietary Funds	Fredrick Taylor
Total	\$23,300,000	\$12,725,000	\$36,025,000		

*The resultant contracts will contain termination for convenience provisions and assignment clauses, which can be exercised if the commodities and/or services in this item are affected by the establishment of the constitutional offices.

Track Record/Monitor

Vanessa Stroman of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Prequalified Vendors

Vendor	Principal Address	Local Address	Principal	Group(s) Prequalified
Bachrodt FT LLC dba Palmetto Ford Miami	7245 NW 36 Street Miami, FL	Same	Sean Bachrodt	1 and 2
Bomnin Automotive LLC dba Bomnin Chevrolet West Kendall	11701 SW 152 Street Miami, FL	Same	Arnaldo Bomnin	1 and 2
Dadeland Dodge, Inc. dba Dadeland Dodge Chrysler Jeep	16501 S Dixie Highway Miami, FL	Same	Gregory Travaline	1 and 2
Expressway Motorcars, Inc.	9775 NW 12 Street Doral, FL	Same	Marc Kahn	1 and 2
Ford Midway Mall, Inc. dba Midway Ford	8155 West Flagler Street Miami, FL	Same	Alexander Villamanan	1 and 2
Ford of Kendall LLC	15551 S Dixie Highway	Same	Luis Somoano	1 and 2

Vendor	Principal Address	Local Address	Principal	Group(s) Prequalified
	Miami, FL			
FRL Automotive LLC	16600 NW 2 Avenue Miami, FL	Same	Carlos Torres	1 and 2
Gus Machado Ford, Inc.	1200 West 49 Street Hialeah, FL	Same	Gus Machado	1 and 2
Kendall Imports LLC dba Kendall Toyota	10943 South Dixie Highway Miami, FL	Same	Lorraine Bean	1 and 2
Miami Lakes AM LLC	5875 NW 163 Street Miami Lakes, FL	Same	Faisal Ahmed	1 and 2
Plantation Sales, Inc.	3650 Weston Road Davie, FL	None	Michael Hooley	1 and 2
Sawgrass J Automotive Management LLC	5901 Madison Avenue Tamarac, FL	None	Larry Morgan	1 and 2

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicability of Ordinances and Contract Measures

- The two percent User Access Program applies.
- Small Business Enterprise measures will be determined prior to advertising each spot market competition. Local Preference will be applied at the time of spot market competition where permitted by funding source.
- The Living Wage Ordinance does not apply.



Carladenise Edwards
Chief Administrative Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: March 4, 2025

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(3)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, majority plus one ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ____, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ____) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(3)
3-4-25

RESOLUTION NO. R-244-25

RESOLUTION AUTHORIZING APPROVAL OF ADDITIONAL TIME OF FIVE YEARS AND EXPENDITURE AUTHORITY UP TO \$12,725,000.00 FOR A TOTAL MODIFIED CUMULATIVE POOL AMOUNT OF \$36,025,000.00 FOR PREQUALIFICATION POOL NO. RTQ-01264 FOR THE PURCHASE OF MANUFACTURER'S CERTIFIED DEALER OEM PARTS AND REPAIR SERVICES FOR MULTIPLE COUNTY DEPARTMENTS; PROVIDED THAT ANY CONTRACT AWARD UNDER THE POOL EXCEEDING \$5,000,000.00, OR \$1,500,000.00 FOR MIAMI-DADE AVIATION DEPARTMENT, IS RATIFIED BY THE BOARD

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional time of five years and expenditure authority up to \$12,725,000.00 for a total modified cumulative pool amount of \$36,025,000.00 for Prequalification Pool No. RTQ-01264 for the purchase of Manufacturer's Certified Dealer OEM Parts and Repair Services for multiple County departments. provided that any contract award under the pool exceeding \$5,000,000.00, or \$1,500,000.00 for Miami-Dade Aviation Department, is ratified by the Board. A copy of the pool documents is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner **Danielle Cohen Higgins** , who moved its adoption. The motion was seconded by Commissioner **Kevin Marino Cabrera** and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman	aye		
Kionne L. McGhee, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	aye
Oliver G. Gilbert, III	absent	Roberto J. Gonzalez	aye
Keon Hardemon	aye	Danielle Cohen Higgins	aye
Eileen Higgins	absent	Raquel A. Regalado	aye
Micky Steinberg	nay		

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of March, 2025. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: Basia Pruna
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

DMM

David M. Murray