

MEMORANDUM

Agenda Item No. 3(A)(12)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: March 18, 2025

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution retroactively
authorizing in-kind services from
the Parks, Recreation and Open
Spaces Department for the
January 12, 2025 "Three Kings
Parade" sponsored by the City of
Miami in an amount of \$1,210.00
to be funded from the balance of
the District 6 Fy 2024-25 In-
Kind Reserve

Resolution No. R-276-25

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Kevin Marino Cabrera.



Geri Bonzon-Keenan
County Attorney

GBK/ks



MEMORANDUM

(Revised)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: March 18, 2025

FROM: 
Glen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 3(A)(12)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☒ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☒ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, majority plus one ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ____, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ____) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(12)
3-18-25

RESOLUTION NO. R-276-25

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE JANUARY 12, 2025 “THREE KINGS PARADE” SPONSORED BY THE CITY OF MIAMI IN AN AMOUNT OF \$1,210.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 6 FY 2024-25 IN-KIND RESERVE

WHEREAS, the City of Miami has requested in-kind services from the Parks, Recreation and Open Spaces Department for the January 12, 2025 “Three Kings Parade” in an amount of \$1,210.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the “Three Kings Parade” is a family-friendly event, which celebrates the Three Wise Men and Miami’s diverse cultural heritage; and

WHEREAS, the “Three Kings Parade” is a major event, as that term is defined in the attached Fee Waiver/In-Kind Service Application, and \$1,210.00 of the in-kind services shall be funded from the balance of the District 6 FY 2024-25 In-Kind Reserve,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the January 12, 2025 “Three Kings Parade” sponsored by the City of Miami in an amount of \$1,210.00 to be funded from the balance of the District 6 FY 2024-25 In-Kind Reserve.

The Prime Sponsor of the foregoing resolution is Commissioner Kevin Marino Cabrera. It was offered by Commissioner **Roberto J. Gonzalez**, who moved its adoption. The motion was seconded by Commissioner **Kionne L. McGhee** and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman	aye		
Kionne L. McGhee, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	absent	Sen. René García	aye
Oliver G. Gilbert, III	aye	Roberto J. Gonzalez	aye
Keon Hardemon	aye	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 18th day of March, 2025. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK



By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as RC
to form and legal sufficiency.

Ryan Carlin

**MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY
ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☒ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

Commissioner sponsoring event Commissioner Manolo Reyes.

1. Full legal name of the requesting organization: Manolo Reyes.

2. Applicant Status: (Select one of the choices below)

- ☐ Not-For-Profit or Tax Exempt
- ☐ For-Profit
- ☒ Local Government or Public Entity
- ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): _____

① Christina Casanova - 305-878-1149

② Esteban Fereiro 305 401-1002

4. Specify fee waiver or in-kind service requested (quantify, if applicable): 300 Seat bleacher

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): _____

Three Kings Parade
SW 8th street 17-27 Ave

6. Please select ALL that apply to event:

- ☒ Economic Development: Event supports vitality or growth of the local economy
☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
☒ Arts and Culture: Event supports music, theatre, literature, art or culture
☐ Environmental: Event benefits environmental concerns or promotes conservation
☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): SW 8th street

17 - 27th AVE

8. Description of regional or local impact: ~~Good~~ ~~can~~ The impact

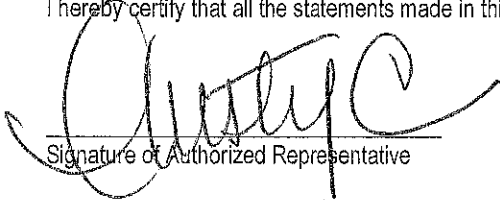
would be street closures +
no parking while set up + during event

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): _____

set up 8am
pick up 4pm
event starts at 12pm

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): exact location of bleacher
— SW 17 Ave + SW 8th Street
11. Expected number of participants and estimated attendance (per day, if applicable): 2000-5000 people
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): \$1,210.00

I hereby certify that all the statements made in this application are true and correct.


Signature of Authorized Representative

1/6/25
Date



SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION (305) 226-8315 Ext. 5

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: Office of Commissioner Kevin Marino Cabrera

EQUIPMENT REQUESTED: Bleacher (1) 300 seat

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Kevin Marino Cabrera
Commission District 6

CHARTFIELD INFO (MIAMI-DADE AGENCIES ONLY): _____

BILLING ADDRESS/ZIP CODE: 111 NW 1 Street Miami, FL

NAME/TITLE OF THE EVENT: Three Kings Parade

ADDRESS OF EVENT: SW 8th Street and 17th Avenue

TODAY'S DATE: 12/20/25 DATE (S) & TIME OF EVENT: 01/12/25

SET-UP TIME & DAY: 8AM 01/12/25

TAKE-DOWN & DAY: 6PM 01/12/25

CONTACT PERSON/PHONE: Christina Casanova 305-878-1149
Cristina Moreno 786-890-3228

AT SITE CONTACT/CELL PHONE#: _____

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

*Fee: \$1,210.00 District 6

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: _____

Commissioner Kevin Marino Cabrera

Agency/Group: Commission District 6

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

**½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the
confirmation Form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926

Memorandum



Date: March 18, 2025

To: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor 

Subject: District Specific In-Kind Request

A retroactive waiver of in-kind services has been requested by the City of Miami for the "Three Kings Parade" event held on January 12, 2025.

In-kind services have been requested in an amount not to exceed \$1,210.00 from the Parks, Recreation and Open Spaces Department for the utilization of one 300-seat bleacher. This event will be funded from the balance of District 6 FY 2024-25 In-Kind Reserve Fund.



Carladenise Edwards
Chief Administrative Officer