

## **MEMORANDUM**

Agenda Item No. 3(A)(1)

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**TO:** Honorable Chairman Anthony Rodriguez  
and Members, Board of County Commissioners

**DATE:** May 6, 2025

**FROM:** Geri Bonzon-Keenan  
County Attorney

**SUBJECT:** Resolution retroactively authorizing in-kind services from the Parks, Recreation and Open Spaces Department for the March 23, 2025 "Bike Ride in the 305" event sponsored by the City of North Miami Beach in a total amount of \$1,750.00 to be funded from the District 2 and District 4 FY 2024-25 In-Kind Reserves, in the amount of \$875.00 from each District

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Resolution No. R-385-25

The accompanying resolution was prepared and placed on the agenda at the request of Co-Prime Sponsors Commissioner Marleine Bastien and Commissioner Micky Steinberg.

  
\_\_\_\_\_  
Geri Bonzon-Keenan  
County Attorney

GBK/jp

MDC001



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Anthony Rodriguez  
and Members, Board of County Commissioners

**DATE:** May 6, 2025

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 3(A)(1)

Please note any items checked.

- “3-Day Rule” for committees applicable if raised**
- 6 weeks required between first reading and public hearing**
- 4 weeks notification to municipal officials required prior to public hearing**
- Decreases revenues or increases expenditures without balancing budget**
- Budget required**
- Statement of fiscal impact required**
- Statement of social equity required**
- Ordinance creating a new board requires detailed County Mayor’s report for public hearing**
- No committee review**
- Applicable legislation requires more than a majority vote (i.e., 2/3’s present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5’s \_\_\_\_, unanimous \_\_\_\_, majority plus one \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) \_\_\_\_, CDMP 9 vote requirement per 2-116.1(4)(c) (2) \_\_\_\_) to approve**
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 3(A)(1)  
5-6-25

RESOLUTION NO.                      R-385-25

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE MARCH 23, 2025 “BIKE RIDE IN THE 305” EVENT SPONSORED BY THE CITY OF NORTH MIAMI BEACH IN A TOTAL AMOUNT OF \$1,750.00 TO BE FUNDED FROM THE DISTRICT 2 AND DISTRICT 4 FY 2024-25 IN-KIND RESERVES, IN THE AMOUNT OF \$875.00 FROM EACH DISTRICT

**WHEREAS**, the City of North Miami Beach has requested in-kind services from the Parks, Recreation and Open Spaces Department for the March 23, 2025 “Bike Ride in the 305” event in an amount of \$1,750.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the “Bike Ride in the 305” event brings the community together for a bike ride in North Miami Beach while promoting fitness, good health, and safety tips; and

**WHEREAS**, the “Bike Ride in the 305” is a special event, as that term is defined in the attached Fee Waiver/In-Kind Service Application, and \$1,750.00 of the in-kind services shall be funded from the District 2 and District 4 FY 2024-25 In-Kind Reserves, in the amount of \$875.00 from each District,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the March 23, 2025 “Bike Ride in the 305” event sponsored by the City of North Miami Beach in a total amount of \$1,750.00 to be funded from the District 2 and District 4 FY 2024-25 In-Kind Reserves, in the amount of \$875.00 from each District.

The Co-Prime Sponsors of the foregoing resolution are Commissioner Marleine Bastien and Commissioner Micky Steinberg. It was offered by Commissioner **Eileen Higgins**, who moved its adoption. The motion was seconded by Commissioner **Kionne L. McGhee** and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman	<b>aye</b>		
Kionne L. McGhee, Vice Chairman	<b>aye</b>		
Marleine Bastien	<b>aye</b>	Juan Carlos Bermudez	<b>aye</b>
Sen. René García	<b>aye</b>	Oliver G. Gilbert, III	<b>aye</b>
Roberto J. Gonzalez	<b>aye</b>	Keon Hardemon	<b>aye</b>
Danielle Cohen Higgins	<b>aye</b>	Eileen Higgins	<b>aye</b>
Raquel A. Regalado	<b>aye</b>	Micky Steinberg	<b>aye</b>
District 6 - Vacant			

The Chairperson thereupon declared this resolution duly passed and adopted this 6<sup>th</sup> day of May, 2025. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK



By: Basia Pruna  
Deputy Clerk

Approved by County Attorney as to form and legal sufficiency.

RC

Ryan Carlin

**MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget  
111 N.W. 1<sup>st</sup> Street, Suite 2200  
Miami, FL 33128

Phone: (305) 375-5143  
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event\* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event\* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

**\*\*Note: Event budget must be included for "Special" and "Major" event types.\*\***

Commissioner sponsoring event Commissioner Steinberg and Commissioner Bastien

1. Full legal name of the requesting organization: City of North Miami Beach

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Patrick Blanchard  
(954)-849-1690

Patrick.Blanchard@citynmb.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): In-Kind Service for Showmobile

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): \_\_\_\_\_

Bike Ride In The 305

March 23rd, 2025

Local government health and fitness event for the public

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): \_\_\_\_\_

17011 NE 19th Ave, North Miami Beach, 33162, FL

8. Description of regional or local impact: This is a local event that will be partnering with

local restaurants and vendors.

Street closure from March 23rd 7am to 1pm

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): \_\_\_\_\_

Event Time: 8am - 1pm

Requesting stage to be delivered at 7am for sound to be set-up before event time

Breakdown and stage pick up: 1pm

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): This event will take place on a closed road in front of the North Miami Beach City Hall

11. Expected number of participants and estimated attendance (per day, if applicable): 500-1000 Attendees

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): Event Budget - \$18,000

I hereby certify that all the statements made in this application are true and correct.

Patrick Blanchard  
Signature of Authorized Representative

2/4/25  
Date



# SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION (305) 226-8315 Ext. 5

## EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: City of North Miami Beach

EQUIPMENT REQUESTED: Showmobile Large with ADA

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Micky Steinberg  
Commission District 4

CHARTFIELD INFO (MIAMI-DADE AGENCIES ONLY): \_\_\_\_\_

BILLING ADDRESS/ZIP CODE: 2124 NE 123<sup>rd</sup> Street Suite 201 North Miami, FL 33181

NAME/TITLE OF THE EVENT: North Miami Beach Bike 305

ADDRESS OF EVENT: 17011 NE 19 Ave North Miami Beach, FL

TODAY'S DATE: 02/20/25 DATE (S) & TIME OF EVENT: 03/23/25 8AM - 1PM

SET-UP TIME & DAY: 03/23/25 7:30 AM

TAKE-DOWN TIME & DAY: 03/23/25 2:00 PM

CONTACT PERSON/PHONE: Darva Pierre Louis 754-332-9764

AT SITE CONTACT/CELL PHONE#: Patrick Blanchard 954-849-1690

SPECIAL INSTRUCTIONS: **Direction item(s) are to be placed, maps, diagrams, etc.**

OTHER INFORMATION: **Include additional equipment if needed.**

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as outlined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

\*Fee:

Signature:

\$875.00 in-kind District #4

\*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Commissioner Micky Steinberg

Agency/Group: Commission District 4

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE  
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

**1/2 (HALF) OF RENTAL FEE. \*There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.**

**Late equipment arrivals, please call (786) 236-7926**



# SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION (305) 226-8315 Ext. 5

## EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: City of North Miami Beach

EQUIPMENT REQUESTED: Showmobile Large with ADA

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Marleine Bastien  
Commission District 2

CHARTFIELD INFO (MIAMI-DADE AGENCIES ONLY): \_\_\_\_\_

BILLING ADDRESS/ZIP CODE: 915 NE 125<sup>th</sup> Street North Miami, FL 33161

NAME/TITLE OF THE EVENT: North Miami Beach Bike 305

ADDRESS OF EVENT: 17011 NE 19 Ave North Miami Beach, FL

TODAY'S DATE: 02/20/25 DATE (S) & TIME OF EVENT: 03/23/25 8AM - 1PM

SET-UP TIME & DAY: 03/23/25 7:30 AM

TAKE-DOWN TIME & DAY: 03/23/25 2:00 PM

CONTACT PERSON/PHONE: Darva Pierre Louis 754-332-9764

AT SITE CONTACT/CELL PHONE#: Patrick Blanchard 954-849-1690

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\*Fee: \$875.00 in-kind District #2  
\*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: \_\_\_\_\_  
Commissioner Marleine Bastien  
Agency/Group: Commission District 2

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE. \*There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.**


**Late equipment arrivals, please call (786) 236-7926**

# Memorandum



**Date:** May 6, 2025

**To:** Honorable Chairman Anthony Rodriguez  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava  
Mayor 

**Subject:** District Specific In-Kind Request

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A retroactive waiver of in-kind services has been requested by the City of North Miami Beach for their "Bike Ride in the 305" event to be held on March 23, 2025.

In-kind services have been requested in an amount not to exceed \$1,750.00 from the Parks, Recreation and Open Spaces Department for the utilization of a large showmobile. This event will be funded from the District 2 and District 4 FY 2024-25 In-Kind Reserve Fund in the amount of \$875.00 respectively.



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Carladenise Edwards  
Chief Administrative Officer