

MEMORANDUM

Agenda Item No. 9(A)(2)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: July 1, 2025

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution retroactively approving and authorizing the County Mayor's application for funding and execution of an agreement with the U.S. Department of Housing and Urban Development - older adults home modification grant program to provide certain home modifications to eligible low-income older adults for approximately \$1,997,530.00, for a term commencing on April 15, 2025 and ending on April 15, 2028; authorizing the County Mayor to: (1) receive and expend such funding; (2) apply for, receive, and expend additional future funding for the purposes described herein for up to 10 years; (3) execute documents and agreements necessary for receipt and expenditure of all funding authorized herein; and (4) exercise the provisions set forth in all such documents and agreements, provided that any amendments are consistent with the purposes described herein

Resolution No. R-677-25

The accompanying resolution was prepared by the Community Action and Human Services Department and placed on the agenda at the request of Prime Sponsor Commissioner Marleine Bastien.



Geri Bonzon-Keenan
County Attorney

GBK/uw

Memorandum



Date: July 1, 2025

To: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor 

Subject: Resolution Retroactively Approving and Authorizing the Application, Receipt, Expenditure, and Execution of the U.S. Department of Housing and Urban Development – Older Adults Home Modification Grant Program Opportunity through the Community Action and Human Services Department

Executive Summary

This item seeks retroactive approval and authorization from the Miami-Dade County (“County”) Board of County Commissioners (“Board”) for the County Mayor’s or County Mayor’s designee’s application to the U.S. Department of Housing and Urban Development (“HUD”) – Older Adults Home Modification Grant Program, for approximately \$1,997,530.00 in grant funding. This funding will be utilized to provide low-cost, high-impact home modifications to at least 160 low-income older adults aged 62 and older through the Community Action and Human Services Department (“CAHSD”) with CAHSD developing a new list of income eligible adults aged 62 and older through a lottery system that stratifies potential clients by County commission district. Such modifications include installing ADA-compliant devices and infrastructure such as motion-sensor lighting for entryways, handrails, anti-slip tape, walk-in showers, grab bars, and safety devices such as accessible faucets and thermostats. Additionally, the grant funding will cover modifications such as lowering cabinets, installing lever-style door locks, and replacing outdated or broken fixtures; these modifications are designed to reduce fall risk, improve safety and accessibility of qualifying homes, and enhance participants’ ability to age with dignity in the safety and comfort in their home. The grant funding will be used to utilize the expertise of an occupational therapist to assess clients’ needs and develop personalized home modification plans. The intended service model includes initial and post-assessments and referrals to other partners in and around the County.

Recommendation

It is recommended that this Board:

- 1) Retroactively approve and authorize the County Mayor’s or County Mayor’s designee’s application for approximately \$1,997,530.00 in grant funding from HUD, for a grant term commencing on April 15, 2025, through April 15, 2028, as well as the execution of the award letter attached hereto as Attachment A. This funding will provide low-cost, high-impact home modifications to low-income adults aged 62 and older, and is aimed at reducing fall risks, improving safety, increasing accessibility, and enhancing their ability to age in place.
- 2) Authorize the County Mayor or County Mayor’s designee to receive and expend funds for the purpose described herein.

- 3) Authorize the County Mayor or County Mayor's designee to apply for, receive, and expend additional future funds for the purpose described herein for up to 10 years from the effective date of this resolution.
- 4) Authorize the County Mayor or County Mayor's designee to execute other agreements and documents necessary to advance the purposes described herein and for receipt and expenditure of grant funding described in sections 2 and 3, as well as exercise the provisions set forth in all such agreements and documents, including amendments, provided that such amendments are consistent with the purpose described herein and do not commit funding without additional board authority, following approval for form and legal sufficiency by the County Attorney's Office.

Scope

The scope of this item is countywide.

Delegation of Authority

If this item is approved, the County Mayor or the County Mayor's designee will have the authority to, in addition to the specific grants of authority set forth in the recommendation section above, execute all amendments, agreements and documents identified in the recommendation section above, following approval by the County Attorney's Office for form and legal sufficiency and to exercise all provisions contained therein, including but not limited to amendment and termination, provided that such amendments do not change the purpose of the agreements, add additional funds, or extend the contract term

Fiscal Impact/Funding Source

This item will not have a negative fiscal impact on the County. CAHSD will implement the Program using \$1,997,530.00 awarded to the County for the performance period of April 15, 2025, through April 15, 2028.

Track Record/Monitor

Sonia J. Grice, CAHSD Director, or other supervisory personnel, will oversee and administer all work resulting from this resolution.

Background

CAHSD has a proven track record of providing comprehensive assistance to older adults for over 30 years including Meals-on-Wheels, Adult Day Care, transportation, senior centers, volunteer programs, support groups, and counseling services and resources.

CAHSD has extensive experience with overseeing the performance of home repairs and rehabilitation work through its Senior Homeowners Assistance Repair Program, commonly known as SHARP, which offers up to \$50,000.00 in funding per home for eligible repairs, and the Home Care Program which supported over 2,100 seniors from 2019 to 2023. Additionally, for nearly three decades, CAHSD has administered the U.S. Department of Energy's Weatherization Assistance Program, commonly known as WAP, and over the previous five years has drawn down over \$10,000,000.00 in grant funding that has been used to assist

Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

Page No. 3

hundreds of homeowners, often for older adults, improve the energy efficiency and safety of their primary residence.

Beyond these direct home repair and rehabilitation services, CAHSD regularly collaborates with 31 local organizations, including faith-based groups, legal and food service organizations, and elderly associations, to support older adults. Also, through workshops and community events, CAHSD raises awareness of resources, addresses financial and digital abuse concerns, provides financial literacy and education programs, and offers mentorship and community engagement opportunities for older adults.

CAHSD's portfolio of programs is centered on a commitment to empowering older adults and providing them the opportunity to age with dignity in the safety and comfort in their homes.

Attachments:

Attachment A – Assistance Award/Amendment

A handwritten signature in black ink, appearing to read 'C. Burgos', with a large, sweeping flourish extending to the right.

Cathy Burgos, LCSW
Chief Community Services Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: July 1, 2025

FROM: 
Glen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 9(A)(2)

Please note any items checked.

- _____ **"3-Day Rule" for committees applicable if raised**
- _____ **6 weeks required between first reading and public hearing**
- _____ **4 weeks notification to municipal officials required prior to public hearing**
- _____ **Decreases revenues or increases expenditures without balancing budget**
- _____ **Budget required**
- _____ **Statement of fiscal impact required**
- _____ **Statement of social equity required**
- _____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**
- _____ **No committee review**
- _____ **Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, majority plus one ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ____, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ____) to approve**
- _____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved Danielle Levine Carr Mayor
Veto _____
Override _____

Agenda Item No. 9(A)(2)
7-1-25

RESOLUTION NO. R-677-25

RESOLUTION RETROACTIVELY APPROVING AND AUTHORIZING THE COUNTY MAYOR'S OR COUNTY MAYOR'S DESIGNEE'S APPLICATION FOR FUNDING AND EXECUTION OF AN AGREEMENT WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT - OLDER ADULTS HOME MODIFICATION GRANT PROGRAM TO PROVIDE CERTAIN HOME MODIFICATIONS TO ELIGIBLE LOW-INCOME OLDER ADULTS FOR APPROXIMATELY \$1,997,530.00, FOR A TERM COMMENCING ON APRIL 15, 2025 AND ENDING ON APRIL 15, 2028; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO: (1) RECEIVE AND EXPEND SUCH FUNDING; (2) APPLY FOR, RECEIVE, AND EXPEND ADDITIONAL FUTURE FUNDING FOR THE PURPOSES DESCRIBED HEREIN FOR UP TO 10 YEARS; (3) EXECUTE DOCUMENTS AND AGREEMENTS NECESSARY FOR RECEIPT AND EXPENDITURE OF ALL FUNDING AUTHORIZED HEREIN; AND (4) EXERCISE THE PROVISIONS SET FORTH IN ALL SUCH DOCUMENTS AND AGREEMENTS, PROVIDED THAT ANY AMENDMENTS ARE CONSISTENT WITH THE PURPOSES DESCRIBED HEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board:

Section 1. Approves the foregoing recital, which is incorporated herein by reference.

Section 2. Retroactively approves and authorizes the County Mayor's or County Mayor's designee's application for grant funding in the approximate amount of \$1,997,530.00 from the U.S. Department of Housing and Urban Development – Older Adults Home Modification Grant Program and execution of the award letter, which sets forth the agreement between the

parties and is attached to and incorporated in the accompanying memorandum as Attachment A, for a term commencing on April 15, 2025 and ending on April 15, 2028. This funding will be used to provide low-cost, high-impact home modifications for low-income adults aged 62 and older, which is aimed at enhancing the ability of older adults to age in place and with dignity by reducing the risk of falls, improving the safety and accessibility of their homes, and reducing hospital admissions. Such modifications may include, but are not limited to, installation of accessible devices and infrastructure including, but not limited to, motion-sensor lighting for entryways, handrails, anti-slip tape, walk-in showers, grab bars, lever-style door locks, faucets and thermostats as well as lowering cabinets and replacing outdated or broken fixtures.

Section 3. Authorizes the County Mayor or County Mayor's designee to receive and expend funding described in section 2 for the purposes described therein. This Board further authorizes the County Mayor or County Mayor's designee to apply for, receive, and expend additional future funds for the purpose described in section 2, for up to 10 years from the effective date of this resolution.

Section 4. Authorizes the County Mayor or County Mayor's designee to execute other agreements and documents necessary to advance the purposes described in section 2 and for receipt and expenditure of the grant funding described in section 3, subject to subsequent approvals by this Board if such agreements or documents propose to commit funding from Miami-Dade County. Such funding approval shall not include in-kind match funding. This Board further authorizes the County Mayor or County Mayor's designee to exercise the provisions set forth in all such agreements and documents, including amendments, provided that such other provisions and any amendments thereto are consistent with the purpose described in section 2 and following approval for form and legal sufficiency by the County Attorney's Office.

The foregoing resolution was offered by Commissioner **Raquel A. Regalado** ,
 who moved its adoption. The motion was seconded by Commissioner **Marleine Bastien**
 and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman	aye		
Kionne L. McGhee, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Sen. René García	aye	Oliver G. Gilbert, III	aye
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	aye
Natalie Milian Orbis	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 1st day of July, 2025. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
 BY ITS BOARD OF
 COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
 Deputy Clerk

Approved by County Attorney as
 to form and legal sufficiency.

A handwritten signature in black ink, appearing to be "SG" followed by a flourish.

Shanika A. Graves