

MEMORANDUM

Substitute
Agenda Item No. 5(A)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: July 16, 2025

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Ordinance relating to advice and
policy recommendations made
by County Advisory Boards;
creating section 2-11.39.4 of the
Code; requiring approval by
Board of County Commissioners
of advice and policy
recommendations made by
County Advisory Boards, task
forces and citizens' advisory
groups prior to implementation
thereof

Ordinance No. 25-74

This substitute differs from the original in that it limits the item to County boards that have solely advisory powers and duties rather than all County boards and makes conforming changes to the title.

The accompanying ordinance was prepared and placed on the agenda at the request of Prime Sponsor Senator René García.



Geri Bonzon-Keenan
County Attorney

GBK/jp

Memorandum



Date: July 16, 2025

To: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

From: Daniella Levine Cava *Daniella Levine Cava*
Mayor

Subject: Fiscal Impact Statement for Ordinance relating to Advice and Policy Recommendations Made
by County Boards

The approval of this Ordinance will not have a fiscal impact to Miami-Dade County.

A handwritten signature in black ink, appearing to read "C. Burgos".

Cathy Burgos, LCSW
Chief Community Services Officer

Memorandum



Date: July 16, 2025

To: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

From: Daniella Levine Cava 
Mayor

Subject: Social Equity Statement for the Ordinance Relating to Advice and Policy
Recommendations Made by County Boards, Task Forces, and Citizens' Advisory
Groups

The proposed ordinance establishes Section 2-11.39.4 of the Code of Miami-Dade County (Code), which aims to ensure that prior to the implementation of any recommendations pertaining to policy matters made by County boards, task forces, and citizens' advisory groups, as defined in Section 2-11.36 of the Code, the Board of County Commissioners first approves the adoption and implementation thereof. This ordinance is not anticipated to have a specific social equity benefit or burden as described under Ordinance No. 15-83.



Cathy Burgos, LCSW
Chief Community Services Officer



MEMORANDUM (Revised)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: July 16, 2025

FROM: 
Glen Bonzon-Keenan
County Attorney

SUBJECT: Substitute
Agenda Item No. 5(A)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, majority plus one ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ____, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ____) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Substitute
Agenda Item No. 5(A)
7-16-25

ORDINANCE NO. 25-74

ORDINANCE RELATING TO ADVICE AND POLICY RECOMMENDATIONS MADE BY COUNTY ADVISORY BOARDS; CREATING SECTION 2-11.39.4 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA; REQUIRING APPROVAL BY BOARD OF COUNTY COMMISSIONERS OF ADVICE AND POLICY RECOMMENDATIONS MADE BY COUNTY ADVISORY BOARDS, TASK FORCES AND CITIZENS' ADVISORY GROUPS PRIOR TO IMPLEMENTATION THEREOF; PROVIDING SEVERABILITY, INCLUSION IN AND EXCLUSION FROM THE CODE, AND AN EFFECTIVE DATE

WHEREAS, the Board of County Commissioners (the “Board”) is the governing and ultimate policymaking body for Miami-Dade County (the “County”); and

WHEREAS, in order to assist the Board with its policymaking functions, the Board has, throughout the years, created various County boards—as defined in section 2-11.36 of the County Code—to study issues of importance to this County, oversee certain County assets and advise on the use and improvement thereof, advise on the use of funds, and provide advice to the County Mayor and this Board on all of the foregoing, among other functions; and

WHEREAS, some of those County boards perform quasi-judicial functions such as the Unsafe Structures Board and the Board of Rules and Appeals, ~~[[and yet]]~~¹ other Boards >>, such as the Homeless Trust and Children’s Trust,<< perform in an advisory capacity to provide

¹ The differences between the substitute and the original item are indicated as follows: Words double stricken through and/or ~~[[double bracketed]]~~ are deleted, words double underlined and/or >>double arrowed<< are added.

information, guidance, and advice to this Board on matters of importance to our community >>as well as perform other functions such as funding and overseeing various programs, grants, and services, and yet other Boards serve only in an advisory capacity to this Board (“Advisory boards”) such as the Hispanic Affairs Advisory Board and 30x30 Vision Council<<; and

WHEREAS, in addition, this Board periodically establishes task forces or citizens’ advisory groups to convene for a time period of less than one year to study and advice this Board on specific issues; and

WHEREAS, while such >>Advisory<< boards >>and task forces<< frequently provide advice and make recommendations to this Board on important policy matters, the ultimate decision on the implementation and adoption of such policy matters lies with this Board; and

WHEREAS, this Board desires to ensure that, prior to the implementation of any recommendations pertaining to policy matters made by County >>Advisory<< boards, task forces and citizens’ advisory groups, this Board first approves the adoption and implementation thereof,

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA:

Section 1. Article IB of Chapter 2 of the Code of Miami-Dade County, Florida, is hereby amended to create a new section 2-11.39.4 to read as follows:

**CHAPTER 2
ADMINISTRATION**

* * *

ART. IB – STANDARDS FOR CREATION AND REVIEW OF BOARDS GENERALLY

* * *

Sec. 2-11.39.4. Board Approval of Policy Recommendations.

Notwithstanding any other provision of the Code or of any resolution to the contrary, the advice and recommendations as to policy matters provided by a County board >>that has solely advisory powers and duties<< shall not be implemented or effectuated by the County Mayor or Mayor's designee or by such County board unless and until such advice and recommendations as to policy matters are approved by the Board of County Commissioners.

Section 2. Notwithstanding any other provision of the Code or of any resolution to the contrary, the advice and recommendations as to policy matters provided by a task force or citizens' advisory group shall not be implemented or effectuated by the County Mayor or Mayor's designee or such task force or citizens' advisory group unless and until such advice and recommendations as to policy matters are approved by the Board of County Commissioners.

Section 3. If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder of this ordinance shall not be affected by such invalidity.

Section 4. It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of section 1 of this ordinance, including any sunset provision, shall become and be made a part of the Code of Miami-Dade County, Florida and the remainder of the provisions of this ordinance shall be excluded from the Code. The sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," or other appropriate word.

Section 5. This ordinance shall become effective ten (10) days after the date of enactment unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

PASSED AND ADOPTED:

July 16, 2025

Approved by County Attorney as
to form and legal sufficiency:

APA for GBK

Prepared by:

MRP

Monica Rizo Perez

Prime Sponsor: Senator René García