

**Date:** December 2, 2025

**To:** Honorable Chairman Anthony Rodriguez  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava *Daniella Levine Cava*  
Mayor

**Subject:** Request for Additional Expenditure Authority to Contract for Professional Cost  
Estimating and Scheduling Services

Agenda Item No. 8(P)(4)

Resolution No. R-1164-25

### **Summary**

This item is for additional expenditure authority for the purchase of professional cost estimating and scheduling services for Miami-Dade Aviation Department (MDAD). The additional expenditure authority will allow MDAD to continue to utilize this contract for essential services that directly support projects currently in the planning, design, and construction phases, as well as proposed construction projects for the Capital Improvement Program (CIP).

The extensive redevelopment plan encompasses airport-wide modernization, with the CIP spanning a 15-year period to accommodate projected growth in passenger and cargo activity. The program includes significant enhancements to passenger terminals, cargo, and facilities at Miami International Airport (MIA). Key projects include: runway incursion mitigation measures and aviation security enhancements; structural and life safety repairs to the airside tunnel; building recertification and comprehensive apron and airside improvements, including runway widening; repairs to the Flamingo and Dolphin parking garages; apron expansion, exterior painting, and upgrades to mechanical and electrical rooms; design and construction of new contact gates, along with associated aircraft apron and jet fuel facilities; installation of two new baggage make-up carousels and upgrades to the existing baggage handling system to connect the Central and South Terminals; maintenance upgrades to elevators, escalators, moving walkways, restrooms, and passenger boarding bridges.

The plan also envisions LEED Silver certification for sustainable infrastructure. These modernization efforts position MIA to accommodate a projected 77 million travelers and 5 million tons of freight by 2040.

### **Recommendation**

It is recommended that the Board of County Commissioners (Board) approve additional expenditure authority in the amount of \$22,850,000 for *Contract No. RFQ-MDAD-17-02, Professional Cost Estimating and Scheduling Services*, for MDAD.

### **Background**

This competitively established contract was awarded by the Board through Resolution No. R-136-19 for an initial five-year term, with one, five-year option to renew (OTR) in a cumulative amount of \$33,084,000. The contract is currently in the final OTR term, but the approved allocation will not sustain the current volume of service purchases through the balance of the contract term. MDAD utilizes this contract for effective execution of its CIP.

Since the time of the initial award of this contract in February 2019, the need for continued delivery of these essential support services for the CIP has grown substantially. At the time of award in Fiscal Year 2018-2019, the CIP was valued at \$1.9 billion. As of April 2025, the program's value has grown to \$7.4 billion. This significant increase has accelerated the rate of expenditure beyond original projections with the contract being utilized at an average rate of approximately \$9.2 million per year.

The contract provides key services such as preparation of estimates, scheduling, and risk mitigation. Estimates are prepared at various project stages such as planning, design, bid, and construction. Additionally, these services support tracking budget expenditures, contracts, allowance accounts, budget changes, and the preparation of monthly cost reports. Scheduling services include preparing and analyzing project schedules, supporting the development of schedule specifications, reviewing contractors' baseline schedules, project close-out schedules, and tracking schedule progress to ensure project completion within time and budget, including earned value analysis. Risk mitigation services include performing risk analysis on project changes, developing risk mitigation options, and supporting the execution of those options. This contract also provides for essential staffing support to meet the program's growing demands. These resources augment MDAD's internal program controls team, enabling timely responses to service orders, work orders, budget adjustments, and cost and schedule reporting requirements across various stakeholders.

### **Scope**

Miami International Airport is located within District 6, which is represented by Commissioner Natalie Milian Orbis; however, the impact of this item is countywide in nature.

### **Delegated Authority**

The County Mayor or the County Mayor's designee will be authorized to exercise all provisions of the contract, including any cancellation, renewal, or extensions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38).

### **Fiscal Impact/Funding Source**

The contract expires on February 25, 2029 and has an existing cumulative allocation of \$33,084,000. If this request is approved, the contract will have a modified cumulative allocation of \$55,934,000. The requested increase in expenditure authority is based on MDAD's anticipated needs. The additional expenditure for this year was approved by the Board as part of the current fiscal year County budget.

| Department   | Existing Cumulative Allocation | Additional Allocation Requested | Modified Cumulative Allocation | Funding Source    | Budget Language                                                                   | Contract Manager |
|--------------|--------------------------------|---------------------------------|--------------------------------|-------------------|-----------------------------------------------------------------------------------|------------------|
| MDAD         | \$33,084,000                   | \$22,850,000                    | \$55,934,000                   | Proprietary Funds | FY 2025-26<br>Proposed Budget,<br>Volume 3, Page 199<br>– Contractual<br>Services | Sylvia Novela    |
| <b>Total</b> | <b>\$33,084,000</b>            | <b>\$22,850,000</b>             | <b>\$55,934,000</b>            |                   |                                                                                   |                  |

### **Track Record/Monitor**

Marie Williams of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

### **Awarded Vendor**

| Vendor                                      | Principal Address                                    | Local Address                                      | Principal       |
|---------------------------------------------|------------------------------------------------------|----------------------------------------------------|-----------------|
| U.S. Cost Incorporated dba<br>RIB U.S. Cost | 11475 Great Oaks Way,<br>Suite 250<br>Alpharetta, GA | 11900 Biscayne Boulevard<br>Suite 522<br>Miami, FL | Suzanne Moltzen |

### **Due Diligence**

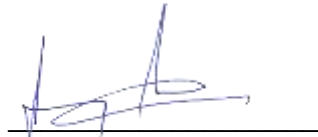
Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent

contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

**Applicability of Ordinances and Contract Measures**

- The two percent User Access Program does not apply.
- A 20% Small Business Enterprise (SBE)-Goods and Services Subcontractor Goal applies. In compliance with Resolution No. R-1001-15, the SBE goal has been met (see attached).
- The Living Wage Ordinance does not apply.

Attachment

A handwritten signature in blue ink, appearing to read 'Jimmy Morales', is written over a horizontal line.

Jimmy Morales  
Chief Operating Officer

# Memorandum



**Date:** October 1, 2025

**To:** S. Marie Williams, Procurement Contracting Manager  
Strategic Procurement Department

**From:** Alice Hidalgo-Gato, Section Chief  
Strategic Procurement Department

A handwritten signature in blue ink, appearing to be "AHG", written over the name "Alice Hidalgo-Gato".

**Subject:** Project No.RFQ MDAD-17-02, Cost Estimating and Scheduling Services

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Project No. RFQ MDAD-17-02 was reviewed for compliance with the 20% Small Business Enterprise – Goods & Services (SBE-G&S) goal. Resolution No. R-1001-15 (R-1001-15) requires County contracts with small business measures meet at least 85 percent of the small business measures applicable to the portion of the contract work performed to date before a change order or contract amendment is considered for Board approval.

The prime, U.S. Cost, Inc., has performed \$25,942,607 requiring \$4,410,243 be performed by the SBE-G&S firms for compliance with R-1001-15. To date, the SBE-G&S firms have performed \$11,101,431 in compliance with R-1001-15. Please contact Yanira Bravo, Section Manager, at (305) 375-3108 if additional information is needed.

c: Arlyn Rull, Chief of Staff, MDAD  
Ken Pyatt, Deputy Director, MDAD  
Basil Binns II, Deputy Director, MDAD  
Sergio San Miguel, Chief Financial Officer, MDAD  
Barbara Jimenez, Assistant Director, MDAD  
Sylvia Novela, Strategic Procurement Director, MDAD  
Andre T. Ragin, Small Business Strategic Advisor, MDAD  
Rita Silva, Assistant Director, SPD  
Amy Almanzar, Procurement Contracting Officer 2, SPD  
Yanira Bravo, Section Manager, SPD



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Anthony Rodriguez  
and Members, Board of County Commissioners

**DATE:** December 2, 2025

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 8(P)(4)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, majority plus one \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) \_\_\_\_, CDMP 9 vote requirement per 2-116.1(4)(c) (2) \_\_\_\_ ) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(P)(4)  
12-2-25

RESOLUTION NO.      R-1164-25

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN THE AMOUNT OF \$22,850,000.00 FOR A TOTAL MODIFIED CONTRACT AMOUNT OF \$55,934,000.00 FOR CONTRACT NO. RFQ-MDAD-17-02, PROFESSIONAL COST ESTIMATING AND SCHEDULING SERVICES FOR MIAMI-DADE AVIATION DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION, RENEWAL, OR EXTENSIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that:

**Section 1.** This Board authorizes additional expenditure authority in the amount of \$22,850,000.00 for a total modified contract amount of \$55,934,000.00 for Contract No. RFQ-MDAD-17-02, Professional Cost Estimating and Scheduling Services, for Miami-Dade Aviation Department.

**Section 2.** This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, including any cancellation, renewals, or extensions, pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner **Danielle Cohen Higgins** , who moved its adoption. The motion was seconded by Commissioner **Oliver G. Gilbert, III** and upon being put to a vote, the vote was as follows:

|                                 |               |                        |            |
|---------------------------------|---------------|------------------------|------------|
| Anthony Rodriguez, Chairman     | <b>aye</b>    |                        |            |
| Kionne L. McGhee, Vice Chairman | <b>aye</b>    |                        |            |
| Marleine Bastien                | <b>aye</b>    | Juan Carlos Bermudez   | <b>aye</b> |
| Sen. René García                | <b>aye</b>    | Oliver G. Gilbert, III | <b>aye</b> |
| Roberto J. Gonzalez             | <b>absent</b> | Keon Hardemon          | <b>aye</b> |
| Danielle Cohen Higgins          | <b>aye</b>    | Vicki L. Lopez         | <b>aye</b> |
| Natalie Milian Orbis            | <b>aye</b>    | Raquel A. Regalado     | <b>aye</b> |
| Micky Steinberg                 | <b>aye</b>    |                        |            |

The Chairperson thereupon declared this resolution duly passed and adopted this 2<sup>nd</sup> day of December, 2025. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

*DMM*

David M. Murray