

MEMORANDUM

Amended
Agenda Item No. 11(A)(16)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: December 3, 2024

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution directing the County
Mayor to manage the County's
bidding of contracts entirely
through informs, integrate any
existing legacy systems used
for the bidding of contracts into
informs and to prepare a written
report

Resolution No. R-1102-24

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsors Commissioner Raquel A. Regalado and Senator René García, and Co-Sponsors Commissioner Juan Carlos Bermudez, Commissioner Kevin Marino Cabrera and Commissioner Micky Steinberg.



Geri Bonzon-Keenan
County Attorney

GBK/smm



MEMORANDUM

(Revised)

TO: Honorable Chairman Anthony Rodríguez
and Members, Board of County Commissioners

DATE: December 3, 2024

FROM: 
Glen Bonzon-Keenan
County Attorney

SUBJECT: Amended
Agenda Item No. 11(A)(16)

Please note any items checked.

- _____ **“3-Day Rule” for committees applicable if raised**
- _____ **6 weeks required between first reading and public hearing**
- _____ **4 weeks notification to municipal officials required prior to public hearing**
- _____ **Decreases revenues or increases expenditures without balancing budget**
- _____ **Budget required**
- _____ **Statement of fiscal impact required**
- _____ **Statement of social equity required**
- _____ **Ordinance creating a new board requires detailed County Mayor’s report for public hearing**
- _____ **No committee review**
- _____ **Applicable legislation requires more than a majority vote (i.e., 2/3’s present ____, 2/3 membership ____, 3/5’s ____, unanimous ____, majority plus one ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ____, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ____) to approve**
- _____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved	_____ Mayor	Amended Agenda Item No. 11(A)(16)
Veto	_____	12-3-24
Override	_____	

RESOLUTION NO. **R-1102-24**

RESOLUTION DIRECTING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO MANAGE THE COUNTY'S BIDDING OF CONTRACTS ENTIRELY THROUGH INFORMS, INTEGRATE ANY EXISTING LEGACY SYSTEMS USED FOR THE BIDDING OF CONTRACTS INTO INFORMS AND TO PREPARE A WRITTEN REPORT

WHEREAS, INFORMS is Miami-Dade County's Integrated Financial Resources Management System and the brand name of the technology implemented to modernize County budget, procurement, human resources and financial operations; and

WHEREAS, the County, through its website, touts that the County runs its competitive procurements for the purchases of goods and services through INFORMS and provides an online link to INFORMS for potential suppliers and vendors doing business with the County; and

WHEREAS, despite the stated policy and desire to manage the bidding of goods and services through INFORMS, it is apparent that not all procurements are managed through INFORMS; and

WHEREAS, pursuant to Resolution No. R-657-22 adopted on July 7, 2022, by the Board of County Commissioners (the "Board") and prime sponsored by Commissioner Raquel A. Regalado and Senator René García, the Office of the Commission Auditor ("OCA"), was instructed to assess the financial impact of the County's office supplies purchasing pool established by Resolution No. R-198-22; and

WHEREAS, on April 15, 2024, the OCA submitted its report to the Board and the report was placed on the Board's May 7, 2024, meeting agenda; and

WHEREAS, the OCA report noted that different systems are used to manage the office supplies operation; specifically, the ordering system for office supplies is managed through a legacy system, the Office Supplies Ordering and Sales System ("AS400"), which operates independently from INFORMS; and

WHEREAS, per the OCA report, the lack of integration between AS400 and INFORMS presents challenges in consolidating, tracing, and analyzing data; and

WHEREAS, to maximize efficiencies in the procurement of all contracts, including those for goods and services, and support the County's stated policy in its website that County purchases are run through INFORMS, this Board desires to direct that the bidding of all contracts be managed entirely through INFORMS and that any existing legacy systems used for the bidding of contracts be integrated into INFORMS,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board directs the County Mayor or County Mayor's designee to manage the County's bidding of all contracts entirely through INFORMS and integrate any existing legacy systems used for the bidding of contracts into INFORMS. The County Mayor or County Mayor's designee shall submit and place on an agenda of the full Board without committee review pursuant to Rule 5.06(j) of the Board's Rules of Procedure, a written report describing the implementation of the directives set forth in this resolution within 90 days.

The Co-Prime Sponsors of the foregoing resolution are Commissioner Raquel A. Regalado and Senator René García, and the Co-Sponsors are Commissioner Juan Carlos Bermudez, Commissioner Kevin Marino Cabrera, and Commissioner Micky Steinberg. It was offered by Commissioner **Raquel A. Regalado**, who moved its adoption. The motion was seconded by Commissioner **Oliver G. Gilbert, III** and upon being put to a vote, the vote was as follows:

Anthony Rodríguez, Chairman	aye		
Kionne L. McGhee, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	absent
Oliver G. Gilbert, III	aye	Roberto J. Gonzalez	aye
Keon Hardemon	absent	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 3rd day of December, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in black ink, appearing to read "E. W. Gonzalez", written over a horizontal line.

Eduardo W. Gonzalez