

To All Applicants for Request for Proposal (RFP) No. 0411 "Human and Social Services Community-Based Organization Funding:"

**PLEASE NOTE:** At the February 15, 2011 Board of County Commissioner's (BCC) meeting, the BCC voted to extend the deadline to submit a written intent to file an appeal until Friday, February 25, 2011. They also voted to waive the \$500 filing fee for the informal appeal process.

A written intent to appeal for a formal hearing may be filed with the Clerk of the Board, with a copy provided to the Office of Grants Coordination (OGC) along with a \$3,000.00 filing fee by February 25, 2011. A written intent to appeal for an informal appeal, in which the OGC director or his designee will review the award recommendation and appeal, may be filed with the Clerk of the Board (with a copy provided to OGC) by February 25, 2011.

Please note that the basis for any and all appeals or protests is limited to the allegation of "failure on the part of the County to follow the process outlined in the RFP document" (Miami-Dade County BCC Resolution 380-10).

According to Implementing Order 3-21, "Bid Protest Procedures," and in order to comply with the requirement necessary to file a formal or informal appeal your organization must submit a letter that "...shall state with particularity the specific facts and grounds on which the protest is based..." Finally, within three (3) days of the filing of the written intent to appeal the protester shall file the bid protest, including submitting pertinent documents and supporting evidence with the Clerk of the Board and the Issuing Department (OGC).

Any other questions or concerns should be forwarded to my attention as Contracting Officer for this RFP at (305) 375-4742 or via e-mail to [dtw@miamidade.gov](mailto:dtw@miamidade.gov).

Daniel T. Wall, Director  
Miami-Dade County Office of Grants Coordination