



December 27, 2017

To Interested Parties:

**Community Collectors Partnership Opportunity with Miami-Dade County, Project PEACE: Innovations in Community Based Crime Reduction (CBCR)**

This past August, the Department of Justice (DOJ) Bureau of Justice Assistance (BJA) and the Local Initiatives Support Corporation (LISC) approved Project PEACE's proposed Implementation Plan which includes contracting residents from Liberty City to work in selected Micro-Target Areas in Liberty City assisting and beautifying the community as "Community Collectors". Community Collectors will maintain a visible presence in the micro-target areas on a routine basis through August 2018. This federally funded, innovative crime reduction project involves working daily on outdoor cleaning activities to improve the physical conditions in the area.

Project PEACE will execute the approved strategies in the Micro-Target Areas which comprises a small portion of unincorporated Liberty City that has been particularly hard hit in terms of crime (e.g. violence, illegal dumping, etc.). The boundaries are, 18<sup>th</sup> Avenue Corridor between NW 63<sup>rd</sup> Street and NW 67<sup>th</sup> Street, and a portion of 62<sup>nd</sup> Street (M.L.K. Blvd.) between NW 19<sup>th</sup> Court and NW 21<sup>st</sup> Avenue. (*Attachment 1*).

At this time, Miami-Dade County seeks to partner with a local 501(C)3 non-profit organization located in or near the area for the next seven months or until August 2018. In addition, the selected agency must have a track record in providing similar services in Liberty City. The agency will hire, train, staff, manage and supervise the "Community Collectors" (*Attachment 2*). However, the agency will also be responsible for providing the necessary supplies and equipment required to do the work. These "Community Collectors" will be identified with Project PEACE rather than the agency itself.

The Project PEACE Community Collectors strategy is a component of the Economic Environment Best Practice Intervention category approved by the Department of Justice, designed to provide employment opportunities exclusively to residents from the area, while providing a palpable increment of social cohesion and collective efficacy and immediately improve the physical conditions of the micro-target areas. This group of residents will dedicate their work shifts cleaning and maintaining the Micro-Target Areas (*Attachment 1*) while also receiving social and life skills training and support for their betterment.

Interested qualifying agencies must submit a signed Letter of Interest (LOI) via e-mail that adequately responds to the questions included in Attachment 3. The submission deadline for all LOI is **January 10, 2018 at 1:00PM**. The contact person for this request is Karen Diazgranados, Project Manager, at the Miami-Dade County Office of Management and Budget, 111 NW 1<sup>st</sup> Street, 22<sup>nd</sup> Floor, Miami, Florida 33128 or by e-mail at [Karen.Diazgranados@miamidade.gov](mailto:Karen.Diazgranados@miamidade.gov). She can also be reached at 305-375-4989.

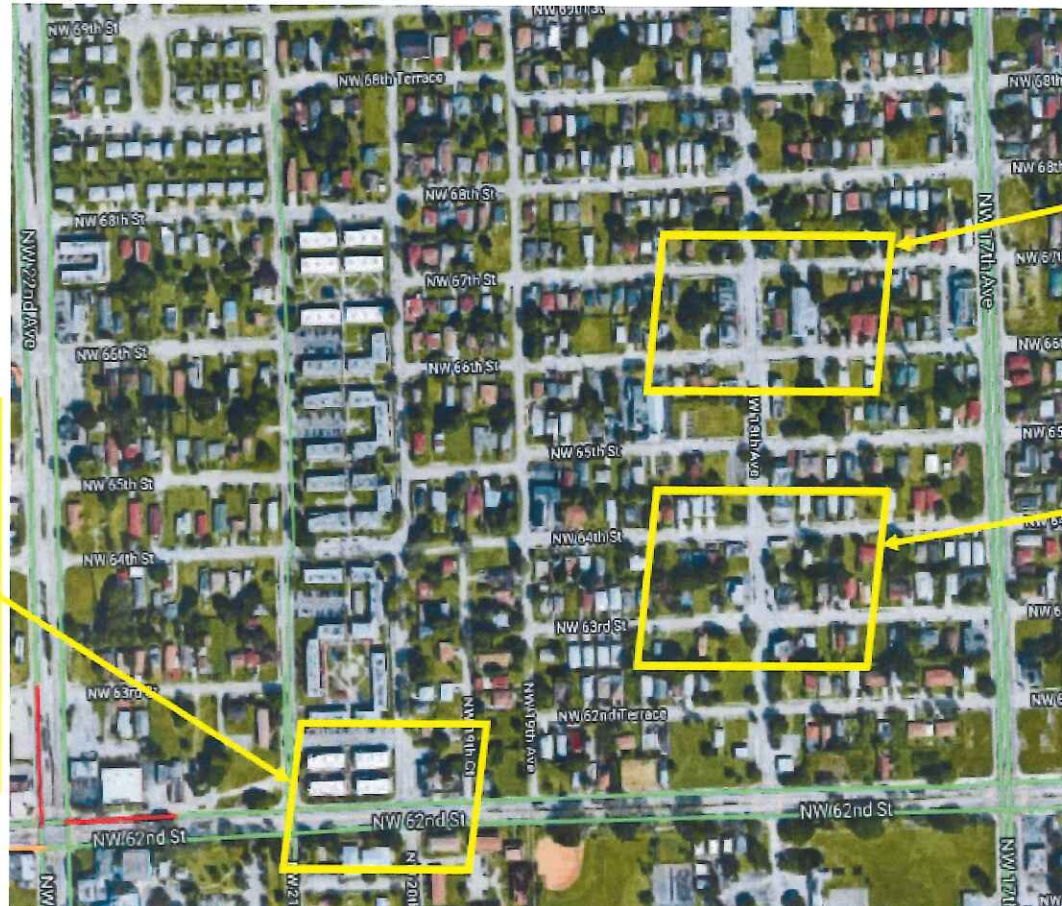
The selected agency will enter into a grant agreement with Miami-Dade County which will specify reimbursement procedures and reporting guidelines. Should you require additional information or have any questions, please contact Ms. Diazgranados. We appreciate your consideration of this opportunity.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Wall', is written over a light blue horizontal line.

Daniel T. Wall, Assistant Director  
Office of Management and Budget

**Project PEACE Micro-Target Areas I, II and III**



Area III: NW 62<sup>nd</sup> Street, also known as Martin Luther King Boulevard (MLK Blvd.), and includes parts of two housing complexes, a social service agency, two business and a private residence. In total, the area is approximately a 450' by 400' polygon.

Area I: Intersections of NW 18<sup>th</sup> Ave and NW 66<sup>th</sup> St. and NW 67<sup>th</sup> St., making up an area of 400' by 500' polygon.

Area II: Intersections of NW 18<sup>th</sup> Ave and NW 63<sup>rd</sup> St. and NW 64<sup>th</sup> St., making up an area of 400' by 500' polygon.

## Community Collectors

### Job Description

Community Collectors will serve Project PEACE Micro-Target Areas until August 2018, which is the project's duration. The duties performed by the collectors are generally to provide daily street level maintenance within the micro-target areas and the immediate vicinity during the weekdays. This includes property maintenance and light landscape services in public areas by picking up trash, or any item described as trash, such as, paper, debris etc. The hiring of Community Collectors who are local residents, will significantly increase the reduction of illegal trash dumping in the area meanwhile providing employment and soft skills training to those residents who are known to be low income, displaced adults or with criminal/jail background.

#### Basic Requirements:

- Criminal background check required
- Able to perform outdoor labor
- Must be a resident of or live near one of the micro-target areas at the time of hire

Educational Background and Experience: Educational background is not required. The incumbent must have the desire to work and be outdoors.

Minimal Qualifications: the incumbent MUST be a Liberty City resident, living in or near one of the micro-target areas.

Illustrative Tasks: Participates in daily outdoor activities. Maintains high level of performance and support for team efforts in project's micro-target areas.

Knowledges, Abilities and Skills: Ability to attend the assigned Micro-Target Areas that includes business and residential areas. Ability to show dependability and responsibility in carrying out and completing assigned tasks. Ability to relate well to team members, supervisors, and others related to the program.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job:

- Picking up/bagging trash
- Hauling/dumping of trash
- Sweeping
- Other

- ❖ *Anticipated start date February 1, 2018 to August 31, 2018 with possibility of extension. End date subject to available funding.*



### **Community Collectors Letter of Interest Requirements**

- A. Describe your organization's experience providing similar services to those described herein in this community (or similar community), including years of experience and size of the program (total funding, number of staff, number of clients, etc.).
- B. Based on the designated target areas and program duration, provide us with a description of your proposed program and provide the corresponding budget including the total funding required and a narrative budget justification.
- C. Identify outcome measures and corresponding target numbers.
- D. Provide additional back up information or documentation to support responses to items A to C.