



Carlos A. Gimenez, Mayor

DATE: December 9, 2015
TO: Prospective Proposers
FROM: Daniel T. Wall, Contracting Officer
SUBJECT: RFP No. 1115 – FY 2015-16 Environmental
Education Community-Based Funding
**PROPOSAL
SUBMISSION DEADLINE:** 4:00 P.M., Friday, December 11, 2015

FORMAL ADDENDUM No. 3

This Addendum is hereby made a part of the Request for Proposals (RFP) No. 1115 for Environmental Education Community-Based Funding.

Item 1. Clarification of Questions from Pre-Proposal Conference:

Questions may have been edited for clarity.

Q. Under Appendix E, we are asked to fill out “Subcontractor/Supplier Listing”. In the directions for the form, it states that this form is only required for expenditures over \$100,000. Since this grant has a max ask of \$65,000, do we have to submit the form as part of the proposal?

A. No.

Q. Do you have an Excel version of the required budget form?

A. Yes, it is posted on the RFP 1115 download page along with a few other forms and all Addenda.

Q. Can you share my contact information with your staff to ensure that I receive all future updates, correspondence, etc.?

A. Yes. However, Proposers are reminded that as stated on page 8, Section 5.3 Additional Information/Addenda, “It is the Proposer’s responsibility to ensure receipt of all addenda/um.”