

Memorandum



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MIAMI-DADE COUNTY, FLA.
#1

Date: February 15, 2017

To: Carlos A. Gimenez
Mayor

Through: Jennifer Moon
Director, Office of Management and Budget

From: Daniel T. Wall, Non-Voting Chairperson
Evaluation/Selection Committees - Request for Proposal (RFP) No. CBO1516

Subject: Report of Evaluation/Selection Committees for RFP No. CBO1516 "Fiscal Year (FY) 2015-16 Human and Social Services Community-Based Organization Funding"

The Evaluation/Selection Committees have completed the task of evaluating proposals submitted in response to the above referenced Request for Proposals (RFP) following the guidelines published in the RFP solicitation, as follows:

Project No: RFP No. CBO1516

Project Title: Fiscal Year (FY) 2015-16 Human and Social Services Community-Based Organization Funding

Purpose of the RFP: To award allocations to not-for-profit community-based organizations for the provision of human and social services for Miami-Dade County residents.

Term of contract: Twelve month contract, commencing on or after June 1, 2017, with up to two, one-year options to renew based upon contract performance.

Review Committees: The Review Committees met to evaluate proposals as listed in Attachment A.

Date of approval to advertise: January 20, 2016 (via Resolution R-59-16)

Number of solicitations and announcements issued: Numerous announcements, e-mail notices, and web postings

Dates of Pre-Proposal Conferences: Pre-Proposal Conferences were held on the following dates: March 4, 2016; March 7, 2016; March 22, 2016; March 23, 2016; March 25, 2016; March 26, 2016; and, March 29, 2016.

Number of addenda and dates issued: Addenda #1, issued April 7, 2016; and Addenda #2, issued April 22, 2016.

Deadline for receipt of proposals: May 6, 2016 by 2 pm

Number of proposals received: Two Hundred Fifty-Eight (258) proposals were received timely and accepted. A total of eight proposals were deemed non-responsive by the staff and the County Attorney's office or were withdrawn.

Name of proposers: See Attachment A.

Committee Meeting Dates: Anti-Violence Committee: November 4, 2016

Basic Needs:

Sub-Committee 1: October 20, 2016
Sub-Committee 2: October 19, 2016
Committee of the Whole: November 29, 2016

Children, Youth & Families:

Sub-Committee 1: October 24, 2016
Sub-Committee 2: October 25, 2016
Sub-Committee 3: October 31, 2016
Sub-Committee 4: November 14, 2016
Sub-Committee 5: November 10, 2016
Sub-Committee 6: November 21, 2016
Sub-Committee 7: November 22, 2016
Sub-Committee 8: November 7, 2016
Committee of the Whole: December 12, 2016

Other, including Community Economic Development: December 2, 2016

Criminal Justice:

Committee of the Whole (Part 1): October 17, 2016
Committee of the Whole (Part 2): November 9, 2016

Children and Adults with Disabilities: October 28, 2016

Elder Needs:

Sub-Committee 1: October 27, 2016
Sub-Committee 2: November 9, 2016
Committee of the Whole: December 1, 2016

Preventative Health:

Sub-Committee 1: October 18, 2016
Sub-Committee 2: October 26, 2016
Committee of the Whole (Part 1): December 6, 2016
Committee of the Whole (Part 2): December 14, 2016

Immigrants/New Entrants: December 13, 2016

Special Needs:

Sub-Committee 1: November 18, 2016
Sub-Committee 2: November 17, 2016
Committee of the Whole (Part 1): December 5, 2016
Committee of the Whole (Part 2): December 16, 2016

Workforce Development:

Sub-Committee 1:	November 16, 2016
Sub-Committee 2:	November 8, 2016
Committee of the Whole:	November 28, 2016

SBD Verification of eligibility or compliance with contract measures: Not applicable according to SBD and County Attorney who did not assign any measures to this RFP.

Other information: N/A

Summary of Committee scores: Technical scores (maximum 100 points). See Attachment B for scoring of agencies that are being recommended for funding. Copies of the score sheets of each Evaluation/Selection Committee Member are available upon request.

The Committee decided not to hold oral presentations since the proposals did not require further clarification.

Local Preference: Local Preference was not included in this RFP; all services are required to be provided in Miami-Dade County.

Request for authorization to inform proposers of preliminary recommendations for grant awards: It is respectfully requested that authorization be given to inform all proposers of preliminary recommendations for grant awards. Pending the results of any appeals, final recommendations will be submitted to the Board of County Commissioners for approval.

Recommendation to release preliminary recommendations for grant awards is:

Approved

Not Approved



Carlos A. Gimenez, Mayor

Carlos A. Gimenez, Mayor

Date 2/16/17

Date _____