



Management and Budget
Grants Coordination
Ryan White Program
111 NW 1st Street • 22nd Floor
Miami, Florida 33128
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miamidade.gov

November 1, 2016

SENT VIA ELECTRONIC MAIL

Dear Ryan White Part A and/or MAI-funded Service Provider: **RE: Changes to Food Bank**

The limitation on the Ryan White Program Nutritional Assessment Letter for Food Bank Services has been revised for the remainder of FY 2016. Please be advised that eligible clients will be able to receive **up to twenty (20) occurrences** (weekly bags of groceries) without needing the Nutritional Assessment Letter for Food Bank Services.

Beyond 20 occurrences, the existing Nutrition Assessment Letter will be required. Documentation of a severe change in a client's status, as noted on the form, would be required for the client to obtain more than the revised 20 occurrences during the Ryan White Program's fiscal year. This form would then need to be completed and signed by either a licensed medical provider or a registered dietitian, and must accompany the referral for food bank services. Attached please find a copy of the updated Nutrition Assessment Letter.

In addition, please be advised that this office has authorized Food for Life Network to increase the value of each weekly bag of groceries by \$15.00, so the total value of each **weekly bag of groceries will be \$65.00**. This includes food and personal hygiene products as needed by eligible clients.

These changes are effective November 1, 2016 through February 28, 2017. At the end of this period, and once Miami-Dade County receives its Notice of Award from our federal funding source for the next grant fiscal year, we will review these changes to determine if we can continue the increases.

If you have questions, please contact Theresa Smith, Contracts Officer, or Carla Valle-Schwenk, Program Administrator, at (305) 375-4742. Thank you for your continued cooperation.

Sincerely,

A handwritten signature in blue ink that reads "Carla Valle Schwenk".

Daniel T. Wall
Assistant Director

- c: Carla Valle-Schwenk, Program Administrator, OMB
Clarisol Nilsen, Fiscal Administrator, OMB
Theresa Smith, Contracts Officer, OMB
Dr. Robert A. Ladner, President, BSR
Dr. Francisco Sastre, Senior Administrator, BSR
Andrae Corrigan, President, ACMS