

## **EMERGENCY RENTAL ASSISTANCE PROGRAM (ERAP) 2**

### **FREQUENTLY ASKED QUESTIONS (FAQS) ABOUT MIAMI-DADE COUNTY'S ERAP2, Phase 2.**

#### **WHAT IS ERAP2?**

ERAP2 stands for the Emergency Rental Assistance Program, phase two. It is sponsored by Miami-Dade County and is intended to help families who are having problems paying rent due to the COVID-19 pandemic.

#### **WHAT ABOUT THE FIRST ERAP?**

This program is very similar to ERAP2 and will be continued. The two programs will be administered to provide the most effective assistance to families in need due to the pandemic.

#### **AM I ELIGIBLE TO APPLY?**

Your place of residence must be within Miami-Dade County, Florida.

-AND-

You are unable to pay your full monthly rent because of a COVID-19 financial hardship

-AND-

Your household income does not exceed eighty percent (80%) of the 2020 Area Median Family Income limits for the Miami-Dade County, Florida Metropolitan Statistical Area (MSA) for ERAP

-OR-

Your household income does not exceed one hundred twenty percent (120%) of the 2020 Area Median Family Income limits for the Miami-Dade County, Florida Metropolitan Statistical Area (MSA) for ERAP2

#### **2020 Income Limit Categories**

<b>Persons in Household</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>Annual Income at 80% AMI</b>	\$51,200	\$58,500	\$65,800	\$73,100	\$78,950	\$84,800	\$90,650	\$95,500
<b>Annual Income at 120% AMI</b>	\$76,800	\$87,840	\$98,760	\$109,680	\$118,560	\$127,320	\$136,080	\$144,840

-AND-

There must be a current executed lease between you and the property owner (landlord)

-AND-

You must certify that your household does not receive or has not received any other rental subsidy or assistance for the time period you are applying for (Example: Housing Choice Voucher (Section 8), Family Unification Voucher, Veteran Affairs Supportive Housing (VASH), Mainstream Voucher, Project-based Section 8, Project-based Rental Assistance, Public Housing, HOME Tenant Based Rental Assistance, Continuum of Care rent subsidy, other government rental assistance programs related to COVID-19, etc.). In other words: no duplication of assistance.

### **WHEN WILL APPLICATIONS BE ACCEPTED?**

The application process will begin on Wednesday, October 21, 2020. Processing and approvals must be completed so that all payments can be made by December 30, 2020.

### **HOW CAN I SUBMIT MY APPLICATION?**

Starting Wednesday, October 21, 2020, the applications will be available online at:

<https://www.miamidade.gov/global/housing/home.page>

However, if you cannot gain access to apply online or do not have an email address, paper applications will be available at one location:

Public Housing and Community Development  
Applicant Leasing Center  
1401 N.W. 7 Street  
Miami, Florida 33125

You may pick-up an application and drop-off the completed application from 9:00 a.m. until 5:00 p.m. Monday through Friday.

Submission of application by paper is at your own risk as there is a greater chance for **error and disqualification. IT IS HIGHLY RECOMMENDED THAT YOU COMPLETE AND SUBMIT YOUR APPLICATION ONLINE.**

## **IN WHAT ORDER WILL APPLICATIONS BE REVIEWED?**

Applications will be reviewed on a first come, first serve basis.

## **WHAT DOCUMENTATION WILL I BE REQUIRED TO PROVIDE AFTER I HAVE BEEN CONTACTED?**

- Proof of being financially impacted by the COVID-19 (employment verification of loss of employment, unemployment, etc.)
- Current lease
- Government issued photo ID for head of household
- Identification for each household member birth certificates or school enrollment records are acceptable for minors
- Proof of current income of all household members (recent pay stubs, layoff letter, unemployment claim, contribution statement, etc.)
- If applicable, supporting information for additional months of assistance (landlord ledger showing the amount of rent currently owed, rent statement, or rent due notice showing the balance of rent owed, etc.)
- A form (affidavit) that the County will provide that must be signed by all adult household members certifying that the information in the application is true to the best of your knowledge and that the request for assistance is not a duplication of assistance (as described above). The affidavit also serves as an authorization to release information, obtain information, and places you on notice that except for personal information that parts of the application are subject to State of Florida public records disclosure laws.
- Current asset information. If applicable, bank statements, retirement funds, annuities, cash value of life insurance, personal property held for investment, equity in real property, mortgage, or deeds of trust. If you do not have supporting documentation on assets a self-certification form will be provided to you which must be signed by two adult witnesses who can be members of your household or family.

## **WHAT DOCUMENTS ARE LANDLORDS REQUIRED TO PROVIDE?**

As the applicant, you will need to contact your landlord and inform your landlord that you have applied for Miami-Dade County's ERAP2.

If you are approved for an award, county staff will request a completed W-9 tax form directly from your landlord.

### **HOW QUICKLY WILL FAMILIES AND LANDLORDS NEED TO PROVIDE REQUESTED DOCUMENTS?**

If a Miami-Dade County employee contacts you requesting additional documentation, you will have forty-eight hours to submit the requested documents to email address [ERAP@miamidade.gov](mailto:ERAP@miamidade.gov). All emails **must** include the name of the applicant and the application number.

Alternatively, it is possible to drop off **copies** of the required verification documents at the location above but not recommended. The office hours are Monday through Friday from 8:00 a.m. to 5:00 p.m.

Original documents will not be accepted, and copies will not be made at the drop off locations.

### **WHEN WILL I KNOW IF I AM APPROVED TO RECEIVE AN AWARD?**

You will be notified by email of whether or not you have been approved for an award.

### **I AM BEHIND SEVERAL MONTHS ON MY RENT. CAN I RECEIVE ADDITIONAL ASSISTANCE?**

For ERAP 2 you may be eligible to receive up to three months of assistance, but no more than \$5,000 total.

### **I WAS AWARDED RENTAL ASSISTANCE IN MIAMI-DADE COUNTY'S FIRST ERAP. CAN I APPLY FOR ERAP 2?**

Yes, if you need additional assistance you may apply for ERAP2. However, you will not receive assistance for months of rent you were previously awarded.

### **HOW LONG WILL IT TAKE TO GET ASSISTANCE?**

Payments must be made by December 30, 2020.

## HOW AND WHEN WILL LANDLORDS BE NOTIFIED?

PHCD will contact landlords via email or phone.

## WHO DOES THE RENT ASSISTANCE PAYMENT GO TO?

The rental assistance payment will be mailed directly to the address on the W-9 Form.

## WHAT IF MY LANDLORD DOES NOT AGREE TO PARTICIPATE?

In this case, your application will not be processed. PHCD will notify you if that happens.

## CAN I TALK TO SOMEONE IF I HAVE MORE QUESTIONS ABOUT THE PROGRAM?

Yes. You may contact the Miami-Dade County Department of Public Housing and Community Development (PHCD) by calling **(305) 723-1815** between 8:00 a.m. and 5:00 p.m. You may also email any questions to **ERAP@miamidade.gov**.