

## 60 Day Notice

Head of Household Name: \_\_\_\_\_ Date: \_\_\_\_\_

Client Number: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner Contact Information: \_\_\_\_\_

Unit Address: \_\_\_\_\_

*Street Address*

*City*

*State*

*Zip*

### To: (Landlord/Owner Name)

I, \_\_\_\_\_, am writing this letter to inform you of my intent to move from your  
*Head of Household Name*  
unit within the next 60 days. Let this serve as my 60 days notification.

\_\_\_\_\_  
*Name of Head of Household*

\_\_\_\_\_  
*Signature of Head of Household*

\_\_\_\_\_  
*Date*