



INTERNSHIP PROGRAM OPPORTUNITIES – FALL 2025



PAID INTERNSHIP OPPORTUNITIES

Application Period: July 14th – August 8th, 2025

Rate of Pay: \$15.00/ hour

Position Classification: Temporary/ Part-Time

Internship Term: September 1st – December 12th, 2025 (15 weeks)

Students must:

- Be currently enrolled in an undergraduate or graduate program in an accredited College or University and have completed a minimum of 60 semester credits at the time of application.
- Submit an **official transcript** directly from the educational institution to the County prior to the interview date.
- Submit a **resume**.
- Be available for an interview with the Selection Committee.
- Be available to work 20-30 hours a week.
- Complete a criminal history pre-employment background screening.

To apply, visit our Miami-Dade County Jobs webpage (miamidae.gov/jobs). Create a profile and apply for **JO# 95382**. Upload a resume and cover letter at the time of application. Be prepared to submit an official transcript if selected for interview.

[APPLY HERE](#)

MIAMI-DADE COUNTY INTERNSHIP PROGRAM OPPORTUNITIES – FALL 2025

Water and Sewer

Construction Contracts Division

Data Analyst (1 opportunity): Responsible for collecting, cleaning, analyzing and interpreting data for the Construction Contracts Division (CCD). Works with CCD team to analyze data and provide insights. Provides data-based reports.

Compliance Management Division

Compliance Management (1 opportunity): The intern's responsibilities will include: assisting with performing review/audit of New Business Division Activities, including various commercial and residential properties for compliance with Chapter 24 of the County Code using verification/research and applying audit procedures to confirm proper and/or corrections regarding Connection Charges; performing research related to the Internal Compliance Department (ICD) audit items; conducting Davis-Bacon Act (DBA) and Davis-Bacon Related Acts (DBRA) interviews and employee salary verification/reconciliation using the LCP tracker; assisting with the preparation of Administrative Standard Operating Procedures (SOPs); support team members with administrative/technical tasks; participating in meetings and contributing to discussions, and other duties as assigned.

Hydrogeology Technical Services Division

Hydrogeology Engineer (1 opportunity): The WASD Hydrogeology internship is designed for students with interest in geosciences and will provide students with experience in various field work such as groundwater sampling and well drilling in addition to data analysis, GIS mapping, and modeling. This program offers an unparalleled opportunity to gain hands-on field experience, mentorship, and make a meaningful impact in a dynamic and innovative environment.

Quality Assurance and Quality Control Division

Quality Assurance Engineer (1 opportunity): The QA/QC Division Quality Assurance Engineer 1 Intern will participate in the development, implementation, and maintenance of quality assurance plans and programs. The Intern will assist the Division in the creation and updating of Standard Operating Procedures throughout the MDWASD operating Divisions. He/she will support the Manager, QA/QC Section, in causing the continuance, maintenance, and updating of essential Divisional and Department wide standard protocols and procedures.

Retail Customer Service Division

Business Analyst (2 opportunities): The intern in this role will assist with analyzing the section's workload and evaluating current business processes to identify areas for increased efficiency. This includes reviewing and organizing SharePoint lists and files to ensure alignment with specific tasks and functions, streamlining workflows, and supporting effective data management. Additionally, the intern will contribute to the development and enhancement of Power BI dashboards to support data-driven decision-making and improve the accessibility of key business insights. Additionally, they will work with the Microsoft SharePoint platform to track and report on ongoing tasks, improve site navigation, and manage permission levels to ensure secure access to sensitive business data.

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This role provides hands-on experience with administrative tools and systems critical to government operations.

SCADA Division

Engineering (1 opportunity): The Process Control & Automation Intern will work alongside experienced engineering and IT professionals to gain hands-on exposure to advanced industrial automation systems used in County operations. This role will offer the intern the opportunity to develop skills in both programming and systems integration across a variety of platforms and technologies.

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