

Out-of-Network Reimbursement Feature for MetLife's Will Preparation Service¹

Will Preparation Service participants have the option to retain an attorney who does not participate in Hyatt Legal Plans' network of plan attorneys, and receive reimbursement for the preparations of wills up to a set dollar limit, detailed below.

To take advantage of the reimbursement feature, employees simply call the Hyatt Legal Plans' toll-free telephone number below to request a case number and the fee reimbursement claim form. Then, the employee must fill out and sign this claim form, and return it with a copy of the attorney's final bill to Hyatt Legal Plans. Employees will be promptly reimbursed by check.

Hyatt Legal Plans' Toll-Free Number 1-800-821-6400
(Monday – Friday, 8:00 a.m. – 6:00 p.m. Eastern Time)

Employees may select any attorney to provide Will Preparation Services. However, we recommend that they discuss the associated fees with attorneys in advance, since the Will Preparation Service will reimburse them only up to the amounts detailed below. If they select an attorney whose fees exceed these amounts, employees will be responsible to pay for the excess.

The Will Preparation Service covers attorneys' fees only. It does not cover other costs such as filing fees.

Fee Reimbursement Schedule

<u>Service Provided</u>	<u>Maximum Reimbursement²</u>
Will & Codicils	
Individual.....	\$135
Employee & Spouse.....	\$160

This Out-of-Network Reimbursement Feature is an **optional** feature of the Will Preparation Service. If a participating Hyatt Legal Plan attorney performs the Will Preparation Service, then the attorney's fees are fully covered, and it is not necessary to submit claim forms.

Please feel free to contact our Client Service Center with any questions at 1-800-821-6400.

Please note: Hyatt Legal Plans is not responsible for legal work performed by out-of-network attorneys.

¹ Will Preparation is offered by Hyatt Legal Plans, Inc., Cleveland, Ohio. In certain states legal services benefits are provided through Insurance coverage underwritten by Metropolitan Property and Casualty Insurance Company and Affiliates, Warwick, Rhode Island. Texas residents are not currently eligible for Will Preparation services.

² The employee will be reimbursed the lesser of maximum reimbursement amount or the attorney's actual charge.