



# RETIREE GROUP HEALTH PLAN

## INSURANCE CANCELLATION REQUEST

Retiree Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_ ID: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Please cancel the following insurance coverage(s):

\_\_\_\_ Retiree Medical Insurance

\_\_\_\_ Dependent Medical Insurance

Dependent Name: \_\_\_\_\_

\_\_\_\_ Retiree Dental Insurance

\_\_\_\_ Dependent Dental Insurance

Dependent Name: \_\_\_\_\_

\_\_\_\_ Retiree Life Insurance

To be effective on: \_\_\_\_\_ (The earliest indicated coverage can be cancelled is at the end of the month in which this request is received in our office. Premiums must be paid through the cancellation date.)

**NOTE: ALL CANCELLATIONS ARE IRREVOCABLE (Once cancelled, coverage will not be reinstated.)**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please sign, date, and mail or fax this form to:

**Miami-Dade County**

Benefits Administration

111 NW 1st Street, Suite 2340

Miami, FL 33128-1979

Fax: 305-375-1633 or 305-375-1368