

**From:** [Carlos A. Gimenez, County Mayor](#)  
**To:** [\(MetroNet\) All Internet Users](#); [\(MetroNet\) All Users](#)  
**Subject:** ADDENDUM - IMPORTANT: School Closings  
**Date:** Friday, March 13, 2020 11:48:15 PM

---

Dear Miami-Dade County Employees:

As an addendum to the message sent below, please be advised of an important message involving the primary election.

If you are a County Employee who has been assigned election duties for the upcoming Presidential Preference Primary Election, whether as an Elections Department employee or as an Election Day precinct worker, you are expected to fulfill your election day assignment.

We understand the hardships faced in managing regular work with Election Day duties — let alone those that come with managing through uncharted territory. Your health and welfare along with child and family duties is understood by all of us as colleagues, parents, caretakers.

However, we remain reliant on your service to Elections in supporting Miami-Dade County's voters. **Our success is contingent on your adherence to your Election Day assignment.**

Your participation in this process has never been more critical. Miami-Dade County has nearly 600 polling locations to staff with qualified county poll workers to ensure that we have a successful election.

Thank you for doing all you can to ensure our democratic process is not impaired.

Carlos A. Gimenez, **Mayor**  
**Miami-Dade County**  
(305) 375-1880

---

**From:** Carlos A. Gimenez, County Mayor <Carlos.Gimenez3@miamidade.gov>  
**Sent:** Friday, March 13, 2020 7:06 PM  
**To:** (MetroNet) All Internet Users <MN-AIU@miamidade.gov>; (MetroNet) All Users <MN-AU@miamidade.gov>  
**Subject:** IMPORTANT: School Closings

Dear Miami-Dade County Employees:

Following today's announcement by Miami-Dade County Public Schools and Broward County Public Schools that they will close starting Monday to avoid the spread of Coronavirus COVID-19, we will be as flexible as possible to accommodate the needs of employees with school kids.

For employees with children who are finalizing childcare plans and can't come to work on Monday, please contact your supervisor.

You may use accrued leave on Monday for this purpose.

Additional information will be provided to employees by close of business Monday as we explore all available options.

I realize that you and our entire community, state and nation are grappling with the emergency actions being taken by governments at all levels to stem the spread of this virus.

I want to reiterate that the at-risk group for severe reactions to COVID-19 are our senior citizens and anyone with serious medical conditions, such as cardiovascular disease, hypertension, diabetes and cancer.

Health officials report that in 80 percent of COVID-19 cases, the symptoms are mild, 15 percent are serious and 3 percent are critical.

Please continue to follow guidelines by the Centers for Disease Control and Prevention to wash your hands and practice “social distancing” in crowded areas.

Thank you for all you do to help our 2.8 million residents.

Carlos A. Gimenez, **Mayor**

**Miami-Dade County**

(305) 375-1880

This mailbox does not accept incoming email messages.

Please forward your questions, comments or concerns to: [mayor@miamidade.gov](mailto:mayor@miamidade.gov)