

## **INDEPENDENT PRIVATE SECTOR INSPECTOR GENERAL (IPSIG) SERVICES**

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### **SUMMARY**

All construction, capital development, procurement, retail concession, lease and management agreements and/or contracts, as well as other agreements exceeding \$1 million, will incorporate a clause which allows the County to engage IPSIG firms. At the discretion of the Board of County Commissioners (BCC) or Mayor, other high-risk contracts will also include this clause. IPSIG services are for the prevention and detection of fraud, waste, and abuse, and services should be limited to external vendors and contractors unless objective, independent feedback is needed regarding internal activities. The County's internal mechanism for investigating or referring criminal activities to the Office of the Inspector General, Miami-Dade Police Department, or the State Attorney's Office should be considered before IPSIGs are engaged to initiate internal investigations. Requests for IPSIG services may be initiated by BCC, Mayor, or Department Directors.

### **PROCEDURE**

1. Services of IPSIGs will be requested through the Audit and Management Services Department, and the scope of services will be drafted for inclusion in the Request for IPSIG services (RIS). Under time-sensitive conditions, the RIS process may be bypassed utilizing the emergency contracting process.
2. Department Requests for IPSIG services will be screened by the Audit and Management Services Department and approved by the Mayor.
3. If approved, firm selection and award process will be completed.
4. IPSIG activities initiated by the BCC will receive oversight from the Board, unless directed otherwise. All other IPSIG services will be managed by the Mayor, or his designee.

### **CONTACT(S):**

#### **Department/Division**

Audit and Management Services Department

### **REFERENCE DOCUMENT(S):**

Administrative Order 3-20, Independent Private Sector Inspector General (IPSIG) Services