FAMIS ACCOUNTING SOFTWARE OVERVIEW

SUMMARY

FAMIS is the acronym for Financial Accounting & Management Information System. This system is a computer application program that Miami-Dade County uses to manage, control, and account for the County's financial transactions. The FAMIS system is designed to ensure the County can comply with the many varied legal requirements, regulations, restrictions and agreements that affect our financial management and accounting procedures. It provides the County with a way to demonstrate and report on our compliance with all levels of government regulation, and simultaneously provides fiscal accountability to the citizens of the County.

PROCEDURE

FAMIS
1. The FAMIS system accepts a high volume of transactional data from outside systems through the FAMIS Standard Interface, which is run through a batch process. This batch process usually runs on a daily basis Monday thru Friday and upon request on special occasions. Miami-Dade County has over 40 major financial subsystem interfaces that feed data into the FAMIS system. An example of such an interface is the County's Payroll system, which posts data into the FAMIS system each pay period. FAMIS also accepts direct manual input from individuals who access the mainframe and input data directly into FAMIS using the appropriate forms and with the appropriate security.
2. The FAMIS system generates approximately over 200 different reports that are produced on either a daily, weekly, or monthly basis. For more information on what types of reports the system can provide and how to request a FAMIS report, please refer to Procedure Number 318.
3. Most on-line FAMIS reports are available on paper, microfiche, and microfilm. Additionally, most of the FAMIS monthly reports can be accessed by authorized users via the OnDemand report reviewing tool (Refer to Procedure 318.) To request access to FAMIS, refer to Procedure Number 314.

FAMIS DATA WAREHOUSE
The County's General Ledger (FAMIS) Data Warehouse business intelligence tool was designed to address a long standing request for easy and flexible access to financial data, in a format that would facilitate detailed analysis and forecasting. In order to facilitate proper use of the FAMIS Data Warehouse, all users must attend training. Training can be requested by email at:
FIN-Train@miamidade.gov

CONTACT(S):
Department/Division
Finance Department/Controller's Division/Systems Section