

MIAMI-DADE COUNTY PUBLIC DOCUMENTS

SUMMARY

All publications issued by or for agencies of Miami-Dade County government are deposited in the Miami-Dade County Public Documents Depository. This procedure explains what kinds of publications are to be deposited and how to deposit said publications.

PROCEDURE

1. All department directors, agency heads, or board chairpersons shall deposit three (3) copies of any of the following publications immediately upon release:
 - a. Annual reports
 - b. Circulars
 - c. Compilations
 - d. Consultant Studies
 - e. Documents
 - f. Financial Reports
 - g. Journals
 - h. Manuals
 - i. Master Plans
 - j. Newspapers/Newsletters
 - k. Pamphlets
 - l. Printed Matter
 - m. Reports
 - n. Rules and Regulations
2. Deliver publications to the Miami-Dade Public Library, Florida Room, Main Library.
3. One (1) copy will be sent for indexing and inclusion in the INDEX TO CURRENT URBAN DOCUMENTS.

CONTACT(S):

Department/Division

Miami-Dade Public Libraries/Main Library Florida Room