

LONG-TERM DISABILITY PROGRAM

SUMMARY

Only an employee engaged in full time and permanent status for six (6) months prior to the onset of disability and whose disability arose out of and in performance of his/her job duties and whose disability is of at least eight months duration and who is unable to perform the duties of his/her job classification may apply for benefits under the County's Service-Connected Disability Program. This procedure explains how to apply for the Program benefit.

PROCEDURE

1. Contact your Department Personnel Representative (DPR) or Risk Management Division Worker's Compensation Unit to receive the application for the Miami-Dade County Service-Connected Disability Program.
2. Complete the application form and return it to the Internal Services Department/Risk Management Division, Worker's Compensation Unit.
3. Completed, signed, and notarized applications will be placed on the Service Connected Disability Program agenda within three (3) months of receipt by ISD/RMD.
4. The employee, the applicable bargaining unit (if any), employee's counsel (if represented) and the employee's department will be advised of the meeting date.
5. The employee will be notified in writing when disability benefits have been approved or denied under the Service Connected Disability Program.
6. If accepted, read the acceptance letter carefully. The agreement of understanding explains the intent and purpose of the program, the benefits provided and the employee's obligations as a participant.

CONTACT(S):

Department/Division

Internal Services Department/Risk Management Division (Service-Connected Disability Program)
Human Resources Department/Disability Review Panel

REFERENCE DOCUMENT(S):

Code of Miami-Dade County, Sections 2-56.21 and 2-56.25