

ANTI-DISCRIMINATION GUIDELINES FOR CONTRACTING, PROCUREMENT, BONDING AND SERVICES

SUMMARY

This procedure is to eliminate and prevent discrimination in contracting, procurement, bonding, and financial services activities because of race, color, religion, ancestry, national origin, gender, pregnancy, age or disability.

PROCEDURE

Contact the Regulatory and Economic Resources Department (RER), Small Business Development Division to:

1. Receive, initiate, investigate, and determine charges of violations.
2. Facilitate settlement or conciliation of alleged violations.
3. Issue final investigative reports which shall include findings, and conclusions as the result of investigations of complaints of discriminatory activities in contracting, procurement, bonding, and financial services.
4. Provide assistance and direction in all matters relating to discrimination in contracting, procurement, bonding, and financial services activities.
5. Publish and disseminate information and educational materials relating to discrimination in contracting, procurement, bonding and financial services activities.
6. Issue notice of a complainant's private right to sue upon a written request from complainant.

CONTACT(S):

Department/Division

Regulatory and Economic Resources Department, Small Business Development Division

REFERENCE DOCUMENT(S):

Administrative Order 3-23, Anti-Discrimination in Contracting, Procurement, Bonding, and Financial Services Activities

Ordinance 97-67 (Prohibits Discrimination in Contracting, Procurement, Bonding and Financial Services)

Code of Miami-Dade County, Article VII of Chapter 11A