

NOTICE OF PROPOSED PROPERTY TAXES GUIDE

Use this quick reference guide to locate major sections of the Notice along with descriptions.

Need to change your mailing address? Complete the Mailing Address Change Form located at the bottom of the guide.

A PROPERTY INFORMATION section identifies information about the property pertaining to this Notice:

1. Folio: 8-digit number used to identify the property.
2. Millage Code: A number used to identify taxing authorities for the property.
3. Property address.

B TAXING AUTHORITY column lists all taxing authorities that set millage (tax) rates and levy taxes against the property.

C COLUMN 1 lists **last year's** taxable values. Taxable values vary because exemptions do not apply to all taxing authorities. Example: the Senior Exemption does not apply to the School Board.

D COLUMN 2 lists **last year's** tax rates and property taxes levied by each taxing authority.

Here's the math - "Mill" in Millage means one-thousandth. To arrive at the taxes listed on the Notice you divide the tax rate (millage) by 1,000. *Example, a Tax (Millage) Rate of 8.35 and Taxable Value of 100,000 is calculated as: $(8.35 \div 1,000) \times 100,000 = \835 in Taxes.*

E COLUMN 3 lists the **current** taxable value applicable to each taxing authority. Taxable values vary because exemptions do not apply to all taxing authorities. Example: the Senior Exemption does not apply to the School Board.

F COLUMN 4 lists the "Rolled Back" rate and corresponding taxes. This is the rate that allows the Taxing Authority to collect the same amount taxes, as was collected the previous year.

This column is for informational purposes only.

Here's the math - "Mill" in Millage means one-thousandth. To arrive at the taxes listed on the Notice you divide the tax rate (millage) by 1,000. *Example, a Tax (Millage) Rate of 8.35 and Taxable Value of 100,000 is calculated as: $(8.35 \div 1,000) \times 100,000 = \835 in Taxes.*

G COLUMN 5 lists the proposed tax rates and corresponding taxes set by each authority if budget changes are adopted for the current year. **This column reflects the maximum taxes that can be levied.**

Here's the math - "Mill" in Millage means one-thousandth. To arrive at the taxes listed on the Notice you divide the tax rate (millage) by 1,000. *Example, a Tax (Millage) Rate of 8.35 and Taxable Value of 100,000 is calculated as: $(8.35 \div 1,000) \times 100,000 = \835 in Taxes.*

Miami-Dade County
Office of the Property Appraiser
111 NW 1 Street, Suite 710
Miami, Florida 33128-1984

NOTICE OF PROPOSED PROPERTY TAXES AND
PROPOSED OR ADOPTED NON-AD VALOREM ASSESSMENTS
MIAMI-DADE COUNTY TAXING AUTHORITIES

DO NOT PAY
THIS IS NOT A BILL

TANGIBLE PERSONAL PROPERTY

TAX INFORMATION	TAXING AUTHORITIES							
	COLUMN 1	COLUMN 2		COLUMN 3	COLUMN 4		COLUMN 5	
TAXING AUTHORITY	Last Year's Taxable Value	Last Year's Tax Rate (millage)	Your Property Taxes Last year	Current Taxable Value	Tax Rate (millage)	Taxes	Tax Rate (millage)	Taxes
B	C	D	E	F	F	G	G	G
TOTAL AD VALOREM PROPERTY TAXES								

HEARING INFORMATION The Taxing Authorities which levy property taxes against your property will soon hold PUBLIC HEARINGS to adopt budgets and tax rates for the next year. The purpose of the PUBLIC HEARINGS is to receive opinions from the general public and to answer questions on the proposed tax change and budget PRIOR TO TAKING FINAL ACTION. Each Taxing Authority may AMEND OR ALTER its proposals at the hearing.

TAXING AUTHORITY	PUBLIC HEARING DATE, LOCATION AND TIME
B	H

PROPERTY APPRAISER			
VALUE INFORMATION	MARKET VALUE	ASSESSED VALUE School levy	ASSESSED VALUE Non-School levy
PRIOR VALUE	I		
CURRENT VALUE			

ASSESSMENT REDUCTION	APPLIES TO	REDUCTION AMOUNT	REDUCTION AMOUNT
J			
EXEMPTIONS	APPLIES TO	EXEMPTION AMOUNT	EXEMPTION AMOUNT
K			

L If you feel the market value of the property is inaccurate or does not reflect fair market value, or if you are entitled to an exemption or classification that is not reflected, please contact the Miami-Dade County Office of the Property Appraiser at:

M If the Property Appraiser is unable to resolve the matter as to market value, classification or an exemption, you may file a petition for adjustment with the Value Adjustment Board. Petition forms are available online at http://www.miami-dadeclerk.com/property_vab.asp. Petitions must be filed on or before

SEE REVERSE SIDE FOR EXPLANATIONS OF THE COLUMNS ABOVE

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H HEARING INFORMATION section lists the date, time and place each taxing authority will hold its budget hearings to adopt a final tax rate to be levied against your property. These hearings are open to public participation.

I VALUE INFORMATION section details **last year's and the current year's** market and assessed values.

J ASSESSMENT REDUCTION benefits that result in a reduction in the assessed value, such as pollution control, are listed in this section for last year and current year.

K EXEMPTIONS section lists the exemptions deducted from your property for last year and the current year. To find out more about exemptions, please contact the Office of the Property Appraiser at 786-331-5321.

L PENALTIES if any penalties have been applied a message will be reflected in this section of the Notice. Up to a 25% penalty may be applied for reasons such as not filing a Return and omission of assets on a Return.

M HOW TO CONTACT THE OFFICE OF THE PROPERTY APPRAISER section lists the locations and hours of operation where you may discuss values and exemption concerns with Office staff.

You may also file an appeal with the Value Adjustment Board (VAB) by the deadline listed in the Notice. Contact the VAB directly at 305-375-5641.

Need to change your mailing address? Complete below change form, cut here, and mail.

Mailing Address Change Form

Complete all 4 steps below to change **ONLY** your mailing address. Mailing address changes will not affect property address. **A photocopy of your valid Florida Driver's License or State ID must be submitted with your change of mailing address request.**

Step 1 Complete the following Information

Property Folio #

Property Address

Owner's Name

Telephone Number

Step 2 Tell us what your new mailing address is:

Name

Street Address

Apt or Unit #

City, State & Zip code

Step 3 Sign, Date and Title

To receive your November tax bill at your new address we must receive your mailing address change request by **September 19**.

Signature *Current owner of record must sign*

(Title) if in company name

Date

Step 4 Attach photocopy of your valid Florida Driver's License or State ID AND RETURN TO:

Miami-Dade County Office of the Property Appraiser
111 NW First Street, Suite 710
Miami FL 33128-1984

Note: If the above-described property is no longer your primary residence and you have homestead exemption, you must notify the Office to cancel your exemption (Ref. F.S. 196.011). The cancellation form is available on our website at www.miamidade.gov/pa.

