



COMMERCIAL HISTORIC PROPERTY CLASSIFIED USE RETURN

This return must be filed with the Miami-Dade County Office of the Property Appraiser on or before March 1st of each year in order for a property to be considered for classification under the provisions of Chapter 193.503, Florida Statutes. The following information must be submitted:

- 1. Name of individual or organization owning the property: _____
 Mailing Address: _____ (City) (State) (Zip)
 Contact Person: _____ Telephone: _____
- 2. Property Address: _____ (City) (State) (Zip)
 Legal Description: _____

 Property Tax Folio(s): _____

The Property is:

- 1. Designated as an individual structure () Yes () No
 Designation Ordinance or Resolution Number: _____
- 2. Designated as a contributing structure within a local district () Yes () No
 Designation Ordinance Number: _____
 District Name (if applicable): _____
- 3. Listed in the National Register of Historic Places – Individual: () Yes () No
 As a contributing structure: () Yes () No

DOCUMENTATION MUST BE SUBMITTED PROVING DESIGNATION AS AN HISTORIC PROPERTY.

Properties used for commercial purposes must submit the following documentation:

The latest federal income tax return and financial statements for the fiscal or calendar year ending on or about January 1st of the current year. Supporting documents should include operating statements reflecting specific income expenses, rent rolls, lease details, budget projections, current listing or sales contract, a copy of closing statement if there has been a sale in the previous three years.

Recent appraisals made on the property, and any other items or records that give a complete understanding of the operating history of the property, as well as value representation made by the owners.

For requested classification on property used by a not-for-profit organization the following document must be provided with this return: Internal Revenue Service certification letter confirming 501 (c) (3) statuses.

The applicant whose signature appears below certifies the property listed in this return is open to the public for a minimum of 40 hours per week for 45 weeks per year or an equivalent of 1,800 hours per year and certifies based on a personal knowledge that the acts stated above are true.

Date: _____ Print Name: _____ Signature: _____