

Proceso de inscripción en Park Link de voluntarios por mandato judicial

Paso 1

Todas las personas que deseen completar su servicio voluntario en el Departamento de Parques de Miami-Dade por mandato judicial (denominadas "voluntarios por mandato judicial" o en inglés "court-mandated volunteers", CMV) tienen que crearse una cuenta en Park Link (www.miamidadeparks.com).

Una vez se crea la cuenta, los voluntarios por mandato judicial deben ir a "Oportunidades para voluntarios" a fin de ver los lugares disponibles para servicio por mandato judicial e identificar el parque que mejor se ajusta a sus necesidades.

VOLUNTEER TODAY!						
<u>Court-Mandated Volunteers</u> ×						
This is category is for those individuals who have been referred by local or federal courts to fulfill community service requirements. Volunteers in this category must first create an account on Park Link, then register below for the location of their choosing prior to visiting the park - volunteers will not be able to start service without receiving background screening clearance. Court-Mandated Volunteers will work closely with park staff to maintain accurate check-ins/check-outs.						
SESSION	LOCATION	AGE	DAYS	DATES	TIMES	
Amelia Earhart Park	Amelia Earhart Park	18/up	Weekdays	10/01-11/30	8am-4pm	\$37.25
Beach Operations	Miami-Dade County Beach Ope...	18/up	Weekdays	03/01-09/30	7am-3:30pm	\$37.25
Crandon Park	Crandon Park	18/up	Weekdays	03/01-09/30	7am-3:30pm	\$37.25
Greynolds Park	Greynolds Park	18/up	Weekdays	03/01-09/30	7am-3:30pm	\$37.25
Haulover Park	Haulover Park	18/up	Weekdays	03/01-09/30	7am-3:30pm	\$37.25
Kendall Indian Hammocks Park	Kendall Indian Hammocks Park	18/up	TU-F	03/01-09/30	6:30am-4:30pm	\$37.25
Tamiami Park	Tamiami Park	18/up	Weekdays	10/01-09/30	7am-3:30pm	\$37.25
Tropical Park	Tropical Park	18/up	Daily	10/01-09/30	7am-3pm	\$37.25

Paso 2

Luego de que los voluntarios por mandato judicial hayan seleccionado y leído las responsabilidades y los compromisos esperados, deben agregar sus nombres al carrito para dar inicio al proceso de inscripción.

Beach Operations	Miami-Dade County Beach Ope...	18/up	Weekdays	03/01-09/30	7am-3:30pm	\$37.25
All court-mandated volunteers are subject to a local background check and fingerprinting - court-mandated volunteer applicants are responsible for the non-refundable processing fee of \$37.25. Volunteer status is contingent on passing the background check.						
This position is responsible for supporting park staff at Beach Operations. Volunteer will be provided a safety vest, which must be worn at all times.						
Responsibilities and Duties:						
<ul style="list-style-type: none">• Picksticking and trash removal• Landscaping and upkeep of grounds• Assisting park site staff with additional tasks as needed						
Qualifications: This position requires volunteers to be able to perform labor-intensive work, be able to lift over 25lbs, and perform other physical tasks outside.						
Commitment Expected: Generally, the desired work schedule is one 8-hour day of work per week .						
Activity	Court-Mandated Volunteers					
Session	Beach Operations					
Location	Miami-Dade County Beach Operations					
Room/Facility	Main Office					
Address	7929 Atlantic Way Miami Beach, FL 33141					
Phone	305-868-7075					
Date Range	03/01-09/30					
Schedule Details	7a-3:30p every weekday from Mar 1 to Sep 30 at Miami-Dade County Beach Operations Main Office					
Age/Gender	18/up					
Fee	\$37.25					
Registration	Opened Mar 1 - 12:00 AM					
ACCOUNT MEMBERS						
<input type="checkbox"/> Stacy Liu (Adult)						Eligible
<input type="checkbox"/> Teenager Test (16)						Ineligible by Age (18/up)
<input type="button" value="Add Account Member"/>						
<input type="button" value="Add To Cart"/>						

Paso 3

Una vez que los voluntarios por mandato judicial agreguen su cuenta al carrito y pasen a finalizar el pago, el sistema confirmará que los voluntarios deberán pagar un cargo de \$37.25 por tramitación durante la inscripción.

#	Item	Total
1.	Teenager Test for Court-Mandated Volunteers Greynolds Park (DO NOT...	\$37.25 <input type="text"/>

Paso 4

Los voluntarios por mandato judicial deberán rellenar un formulario de información de antecedentes/declaración jurada a modo de preparación para la cita de toma de huellas digitales. Se enviará el formulario a los voluntarios por mandato judicial mediante correo electrónico, y se podrá rellenar digitalmente O imprimirlo para luego enviar la versión completada al personal del parque.

Forms


Form

[View/Print](#)

1. Volunteer Affidavits/Background Information

[View/Print](#)

After you complete your online registration, the volunteer placement liaison that oversees your volunteer opportunity will contact to provide you with further instructions. All volunteers need to complete these forms and return them via email (provided by the volunteer placement liaison) - you will also be contacted by Parks HR to schedule a fingerprinting appointment for Golf volunteers or volunteers over 18 years of age.



HUMAN RESOURCES
FINGERPRINT AND I.D. INFORMATION

Last Name: First Name: MI:

Address:

City: State: Zip Code:

Contact Phone No.: Email:

Date of Birth: Place of Birth (State or Country):

Gender: Height: Feet Inches Weight: Eyes: Hair:

Paso 5

Los voluntarios por mandato judicial completarán una serie de indicaciones antes de avanzar. Haga clic en “*Enviar respuestas*” cuando termine.

General Prompts	
1. I understand that voluntary participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While CDC recommendations and personal discipline may reduce this risk, the risk of serious illness and death does exist. I agree not to sue and hereby release, waive, and discharge the County, and their respective directors, officers, employees, volunteers and agents, from any and all liability for any loss or damage, injury, illness, permanent disability, or death of the undersigned, or any person who may contract COVID-19, directly or indirectly, from the volunteer whether caused by the negligence, or otherwise, of the County while volunteering.	<input type="checkbox"/> I Agree
Prompts for Teenager Test	
2. What is the volunteer's date of birth?	<input type="text" value="Date"/>
3. What is the volunteer's gender identity? This is needed to conduct a background check.	<input type="text"/>
4. What is the volunteer's phone number?	<input type="text"/>
5. By checking this box, I agree that I understand that I am subject to a background check, which may include a fingerprinting appointment, and my volunteer status is contingent on passing the background check.	<input type="checkbox"/> I Agree
6. By checking this box, I agree that I understand that any hiatus from volunteer service GREATER than three (3) months will render my volunteer status inactive. If I would like to continue my volunteer service after my hiatus, I am subject to a renewed background check, which may include another fingerprinting appointment, and my volunteer status is contingent on passing the renewed background check.	<input type="checkbox"/> I Agree
7. By participating in this volunteer activity through Miami-Dade County Parks, Recreation and Open Spaces, I agree to be added to the volunteer program's email distribution list that shares information on upcoming volunteer opportunities across our park system. Upon receipt of an email from the volunteer program, you can unsubscribe from the list at any time.	<input type="checkbox"/> I Agree
Teenager Test for Court-Mandated Volunteers Greynolds Park	
8. What day(s) would you like to volunteer? This option can be adjusted during volunteer onboarding at your selected location.	<input type="text" value="Select one or more..."/>

Paso 6

Una vez se completan las respuestas, los voluntarios por mandato judicial leerán y firmarán digitalmente tanto el Descargo de Responsabilidad para Fotografías y Medios, como la Exención de Responsabilidad de los Voluntarios.

Volunteer Liability Waiver
Applies to: Teenager Test for Court-Mandated Volunteers Greynolds Park (DO NOT USE)
I acknowledge that my participation in this activity is completely voluntary on my part and is being undertaken without promise or expectation of compensation. I hereby release and discharge Miami-Dade Parks, Recreation and Open Spaces, Parks Foundation of Miami-Dade, Inc. and its affiliates, associates, and agents and any participating organizations, for any claim for damages or injury I may incur resulting from my participation in this voluntary community service event. I understand that my participation may involve a risk of injury and that illness may result directly or indirectly from my participation. I further state that I am in proper condition for participating in these events. I agree to abide by the rules established by participating organizations relative to health and safety requirements.

Haga clic en “*Confirmar Acuerdo de Exención*” para continuar.

Paso 7

Por último, los voluntarios por mandato judicial tendrán que pagar un cargo de \$37.25 con una tarjeta de crédito.

The screenshot shows a 'Payment' screen with a table of items. The first item is '1. Teenager Test for Court-Mandated Volunteers Greynolds Park (DO NOT USE)' with a price of '\$37.25'. Below the table, there are two sections: 'ADD PAYMENT' with options like Cash, Check, Credit/Debit: Visa-MC-Discover, Credit/Debit: AmEx, User Credit, and Gift Card; and 'PAYMENTS' showing '\$37.25 Due'. At the top right, there are buttons for 'Notes', 'Date Override', and 'Pay Later'.

Haga clic en “Completar transacción” para terminar.

Paso 8

Los voluntarios por mandato judicial ya han completado la inscripción. Se enviará por correo electrónico además una copia del recibo (que incluye el formulario de antecedentes/declaración jurada) a la dirección de correo electrónico que el voluntario por mandato judicial promocionó al crear la cuenta.

Transaction Receipt

The screenshot shows a 'Transaction Receipt' page. At the top, it displays account information: 'Account Stacy Liu', 'Stacy.Liu@miamidade', '275 2nd Street Miami, FL 33128', and '7862183213'. Below this, there are sections for 'Receipt' (with email and print icons) and 'Forms' (with a PDF icon for 'Volunteer Affidavits/Fingerprinting.pdf'). On the right, there is a 'CHECKOUT FOR STACY LIU' menu with options: 'Account Profile', 'Browse Catalog', 'Payment', and 'Receipt'. A green button 'Return to POS' is also visible. The main receipt content includes the Miami-Dade County logo, 'Park Link' address, and receipt details: 'Registration/Payment Receipt 23736487', '10/20/2020 10:39 AM', 'Account Information', and 'Received By Stacy Liu at Hickman Bldg'. A table shows the item 'Stacy Liu for Park Service Day Volunteers Test Signature Service Day' with an amount paid of '\$0.00'. A 'Total Payment' of '\$0.00' is also shown. At the bottom, there is a 'Prompt(s)' section with three questions: 'What is the volunteer's date of birth?', 'What is the volunteer's phone number?', and 'What is the volunteer's gender? This is needed to conduct a background check. (Stacy Liu) Female'. A green 'Help' button is located at the bottom right.

Paso 9

Los voluntarios por mandato judicial tendrán que completar y devolver al personal del parque un formulario de antecedentes/declaración jurada antes de que el personal pueda comenzar el proceso de evaluación (al final del recibo aparece la dirección de correo electrónico).

Paso 10

El personal del parque enviará los documentos al Departamento de Recursos Humanos del Departamento de Parques, Recreación y Espacios Abiertos (PROS, por sus siglas en inglés) para hacer una evaluación inicial a fin de garantizar que el voluntario por mandato judicial cumpla con los requisitos para ser voluntario en nuestros parques. Si no hay ningún problema, se llamará a los voluntarios por mandato judicial con el propósito de programar una cita de toma de huellas dactilares en el *downtown* de Miami.

NOTA: Los voluntarios por mandato judicial no podrán comenzar su servicio en el parque seleccionado si no tienen la debida autorización. El personal del parque le enviará una notificación para que programe su primer día, una vez que se haya aprobado la participación del voluntario por mandato judicial.