

How to create an account in Park Link

The guide is intended for Miami-Dade County Parks customers who are creating an online account in Park Link in order to reserve shelters and equipment, register for events and activities, enroll in memberships, volunteer, etc.

Step 1

From the home page of Park Link (miamidadeparks.com), locate the “Log In/Create Account” button in the upper left corner of the page, below the photo of two kayakers.

The screenshot shows the Miami-Dade County Park Link homepage. At the top, there is a green header with the Miami-Dade County logo and the text 'Miami-Dade County Park Link'. Below the header is a navigation bar with a 'Log In/Create Account' button (highlighted with a red box) and a 'Catalog' button. To the right of the navigation bar are links for 'Policies' and 'Help', and a 'Cart Empty' indicator. Below the navigation bar is a grid of categories with item counts: Welcome (2299), Aquatics (1615), After School Care (52), BIKE305 (28), Campgrounds (331), Camps (239), Crandon Tennis (26), Crandon Tennis Lessons (26), Deering Estate (161), EcoAdventures (54), Facility Rentals (1165), Fitness (48), Fruit & Spice Park (11), Golf (0), Marinas (0), Memberships (11), Recreation Programs (431), Therapeutic (29), Volunteer Opportunities (4), and Zoo Miami (0). Below the grid is a 'Welcome to Miami-Dade County Park Link!' message and a 'Registration Tips' section. The 'Registration Tips' section includes instructions on how to create an account and receive alerts. Below the registration tips is a list of activities under the heading 'ECOADVENTURES / NATURE CENTERS', including 'Archaeology Family Adventure', 'Bay to Waterway Boat Cruise & Kayak Program', 'Bayside Kayak Adventure', 'Biscayne Bay Sunset & Full Moon Boat Cruise', 'Camp Black Bear - Mini Camp', and 'Camp Hummingbird- Virtual Mini Camp'.

Step 2

If you would like to utilize Facebook or Google as your log-in information, click on the appropriate bar. If you are creating a new account and would like to use your personal email, click on the blue bar that says “Create your Park Link Account”.

The screenshot shows the login and account creation options on the Park Link website. At the top, there is a 'Log In/Create Account' button (highlighted with a red box) and a 'Catalog' button. Below the buttons is a message: 'Miami-Dade County Park Link uses your Facebook or Google account to login or sign up. We only access your name and email for login purposes.' Below the message are four buttons: 'Log In with Facebook' (blue), 'Log In with Google' (red), 'Log In with Email' (green), and 'Create Your Park Link Account' (blue). The 'Log In with Facebook' and 'Log In with Google' buttons are powered by REC1.

Step 3

You will be asked to fill out several fields for the main account holder. Note, the main account holder must be over 18 years old.

Park Link Sign-Up

Step 1: Account Holder | Step 2: Other Account Members

Account holder must be an Adult.

BASICS

Account Type: Individual | Organization

Name: First Name | Middle Name | Last Name | N/A

Date of Birth: mm/dd/YYYY

Gender: Male | Female

CONTACT INFO

Phone 1: Phone 1 | Label | No Mobile Carrier

Phone 2: Phone 2 | Label | No Mobile Carrier

Phone 3: Phone 3 | Label | No Mobile Carrier

Email Preferences: Add Email

Emergency Contacts: Manage Emergency Contacts (0 of 5 selected)

ADDRESS

Address Line 1: Address Line 1 (No PO Boxes)

Address Line 2: Address Line 2

Zip/Postal Code, City/Municipality, AL

Country: United States

ACCOUNT SETTINGS

Primary Email: Primary Email

Password: Password

Confirm Password: Confirm Password

Passwords must be at least 8 characters long and contain characters from at least 3 of the following 4 categories: lower case letters, upper case letters, numbers, special characters

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Cancel | Next Step: Other Account Members

Required fields include name, date of birth, gender, contact phone number(s), mobile carrier, email address (for communications purposes, make sure to tick boxes for courtesy notices, critical announcements, and upcoming events), mailing address, and log-in account settings.

Park Link Sign-Up

Step 1: Account Holder | Step 2: Other Account Members

Account holder must be an Adult.

BASICS

Account Type: Individual | Organization

Name: Parks | Middle Name: Parent | N/A

Date of Birth: 01/01/1980

Gender: Male | Female

CONTACT INFO

Phone 1: (305) 000-0000 | Label | AT&T

Phone 2: Phone 2 | Label | No Mobile Carrier

Phone 3: Phone 3 | Label | No Mobile Carrier

Email Preferences: parks.parent@miamidadade.gov | Add Email | Courtesy Notices | Critical Announcements | Upcoming Events

Emergency Contacts: Manage Emergency Contacts (0 of 5)

ADDRESS

Address Line 1: 111 NW 1 Street (No PO Boxes)

Address Line 2: Address Line 2

Zip/Postal Code, City/Municipality, AL

Country: United States

ACCOUNT SETTINGS

Primary Email: parks.parent@miamidadade.gov

Password: *****

Confirm Password: *****

Passwords must be at least 8 characters long and contain characters from at least 3 of the following 4 categories: lower case letters, upper case letters, numbers, special characters

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Cancel | Next Step: Other Account Members

Step 3b

If there are other family members (adults, children, or other members of the household that will be participating in Parks activities), you are able to add them here. Alternatively, you can add them later after you've selected an activity to register for.

The screenshot shows a web form titled "Park Link Sign-Up" with a close button (X) in the top right corner. Below the title are two tabs: "Step 1: Account Holder" and "Step 2: Other Account Members", with the second tab selected. The form contains a label "First, Last, Gender, DOB..." followed by several input fields: a text field with "Parks", a dropdown menu with "Child", two radio buttons labeled "M" and "F", a date field with "01/01/2010", and a dropdown menu with "5th". Below these fields is a button labeled "Add Account Member". At the bottom right of the form are two buttons: "Cancel" and "Save & Close".

Step 4

If you would like to view your current reservations, registrations, etc. or edit your account settings, you can do so by clicking the "Account" button in the upper left corner of the page, below the photo of two kayakers (once you are logged in). To edit existing account members, utilize the pencil icon on the left-hand menu.

The screenshot shows the Miami-Dade County Park Link user dashboard. At the top left is the "MIAMI-DADE COUNTY" logo. Below it is the text "Miami-Dade County Park Link" and a "Parks Home" link. A navigation bar contains "Catalog", "Account" (highlighted with a red box), and "Connect". Below the navigation bar are several utility links: "Internal", "Policies", "Help", and "Log Out". The main content area is titled "MY DASHBOARD" and is divided into several sections. On the left is the "ACCOUNT MEMBERS" section, which lists two members with their names and locations (e.g., "Miami, FL 331") and a pencil icon next to each name (one is highlighted with a red box). Below this is a "+ Add New Account Member" button. The main dashboard area contains four sections: "NEW NOTIFICATIONS" (with a "View Inbox" link), "MY UPCOMING EVENTS" (with a "View Full Calendar" link), "MY RECENT REGISTRATIONS" (with a "View All Registrations" link), and "MY RECENT RENTAL/PERMIT HISTORY" (with a "View All Rental/Permit History" link). On the right side of the dashboard is a "Browse/Register Now!" button and a list of links: "Account Statements", "Transaction History", "Manage Memberships", "Manage Payment Accounts", "Linked Accounts", "Waiting List Status", "Check-in History", "Contact Preferences", "Event Calendar", and "Scholarships". At the bottom right is a "Get Social with Park Link" section with social media icons for Twitter and Facebook.