

I.O. No.: 4-138
Ordered: 9/17/2020
Effective: 10/1/2020

MIAMI-DADE COUNTY
IMPLEMENTING ORDER

FEE SCHEDULE FOR THE MIAMI-DADE PARKS, RECREATION AND OPEN SPACES
DEPARTMENT SPECIAL ASSESSMENT DISTRICTS DIVISION

AUTHORITY:

The Miami-Dade County Home Rule Charter, including, among others, Sections 1.01 and 2.02A, Chapter 18 of the Code of Miami-Dade County, and Chapter 190 of the Florida Statutes.

POLICY:

This Implementing Order provides a schedule of fees for services provided or operated by the Parks, Recreation and Open Spaces Department Special Assessment Districts Division.

PROCEDURE:

The administration of this Implementing Order is designated to the Director, Miami-Dade Parks, Recreation and Open Spaces Department, who will be responsible for the collection of fees and the delivery of the required services of the Special Assessment Districts Division. The Director shall periodically review all fees in terms of cost and recommend changes to the Mayor through this Implementing Order procedure.

FEE SCHEDULE:

The fee schedule adopted by this Implementing Order is attached hereto and made a part hereof. This official fee schedule is also filed with and subject to the approval of the Board of County Commissioners and on file with the Clerk of the Board of County Commissioners. Fees charged by the Parks, Recreation and Open Spaces Department shall be the same as those listed in the official fee schedule on file with the Clerk of the Board of County Commissioners.

This Implementing Order is hereby submitted to the Board of County Commissioners of Miami-Dade County, Florida.

Approved by the County Attorney as
to form and legal sufficiency

SPECIAL ASSESSMENT DISTRICTS OPERATIONS (CORE SERVICES)	Adopted Range	
COMMUNITY DEVELOPMENT DISTRICTS (CDD)	Minimum	Maximum
Creation Filing Fee	*	*
Amendment Filing Fee	**	**
Advertising	\$15,000.00	\$15,000.00
SPECIAL TAXING DISTRICTS		
District Creation Petition Filing Fee		
Lighting	\$6,000.00	\$10,000.00
Multipurpose	\$4,000.00	\$10,000.00
Combo	\$9,000.00	\$20,000.00
Guard	5% of Total Project Cost	
Capital Improvement	5% of Total Project Cost	
District Amendment Filing Fee	\$6,000.00	\$10,000.00
18-3 Preliminary Petition Submission Review/Letter of Intent	\$250.00	\$500.00
Each Resubmission of District Creation Petition Packet	\$500.00	\$3,000.00
Postage/Printing Fee per parcel	\$2.50	\$5.00
Recording Fee - Established by Clerk of the Court ⁽¹⁾	\$10 first page; \$8.50 each additional page	\$10 first page; \$8.50 each additional page
Public Notice Fee - Established by Clerk of the Court ⁽¹⁾	\$1,000.00	\$1,500.00
Election Costs - Established by Elections Department	Actual Cost	
18-3 Deposit for Election Costs – if cost is less, difference is returned to petitioner; if district is created, deposit is returned to petitioner and cost is charged to district.	\$3,000.00	\$5,000.00
District Verification Research & Letters		
Provided within 2 - 7 working days	\$15.00	
Expedited - Provided within 24 hrs. if request received before 2 PM	\$30.00	
Security Guard Gate Transponders	\$5.00	\$100.00

NOTES:

* The filing fee for creation of a CDD is fixed at \$15,000 pursuant to section 190.005, Florida Statutes.

** The filing fee for amending the boundaries of a CDD is fixed at \$1,500 pursuant to section 190.046, Florida Statutes.

(1) Cost is determined by Clerk of the Courts and is subject to change