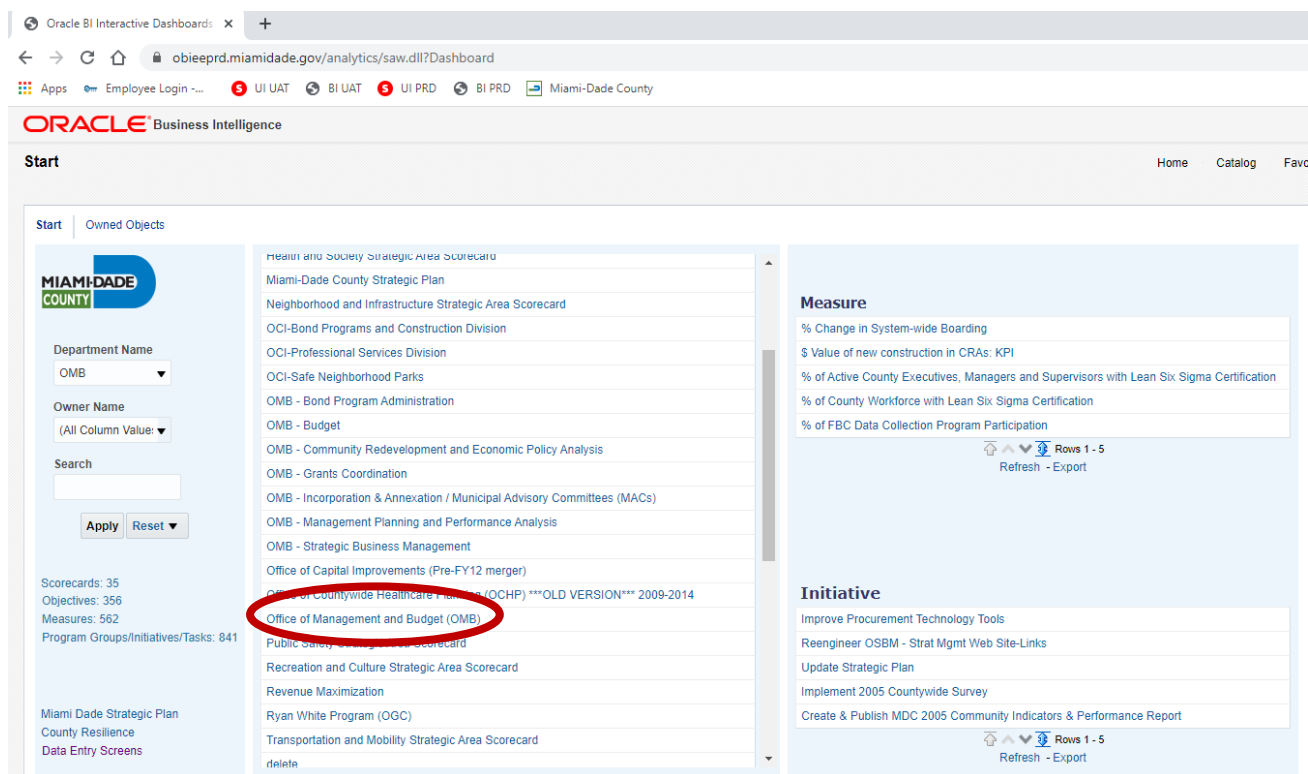


Attachment A-7

Business Plan Report Print Instructions for the Strategic Performance Management System

Step 1: Select your Scorecard in BI

- From the **Oracle Business Intelligence (BI) start page** (<https://obieprd.miamidade.gov/analytics>), click on your department's main scorecard.



The screenshot shows the Oracle Business Intelligence (BI) start page. The page is titled "ORACLE Business Intelligence" and has a "Start" button in the top left corner. The main content area is divided into three sections: "Owned Objects", "Measure", and "Initiative".

Owned Objects: This section contains a list of scorecards. The "Office of Management and Budget (OMB)" scorecard is highlighted with a red circle. Other scorecards include "Miami-Dade County Strategic Plan", "Neighborhood and Infrastructure Strategic Area Scorecard", "OCI-Bond Programs and Construction Division", "OCI-Professional Services Division", "OCI-Safe Neighborhood Parks", "OMB - Bond Program Administration", "OMB - Budget", "OMB - Community Redevelopment and Economic Policy Analysis", "OMB - Grants Coordination", "OMB - Incorporation & Annexation / Municipal Advisory Committees (MACs)", "OMB - Management Planning and Performance Analysis", "OMB - Strategic Business Management", "Office of Capital Improvements (Pre-FY12 merger)", "Office of Countywide Healthcare Planning (OCHP) ***OLD VERSION*** 2009-2014", "Public Safety Strategic Area Scorecard", "Recreation and Culture Strategic Area Scorecard", "Revenue Maximization", "Ryan White Program (OGC)", and "Transportation and Mobility Strategic Area Scorecard".

Measure: This section displays a list of metrics, including "% Change in System-wide Boarding", "\$ Value of new construction in CRAs: KPI", "% of Active County Executives, Managers and Supervisors with Lean Six Sigma Certification", "% of County Workforce with Lean Six Sigma Certification", and "% of FBC Data Collection Program Participation".

Initiative: This section displays a list of projects, including "Improve Procurement Technology Tools", "Reengineer OSBM - Strat Mgmt Web Site-Links", "Update Strategic Plan", "Implement 2005 Countywide Survey", and "Create & Publish MDC 2005 Community Indicators & Performance Report".

Step 2: Select Business Plan

Start | Owned Objects

The screenshot shows a web interface for Miami-Dade County. On the left, there is a sidebar with the Miami-Dade County logo and several filters: Department Name (set to OMB), Owner Name (set to (All Column Value)), a search box, and buttons for Apply and Reset. Below the filters, there are statistics: Scorecards: 35, Objectives: 356, Measures: 562, and Program Groups/Initiatives/Tasks: 841. At the bottom of the sidebar, there are links for Miami Dade Strategic Plan, County Resilience, and Data Entry Screens.

The main area displays a list of objects. A dropdown menu is open over the 'Business Plan' item, which is circled in red. The dropdown menu contains three options: Department Scorecard, Resiliency Scorecard, and Business Plan. A red arrow points from the text 'Select "Business Plan" from the dropdown menu' to the 'Business Plan' option in the dropdown menu.

Health and Society Strategic Area Scorecard
Miami-Dade County Strategic Plan
Neighborhood and Infrastructure Strategic Area Scorecard
OCI-Bond Programs and Construction Division
OCI-Professional Services Division
OCI-Safe Neighborhood Parks
OMB - Bond Program Administration
OMB - Budget
OMB - Community Redevelopment and Economic Policy Analysis
OMB - Grants Coordination
OMB - Incorporation & Annexation / Municipal Advisory Committees (MACs)
OMB - Management Planning and Performance Analysis
OMB - Strategic Business Management
Office of Capital Improvements (Pre-FY12 merger)
Office of Countywide Healthcare Planning (OCHP) ***OLD VERSION*** 2009-2014
Office of Management and
Public Safety Strategic Are
Recreation and Culture Str
Revenue Maximization
Ryan White Program (OGC)
Transportation and Mobility Strategic Area Scorecard
delete

Select **"Business Plan"** from the dropdown menu

Step 3: Verify Business Plan Report Contents

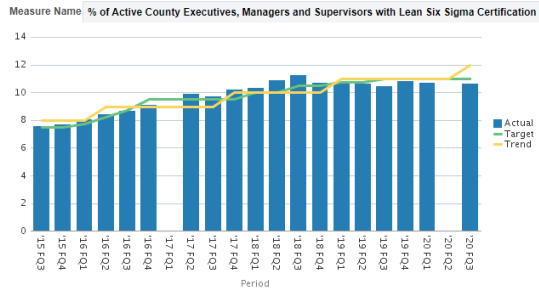
Business Plan Report
Office of Management and Budget (OMB)
Current Year: FY 2018-2019
Next Year: FY 2019-2020

Measures and Linked Resilience Drivers

Current and future annualized targets

Department Scorecard Objectives

Parent and Grandparent Objectives in Strategic Plan



Child Measures

Measure Name: % of Active County Executives, Managers and Supervisors with Lean Six Sigma Certification

Child Measure Name	As Of	Child Actual	Child Target	Child Variance

Variance Reports

Measure Name: % of Active County Executives, Managers and Supervisors with Lean Six Sigma Certification

As Of	VR Comments	VR Status	VR User	VR Updated Date

Objective Name	Initiative	As Of	Status	Budget	Timing	Quality	Risk	Scope	Owners
Lead/Conduct Performance Analysis Projects (OMB)	SBD Construction CSBE Prompt Payments	8/21/2020	Complete			▲			Ferreira, Roy (OMB); Horton-Tavera, Amy (OMB)
	HR Recruitment	8/21/2020	Complete			▲			Morales, Mayra E.

NOTE: The Printable Business Plan Report does not print charts for each measure. Instead, the two-year targets for each measure are displayed above.

Initiatives inclusive of "Priority Initiatives"

Step 4: View your Printable Business Plan Report

ORACLE Business Intelligence

Scorecard

Department Scorecard Resiliency Scorecard **Business Plan** Printable Business Plan

Business Plan Report
Office of Management and Budget (OMB)

Perspective Name	Objective Name	Grand Parent Objective Name	Parent Objective Name	Measure Name	Details	Resilience Driver	As of	VR Flag	Actual	Target	FY2020-21 Annualized Target	FY2021-22 Annualized Target
Customer	Lead/Conduct Performance Analysis Projects (OMB)		GG4: Effective leadership and management practices	Performance Analysis Projects Completed		Promote Leadership and Effective Management	2020 FY	✔	9	9	8	n/a
	Actively pursue grant and sponsorship funding opportunities (OMB)	GG4: Effective leadership and management practices	GG4-1: Provide sound financial and risk management	Grant Sponsorship & Marketing Funding Received (in \$ millions) - Annual		Foster Economic Prosperity	2019 FY	✔	\$58.4M	\$40.0M	n/a	n/a
			GG4-2: Effectively allocate and utilize resources to meet current and future operating and capital needs	Grant Sponsorship & Marketing Funding Received (in \$ millions) - Annual		Foster Economic Prosperity	2019 FY	✔	\$58.4M	\$40.0M	n/a	n/a
	Provide Excellent Customer Service (OMB)	GG1: Accessible, fair and responsible government	GG1-3: Support a customer-focused organization	Percentage of Payments Processed within 24-Days - Ryan White		Promote Leadership and Effective Management	Apr '20	✘	0.0%	85.0%	n/a	n/a
				County Quarterly Budget Report issued to the Board within 45 days after quarter-end		Promote Leadership and Effective Management	'20 FQ2	✔	Yes	Yes	n/a	n/a
				Percentage of Payments Processed		Promote Leadership and Effective Management	Aug '20	✔	99.0%	85.0%	n/a	n/a

Child Measures

Measure Name: % of Active County Executives, Managers and Supervisors with Lean Six Sigma Certification

Child Measure Name	As Of	Child Actual	Child Target	Child Variance

Variance Reports

Measure Name: % of Active County Executives, Managers and Supervisors with Lean Six Sigma Certification

- To print your **Business Plan Report**, go to the top-left side of the page and click on the **“Printable Business Plan”** tab to open the printable view.

Step 5a: Print your Business Plan Report

ORACLE Business Intelligence

Scorecard

Department Scorecard Resiliency Scorecard Business Plan **Printable Business Plan**

Business Plan Report
Office of Management and Budget (OMB)

Perspective Name	Objective Name	Grand Parent Objective Name	Parent Objective Name	Measure Name	Details	Resilience Driver	As of	VR Flag	Actual	Target	F T	
Customer	Lead/Conduct Performance Analysis Projects (OMB)		GG4: Effective leadership and management practices	Performance Analysis Projects Completed		Promote Leadership and Effective Management	2020 FY		9	9	8	
	Actively pursue grant and sponsorship funding opportunities (OMB)	GG4: Effective leadership and management practices	GG4-1: Provide sound financial and risk management	Grant, Sponsorship, & Marketing Funding Received (in \$ millions) - Annual		Foster Economic Prosperity	2019 FY		\$58.4M	\$40.0M	n	
	Provide Excellent Customer Service (OMB)	GG1: Accessible, fair and responsible government	GG1-2: Support a customer-focused organization	Percentage of Payments Processed within 21-Days - Ryan White		Promote Leadership and Effective Management	Apr '20		0.0%	85.0%	n/a	n/a
	Monitor County Bond Programs (OMB)	GG4: Effective leadership and management practices	GG4-1: Provide sound financial and risk management	County Quarterly Budget Report issued to the Board within 45 days after quarter-end		Promote Leadership and Effective Management	'20 FQ2		Yes	Yes	n/a	n/a
	Prepare budget that supports the County's mission (OMB)	GG4: Effective leadership and management practices	GG4-2: Effectively allocate and utilize resources to meet current and future operating and capital needs	Percentage of Payments Processed within 21-Days - CBOs		Promote Leadership and Effective Management	Aug '20		99.0%	85.0%	n/a	n/a
				Conduct at least 4 GOB Citizens Advisory Committee (CAC) meetings per fiscal year		Empower a Broad Range of Stakeholders	'20 FQ2		2	1	n/a	n/a
				Value of BBC-GOB funds expended (in millions)		Foster Economic Prosperity	Jun '20		\$7.3M	n/a	n/a	n/a
				Number of Days to Process BBC-GOB Reimbursement Requests		Promote Leadership and Effective Management	'20 FQ3		1.90 days	10.00 days	n/a	n/a
				Percentage of BBC-GOB program completion		Foster Economic Prosperity	'20 FQ2		66.6%	n/a	n/a	n/a
				GFOA Budget Scores		Promote Leadership and Effective Management	2019 FY		3.3	3.3	n/a	n/a

- To print your **Business Plan Report**, go to the top of the page on the right side and click on the gear icon

- Select **“Print”** from the dropdown choices

- Then select **“Printable HTML”**

-Note: Do not select “Printable PDF as the application will not print your Business Plan correctly.

Step 5b: Print your Business Plan Report

Business Plan Report
Office of Management and Budget (OMB)

Perspective Name	Objective Name	Grand Parent Objective Name	Parent Objective Name	Measure Name	Details	Resilience Driver	As o	
Customer	Lead/Conduct Performance Analysis Projects (OMB)		GG4: Effective leadership and management practices	Performance Analysis Projects Completed		Promote Leadership and Effective Management	2020	
	Actively pursue grant and sponsorship funding opportunities (OMB)	GG4: Effective leadership and management practices	GG4-1: Provide sound financial and risk management	Grant, Sponsorship, & Marketing Funding Received (in \$ millions) – Annual		Foster Economic Prosperity	2019	
			GG4-2: Effectively allocate and utilize resources to meet current and future operating and capital needs	Grant, Sponsorship, & Marketing Funding Received (in \$ millions) – Annual		Foster Economic Prosperity	2019	
	Provide Excellent Customer Service (OMB)		GG1: Accessible, fair and responsible government	GG1-2: Support a customer-focused organization	Percentage of Payments Processed within 21-Days - Ryan White		Promote Leadership and Effective Management	Apr '20
					County Quarterly Budget Report issued to the Board within 45 days after quarter-end		Promote Leadership and Effective Management	'20 F
					Percentage of Payments Processed within 21-Days - CBOs		Promote Leadership and Effective Management	Aug '20
	Monitor County Bond Programs (OMB)		GG4: Effective leadership and management practices	GG4-1: Provide sound financial and risk management	Conduct at least 4 GOB Citizens Advisory Committee (CAC) meetings per fiscal year		Empower a Broad Range of Stakeholders	'20 F
					Value of BBC-GOB funds expended (in millions)		Foster Economic Prosperity	Jun '20
					Number of Days to Process BBC-GOB Reimbursement Requests		Promote Leadership and Effective Management	'20 F
					Percentage of BBC-GOB program completion		Foster Economic Prosperity	'20 F
	Prepare budget that supports the County's mission (OMB)		GG4: Effective leadership and management practices	GG4-2: Effectively allocate and utilize resources to meet current and future operating and capital needs	GFOA Budget Scores		Promote Leadership and Effective Management	2019
	Promote development in distressed areas by monitoring CRAs (OMB)		ED3: Revitalized Communities	ED3-2: Promote development in distressed communities to ensure long-term vitality	Percentage point increase in all CRAs taxable value compared to the County tax roll: KPI		Promote Leadership and Effective Management	2018
	Ensure Effective County Management through Strategic and Business Planning, Execution and Reporting (OMB)		GG4: Effective leadership and management practices	GG4-2: Effectively allocate and utilize resources to meet current and future operating and capital needs	Active Performance Management System Users (90 Day)		Foster Long-Term and Integrated Planning	Sep '20
					Strategic Plan Objectives with Aligned Scorecard Objects		Foster Long-Term and Integrated Planning	'20 F
	Promote the Use of Lean Six Sigma (LSS) Techniques (OMB)			GG4: Effective leadership and management practices	Employees Trained in LSS Yellow Belt Methodology (via OMB program)		Promote Leadership and Effective Management	'20 F
% of County Workforce with Lean Six Sigma Certification						Promote Leadership and	'20 F	

- Next, a new browser tab will open to display your formatted Business Plan report.

Step 6: Use Browser to Print your Business Plan Report

	VR Flag	Actual	Target
Y	▲	9	9
Y	▲	\$58.4M	\$40.0M
Y	▲	\$58.4M	\$40.0M
)	▼	0.0%	85.0%
2	▲	Yes	Yes
0	▲	99.0%	85.0%
2	▲	2	1
)		\$7.3M	n/a
3	▲	1.90 days	10.00 days

- To print your Business Plan, go to your browser's print feature (in Chrome this is located at the top-right area of the page. Click on the 3 dots icon).
- Select **"Print"** from the dropdown choices

Step 7: Print your Business Plan Report to PDF

11/4/2020 Oracle BI Interactive Dashboards - Scorecard

Business Plan Report
Office of Management and Budget (OMB)

Measure Name	Parent Objective Name	Measure Name	Details	Responsible Driver	As of	VR Flag	Actual	Target	FY2020-21 Annualized Target	FY2021-22 Annualized Target
Customer	Lead/Conduct Performance Analysis Projects (OMB)	GG4 Effective leadership and management practices	Performance Analysis Projects Completed	Promote Leadership and Effective Management	2020 FY	3	8	8		
	Actively pursue grant and sponsorship opportunities (OMB)	GG4-1 Provide sound financial and risk management practices	Grant, Sponsorship, & Marketing Funding Received (in \$ million)	Foster Economic Prosperity	2019 FY	2	\$0.4M	\$40.0M	n/a	n/a
		GG4-2 Effectively allocate and utilize resources to meet current and future operating and capital needs	Grant, Sponsorship, & Marketing Funding Received (in \$ million)	Foster Economic Prosperity	2019 FY	2	\$0.4M	\$40.0M	n/a	n/a
	Promote Excellent Customer Service (OMB)	GG1-2 Support a customer focused organization	Percentage of Payments Processed within 21 Days of Receipt	Promote Leadership and Effective Management	Apr 20	1	0.0%	85.0%	n/a	n/a
		GG1-1 Provide sound financial and risk management practices	County Quarterly Budget Report issued to the Board within 45 days after month-end	Promote Leadership and Effective Management	20 FQ2	2	Yes	Yes	n/a	n/a
	Monitor County Board Programs (OMB)	GG4-1 Provide sound financial and risk management practices	Percentage of Payments Processed within 21 Days - CBGA	Promote Leadership and Effective Management	Aug 20	2	99.0%	85.0%	n/a	n/a
		GG4-2 Effectively allocate and utilize resources to meet current and future operating and capital needs	Conduct at least 4 CCB Citizens Advisory Committee (CAC) meetings per fiscal year	Empower a Broad Range of Stakeholders	20 FQ2	2	1		n/a	n/a
	Prepare budget that supports the County's mission (OMB)	GG4-2 Effectively allocate and utilize resources to meet current and future operating and capital needs	Value of BBC-GBE funds expended (in millions)	Foster Economic Prosperity	Jun 20	2	\$7.3M	n/a	n/a	n/a
		GG4-1 Provide sound financial and risk management practices	Number of Days to Process BBC-GBE Reimbursement Requests	Promote Leadership and Effective Management	FQ3	2	1.50 days	10.00 days	n/a	n/a
	Promote development in	ED3 Revitalized	Percentage of BBC-GBE program completion	Foster Economic Prosperity	20 FQ2	2	66.0%	n/a	n/a	n/a
		ED3-2 Promote	GFCA Budget Scores	Promote Leadership and Effective Management	2019 FY	2	3.3	3.3	n/a	n/a
		ED3-1 Promote	Percentage point increase	Promote Leadership	2018 FY	2	-3.7 % points	8.5 % points	n/a	n/a

https://birep.miamidade.gov/analytics/saw.dll?Dashboard

Print 4 pages

Destination: **Save as PDF**

Pages: **All**

Layout: **Portrait**

More settings

Save Cancel

- Ensure the printing settings are as follows:
 - Destination: **Save as PDF**
 - Pages: **All**
 - Layout: **Portrait**
 - Click **“Save”**

Questions

- Please contact us with any questions or if you run into any issues printing or accessing your department's business plan report.
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