

# Scorecard - Medical Examiner Department

## Information

**Name:** Medical Examiner Department

**Description:** The mission of the Medical Examiner Department is to provide accurate, timely, dignified, compassionate and professional death investigative services for the citizens of Miami-Dade County, together with education, consultation and research for local and national medical, legal, academic and law enforcement communities.

**Domain:** Medical Examiner

**Owners:** Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME); Lew, Emma O. (ME)

## Details

	As Of		Actual	Target		FYTD Actual	FYTD Target
<b>▼ 1.0 Customer</b>							
<b>▼ Fulfill Statutory Mandate (FS Chapter 406) (PS 1-2 / PS 2-1 / GG 5-1)</b>							
Deaths Certified Monthly PS 1-2	Feb '15	▲	183	205	▲	941	1,025
Total Number of Cases Investigated/Processed by the Medical Examiner - Fiscal Year PS 1-2	2014 FY	▼	12,748	10,320	▼	12,748	10,320
Medicolegal Number of Scene Calls per Month (PS 2-1 / PS 1-2)	Mar '15		8	n/a		48	n/a
Deaths Certified Annually (Autopsies, External Examinations, Skeletal Examinations and Telephone Cases) PS 1-2	2014 FY		2,452	n/a		2,452	n/a
Autopsies performed annually (Fiscal) PS 1-2	2014 FY		1,679	n/a		1,679	n/a
Body Disposition Requests Processed /Approved per Florida Statute GG 5-1	2014 FY		8,646	n/a		8,646	n/a
Non ME Cases (Jurisdiction Declined) PS 1-2	Feb '15		101	n/a		572	n/a
Medicolegal Non-ME Cases Cleared per Month PS 1-2	Mar '15		65	n/a		384	n/a
<b>▼ Comply with Florida Administrative Code - Bone &amp; Tissue Procurement (HH 1-1 / GG 5-1)</b>							
Bone & Tissue Cases processed annually (Fiscal Year) (HH 1-1 / GG 5-1)	2014 FY		1	n/a		1	n/a
Percentage of ME cases that are bone, tissue, or organ donors (HH 1-1 / GG 5-1)	Feb '15		8%	n/a		6%	n/a
<b>▼ Public Interment Program (FS Chapters 406 and 872) GG 5-1</b>							
Public Interment Cases Annually (Fiscal Year) GG 5-1	2014 FY	▲	673	819	▲	673	819
Public Interment cases opened	Mar '15		83	n/a		473	n/a
Public Interment cases cremated	Mar '15	▲	80	49	▲	347	291
Public Interment pre approval cases opened	Mar '15		20	n/a		128	n/a
<b>▼ Forensic Toxicology Laboratory Activity (PS 1-2 / HH 1-1)</b>							
Toxicology Cases Processed (ME District 11, Miami-Dade)	Feb '15	▲	245	157	■	756	785
Toxicology Cases Received - (ME District 11, Miami-Dade)	2014 FY	▲	1,945	1,719	▲	1,945	1,719
Toxicology Cases Processed (Outside Districts)	Feb '15	■	71	75	■	204	375
Toxicology Cases Received - (Outside Districts)	2014 FY		397	n/a		397	n/a
Toxicology Case Turnaround Time	Feb '15	■	80.0	30.0		n/a	n/a
Accreditation Criteria for Toxicology Turnaround (ME Cases)	Feb '15	▼	47%	90%		n/a	n/a
Toxicology assays performed on MDME cases	2014 FY		9,597	n/a		9,597	n/a
Toxicology assays performed on Outside cases	2014 FY		1,444	n/a		1,444	n/a
Toxicology assays for QA/QC evaluations	2014 FY		4,539	n/a		4,539	n/a
<b>▼ Expand awareness of death investigation processes PS 2-2</b>							
Training activities for public safety agencies and the community - Number of activities per month	Mar '15	▼	4	10	▼	24	60
Training activities for public safety agencies and the community - Number of students per month	Mar '15	▼	37	100	▲	628	600

**Scorecard - Medical Examiner Department**

<b>▼ Improve Effectiveness of Outreach and Response PS 2-2</b>							
Accidental Infant (<or=2) deaths due to drowning, water submersion or immersion: KPI	2014 FY		2	n/a		n/a	n/a
Drownings of Minors (Ages > 2 and <=17): KPI	2014 FY		5	n/a		n/a	n/a
Traffic fatalities involving alcohol as a percentage of all traffic accidents involving fatalities: KPI	2010 FY		15.04%	n/a		n/a	n/a
Accidental infant deaths (<=2yrs.) excluding drownings: KPI	2014 FY		15	n/a		n/a	n/a
<b>▼ 2.0 Financial</b>							
<b>▼ Meet Budget Targets (Medical Examiner) GG 4-2</b>							
Expen: Total (Medical Examiner)	'15 FQ2		\$2,556K	\$2,949K		\$4,984K	\$5,898K
Revenue: Total (Medical Examiner)	'15 FQ2		\$230K	\$2,935K		\$811K	\$5,870K
Positions: Full-Time Filled (ME)	'15 FQ2		79	83		n/a	n/a
				(80 - 83)			
<b>▼ 3.0 Internal</b>							
<b>▼ Forensic Evidence Recovery Team - Measure Overall Performance PS 2-1</b>							
FERT - Average Arrival Response Time (Minutes) PS 2-1	Mar '15		51	60		50	60
FERT - Number of calls above 60 minutes per month PS2-1	Mar '15		77	5		451	30
FERT - % of calls that are above 60 minutes per month, historical PS2-1	Mar '15		34	5		32	5
<b>▼ Autopsy Reports Preparation Time (PS 1-2)</b>							
Autopsy protocol preparation time (calendar days)	Feb '15		3	14		9	14
<b>▼  Department Sortie-Medical Examiner Release Time (hours) PS 1-2</b>							
Department Sortie-Medical Examiner Release Time(hours) PS 1-2	Mar '15		21	24		25	24
<b>▼ Scene Investigations by Medical Examiners (PS 1-2 / PS 2-1)</b>							
Scene Investigations by Medical Examiners	2014 FY		171	n/a		171	n/a
<b>▼ Forensic Imaging Unit Activity PS 1-2</b>							
Photographs Taken For Medical Examiners	2014 FY		112,706	115,800		112,706	115,800
Photographs Taken for Law Enforcement	2014 FY		4,905	4,100		4,905	4,100
Total Images reproduced	Mar '15		4,144	5,466		36,375	32,796
Workorders processed workload	Mar '15		488	471		2,649	2,826
<b>▼ Evaluate Laboratory Case Input and Output PS 1-2</b>							
Ratio of Toxicology cases completed to cases received.	Feb '15		1.70	1.00		0.96	1.00
<b>▼ ME Case Load (NAME) Accreditation (PS 1-2 / GG 2-2)</b>							
Percent of Staff Doctors Meeting Case Load (NAME Accreditation) Guidelines	2014 FY		100%	100%		100%	100%
NAME Performance Measure: Percent of all death investigations performed by the department that are certified as to cause and manner of death within 90 days.	Mar '15		90 (1,806 / 2,009)	90		91 (10,807 / 11,855)	90
NAME Performance Measure: Percent of all death investigations performed by the department that are certified as to cause and manner of death within 60 days.	Mar '15		89 (1,793 / 2,009)	90		90 (10,728 / 11,857)	90
<b>▼ FAME Practice Guidelines for Pathologist Autopsy Case Load (PS 1-2 / GG2-2)</b>							
Percent Staff Pathologist Meeting FAME Autopsy Case Load Guidelines	2014 FY		100%	100%		n/a	n/a
<b>▼ Body Inventory PS 1-2</b>							
Body Count in refrigeration	Mar '15		87	70		n/a	n/a

## Scorecard - Medical Examiner Department

### ▼ 4.0 Learning and Growth

CME Modifications - Electronic Signature  
GG 3-2

CME Migration from VAST to latest NET  
version. GG 3-2

Deploy Windows 7 computers department  
wide GG 3-2

EDRS Integration with CME GG 3-2

Implementation of NCIC system GG 3-2

**Business Plan Report - Medical Examiner Department**

Scorecard	Description							Owners
Medical Examiner Department	The mission of the Medical Examiner Department is to provide accurate, timely, dignified, compassionate and professional death investigative services for the citizens of Miami-Dade County, together with education, consultation and research for local and national medical, legal, academic and law enforcement communities.							Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME); Lew, Emma O. (ME)
Initiatives Linked to Scorecard	Est. Start	Est. End	Type	As Of	    	%	Status	Owners
Unidentified Decedents	1/1/2009	9/30/2020		9/11/2009		20%	In Progress	Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME)
Implement Mass Dissaster Plan	11/1/2012	10/31/2014		n/a			n/a	Rivera-Morales, Jorge (ME)

**1.0 Customer**

Objective	Description	Owners
Fulfill Statutory Mandate (FS Chapter 406) (PS 1-2 / PS 2-1 / GG 5-1)	This state Statute defines the duty, authority and accountability of the District Medical Examiner. It further defines the types of death over which the District Medical Examiner has jurisdiction. The types of death include all violent deaths, deaths which are sudden and unexplained, all homicides, all suicides, accidental deaths, all deaths in police custody or prison, deaths from occupational exposures, public health threats, poisonings, deaths from unusual or mysterious circumstances, deaths without proper medical certification, and bodies which are to be cremated, dissected or buried at sea.	Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)
Grandparent Objectives	Description	Owners
PS1 Reduced Crime		Miami-Dade County
Parent Objectives	Description	Owners
PS1-2 Solve Crimes Quickly and Accurately		Miami-Dade County

Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Deaths Certified Monthly PS 1-2		Feb '15	183	205	22	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME)
Child Measures		Period	Actual	Target	Variance	Owners
Accidents		Feb '15	54	58	4	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)
Homicides		Feb '15	18	20	2	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)
Naturals		Feb '15	61	78	17	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)
Suicides		Feb '15	25	17	-8	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)
Pending		Feb '15	35	34	-1	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)
Other Deaths Certified		Feb '15	3	1	-2	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME);

**Business Plan Report - Medical Examiner Department**

						Valdés-Pagés, Xavier (ME)
Total Number of Cases Investigated/ Processed by the Medical Examiner - Fiscal Year PS 1-2		2014 FY	12,748	10,320	-2,428	Rivera-Morales, Jorge (ME); Hyma, Bruce A. (ME); Valdés-Pagés, Xavier (ME)
Medicolegal Number of Scene Calls per Month (PS 2-1 / PS 1-2)		Mar '15	8	n/a	n/a	Tyler-Luke, Sharmaine (ME); Cameron, Larry J. (ME); Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME)
Deaths Certified Annually (Autopsies, External Examinations, Skeletal Examinations and Telephone Cases) PS 1-2		2014 FY	2,452	n/a	n/a	Hyma, Bruce A. (ME); Melton-Lamar, Veronica (ME)
Autopsies performed annually (Fiscal) PS 1-2		2014 FY	1,679	n/a	n/a	Hyma, Bruce A. (ME); Melton-Lamar, Veronica (ME)
Body Disposition Requests Processed / Approved per Florida Statute GG 5-1		2014 FY	8,646	n/a	n/a	Hyma, Bruce A. (ME); Melton-Lamar, Veronica (ME)
Non ME Cases (Jurisdiction Declined) PS 1-2		Feb '15	101	n/a	n/a	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME)
Medicolegal Non-ME Cases Cleared per Month PS 1-2		Mar '15	65	n/a	n/a	Tyler-Luke, Sharmaine (ME); Cameron, Larry J. (ME); Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME)

Objective	Description	Owners
Comply with Florida Administrative Code - Bone & Tissue Procurement (HH 1-1 / GG 5-1)	Comply with Florida Administrative Code - Bone & Tissue Procurement. Cadaver bone and tissue donors come to the Medical Examiner Department, from Miami-Dade County and from other jurisdictions, in order for the University of Miami to procure bone and tissue for transplantation and/or research.	Rivera-Morales, Jorge (ME); Hyma, Bruce A. (ME); Valdés-Pagés, Xavier (ME); Hime, George W. (ME)

Grandparent Objectives	Description	Owners
PS1 Reduced Crime		Miami-Dade County

Parent Objectives	Description	Owners
PS1-2 Solve Crimes Quickly and Accurately		Miami-Dade County

Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Bone & Tissue Cases processed annually (Fiscal Year) (HH 1-1 / GG 5-1)	2014 FY	1	n/a	n/a	Hyma, Bruce A. (ME); Melton-Lamar, Veronica (ME)
Percentage of ME cases that are bone, tissue, or organ donors (HH 1-1 / GG 5-1)	Feb '15	8%	n/a	n/a	Hyma, Bruce A. (ME); Melton-Lamar, Veronica (ME)

Objective	Description	Owners
Public Interment Program (FS Chapters 406 and 872) GG 5-1	This service provides for the disposition of unclaimed or indigent, identified or unidentified human remains.	Hyma, Bruce A. (ME); Witty-Fortunato, Sandra (ME); Medical Examiner

Parent Objectives	Description	Owners
HH2 Basic needs of vulnerable Miami- Dade County residents are met		Miami-Dade County

**Business Plan Report - Medical Examiner Department**

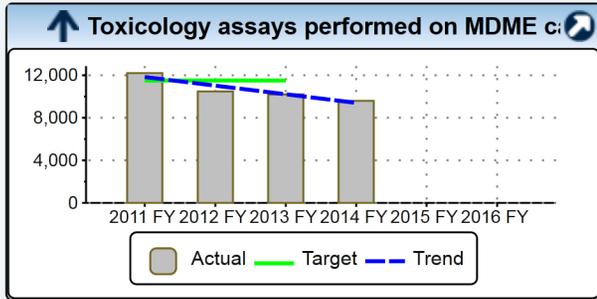
Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Public Interment Cases Annually (Fiscal Year) GG 5-1		2014 FY	673	819	-146	Hyma, Bruce A. (ME); Witty-Fortunato, Sandra (ME)
Child Measures		Period	Actual	Target	Variance	Owners
Public Interment cases cremated		Mar '15	80	49	32	Witty-Fortunato, Sandra (ME); Hyma, Bruce A. (ME)
Public Interment cases opened		Mar '15	83	n/a	n/a	Witty-Fortunato, Sandra (ME); Hyma, Bruce A. (ME)
Public Interment cases cremated		Mar '15	80	49	32	Witty-Fortunato, Sandra (ME); Hyma, Bruce A. (ME)
Public Interment pre approval cases opened		Mar '15	20	n/a	n/a	Hyma, Bruce A. (ME); Witty-Fortunato, Sandra (ME)

Objective	Description	Owners
Forensic Toxicology Laboratory Activity (PS 1-2 / HH 1-1)	Total cases received and processed in District 11 and for outside clients	Hime, George W. (ME); Valdés-Pagés, Xavier (ME); Rivera-Morales, Jorge (ME); Medical Examiner
Grandparent Objectives	Description	Owners
PS1 Reduced Crime		Miami-Dade County
Parent Objectives	Description	Owners
PS1-2 Solve Crimes Quickly and Accurately		Miami-Dade County

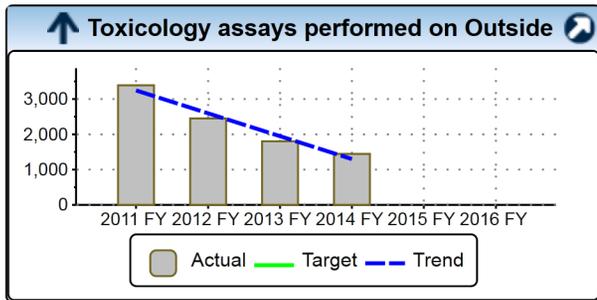
Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Toxicology Cases Processed (ME District 11, Miami-Dade)		Feb '15	245	157	88	Hyma, Bruce A. (ME); Hime, George W. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)
Toxicology Cases Received - (ME District 11, Miami-Dade)		2014 FY	1,945	1,719	226	Hime, George W. (ME); Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)
Toxicology Cases Processed (Outside Districts)		Feb '15	71	75	-4	Hyma, Bruce A. (ME); Hime, George W. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)
Toxicology Cases Received - (Outside Districts)		2014 FY	397	n/a	n/a	Hime, George W. (ME); Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)
Toxicology Case Turnaround Time		Feb '15	80.0	30.0	-50.0	Hime, George W. (ME); Valdés-Pagés, Xavier (ME); Rivera-Morales, Jorge (ME); Hyma, Bruce A. (ME)
Accreditation Criteria for Toxicology Turnaround (ME Cases)		Feb '15	47%	90%	-43%	Hime, George W. (ME)

**Business Plan Report - Medical Examiner Department**

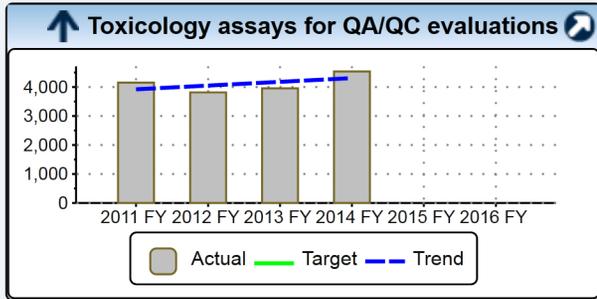
Toxicology assays performed on MDME cases 2014 FY 9,597 n/a n/a Hime, George W. (ME)



Toxicology assays performed on Outside cases 2014 FY 1,444 n/a n/a Hime, George W. (ME)



Toxicology assays for QA/QC evaluations 2014 FY 4,539 n/a n/a Hime, George W. (ME)



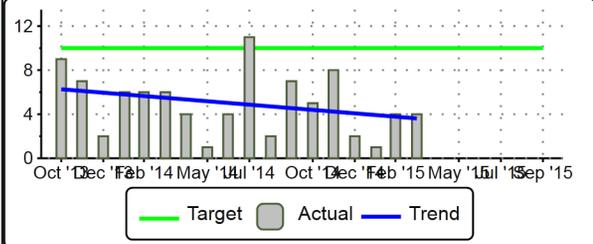
Objective	Description	Owners
Expand awareness of death investigation processes PS 2-2	Strengthen the bond between the Medical Examiner Department, public safety departments, educational institutions and the community through lectures, seminars, professional meetings, instructional tours, student internships, presentations in schools, and Career Days.	Rivera-Morales, Jorge (ME); Hyma, Bruce A. (ME); Valdés-Pagés, Xavier (ME)
Grandparent Objectives	Description	Owners
PS2 Reductions in Preventable Death, Injury, and Property Loss		Miami-Dade County

**Business Plan Report - Medical Examiner Department**

Parent Objectives	Description	Owners
PS2-2 Improve Effectiveness of Outreach and Response		Miami-Dade County

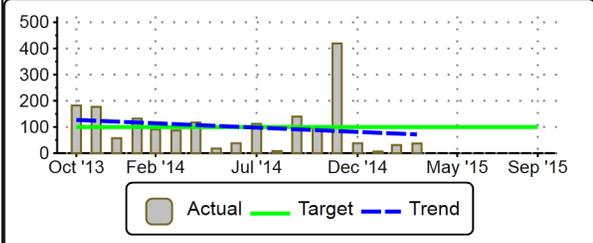
Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Training activities for public safety agencies and the community - Number of activities per month	Mar '15	4	10	-6	Cameron, Larry J. (ME)

Training Activities by Medical Examiner D



Training activities for public safety agencies and the community - Number of students per month	Mar '15	37	100	-63	Cameron, Larry J. (ME)
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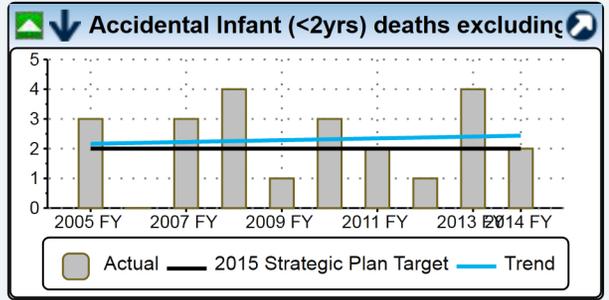
Training activities for public safety agenci



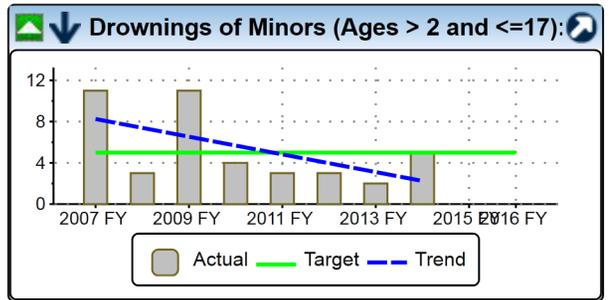
Objective	Description	Owners
Improve Effectiveness of Outreach and Response PS 2-2		Rivera-Morales, Jorge (ME)

**Business Plan Report - Medical Examiner Department**

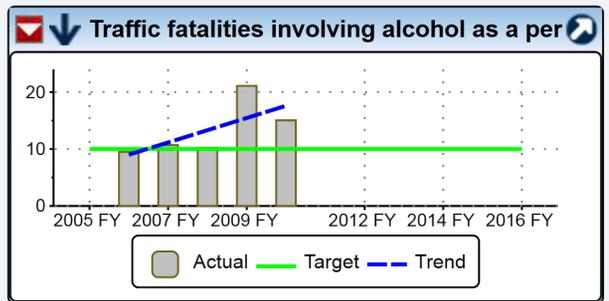
Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Accidental Infant (<or=2) deaths due to drowning, water submersion or immersion: KPI <span style="color: green;">▲</span>	2014 FY	2	2	0	Hyma, Bruce A. (ME); Miami-Dade County



Drownings of Minors (Ages > 2 and <=17): KPI <span style="color: green;">▲</span>	2014 FY	5	5	0	Hyma, Bruce A. (ME); Miami-Dade County
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Traffic fatalities involving alcohol as a percentage of all traffic accidents involving fatalities: KPI <span style="color: red;">▼</span>	2010 FY	15.04%	10.00%	5.04%	Miami-Dade County; Hyma, Bruce A. (ME)
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Accidental infant deaths (<=2yrs.) excluding drownings: KPI <span style="color: green;">▲</span>	2014 FY	15	15	0	Hyma, Bruce A. (ME); Miami-Dade County
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2.0 Financial

Objective	Description	Owners
Meet Budget Targets (Medical Examiner) GG 4-2		Hyma, Bruce A. (ME)

Grandparent Objectives	Description	Owners
GG4-2 Effectively allocate resources to meet current and future operating and capital needs		Miami-Dade County
zz_2003_Planned necessary resources to meet current and future operating and capital needs (priority outcome)	Planned necessary resources to meet current and future operating and capital needs	Admin, Admin

Parent Objectives	Description	Owners
Meet Budget Targets - Archived		Office of Management and Budget
Meet Budget Targets (All Miami-Dade County)	This is the parent objectives to all departmental "Meet Budget Targets" objective. This is the child objective to the County's Strategic Plan Objective, "GG4-2: Effectively allocate and utilize resources to meet current and future operating and capital needs."	Moon, Jennifer (OMB)

Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Expen: Total (Medical Examiner)		'15 FQ2	\$2,556K	\$2,949K	\$393K	Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Serra, Yeseny (ME); Valdés-Pagés, Xavier (ME)

Child Measures		Period	Actual	Target	Variance	Owners
Expen: Personnel (ME)		'15 FQ2	\$2,221K	\$2,327K	\$106K	Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Serra, Yeseny (ME); Valdés-Pagés, Xavier (ME)
Expen: Other Operating (ME)		'15 FQ2	292	564	272	Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Serra, Yeseny (ME); Valdés-Pagés, Xavier (ME)
Expenditure: Capital (ME)		'15 FQ2	\$43K	\$58K	\$15K	Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME); Serra, Yeseny (ME)
Expen: Non-Operating (ME)		'15 FQ2	\$0K	\$0K	\$0K	Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Serra, Yeseny (ME); Valdés-Pagés, Xavier (ME)

Revenue: Total (Medical Examiner)		'15 FQ2	\$230K	\$2,935K	\$-2,705K	Hyma, Bruce A. (ME); Serra, Yeseny (ME); Valdés-Pagés, Xavier (ME); Rivera-Morales, Jorge (ME)
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Child Measures		Period	Actual	Target	Variance	Owners
Revenue: Carryover (ME)		'15 FQ2	\$0K	\$68K	\$-68K	Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Serra, Yeseny (ME); Valdés-Pagés, Xavier (ME)
Revenue: General Fund (ME)		'15 FQ2	\$0K	\$2,709K	\$-2,709K	Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME);

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Revenue: Proprietary (ME)	▲	'15 FQ2	\$230K	\$158K	\$72K	Serra, Yeseny (ME); Valdés-Pagés, Xavier (ME)
Revenue: Federal (ME)	▲	'15 FQ2	\$0K	\$0K	\$0K	Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Serra, Yeseny (ME); Valdés-Pagés, Xavier (ME)
Revenue: State (ME)	▲	'15 FQ2	\$0K	\$0K	\$0K	Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Serra, Yeseny (ME); Valdés-Pagés, Xavier (ME)
Revenue: Interagency/Intradepartmental (ME)	▲	'15 FQ2	\$0K	\$0K	\$0K	Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Serra, Yeseny (ME); Valdés-Pagés, Xavier (ME)
Positions: Full-Time Filled (ME)	▼	'15 FQ2	79	83 (80 - 83)	-4	Hyma, Bruce A. (ME); Serra, Yeseny (ME)

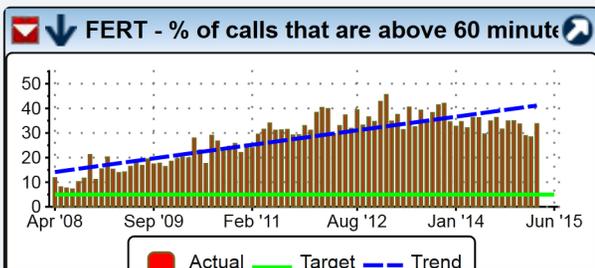
**3.0 Internal**

Objective	Description	Owners
Forensic Evidence Recovery Team - Measure Overall Performance PS 2-1	The Forensic Evidence Recovery Team is in charge of recovering, preserving and transporting Medical Examiner evidence from death scenes, including human remains, and working with local law enforcement agencies in the collection and preservation of death investigation evidence.	Rivera-Morales, Jorge (ME); Sumlar, Len D. (ME); Hyma, Bruce A. (ME)

Grandparent Objectives	Description	Owners
PS1 Reduced Crime		Miami-Dade County

Parent Objectives	Description	Owners
PS1-2 Solve Crimes Quickly and Accurately		Miami-Dade County

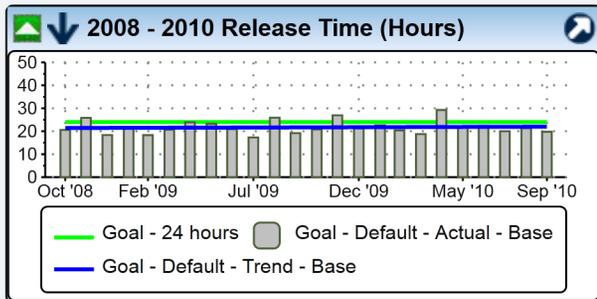
Measures Linked to Objective	Period	Actual	Target	Variance	Owners
FERT - Average Arrival Response Time (Minutes) PS 2-1	Mar '15	51	60	-9	Sumlar, Len D. (ME); St. Gerard, Claude
FERT - Number of calls above 60 minutes per month PS2-1	Mar '15	77	5	72	Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)
FERT - % of calls that are above 60 minutes per month, historical PS2-1	Mar '15	34	5	29	Rivera-Morales, Jorge (ME)



**Business Plan Report - Medical Examiner Department**

Objective	Description	Owners			
Autopsy Reports Preparation Time (PS 1-2)	Average time that it takes to prepare an Autopsy Protocol: Dictation, Transcription & Signature by Medical Examiner.	Melton-Lamar, Veronica (ME)			
Grandparent Objectives	Description	Owners			
PS1 Reduced Crime		Miami-Dade County			
zz_2003_Effectively provide the necessary and appropriate technology, buildings, equipment and people for delivery of quality services now and in the future	Effectively provide the necessary and appropriate technology, buildings, equipment and people for delivery of quality services now and in the future	Admin, Admin			
Parent Objectives	Description	Owners			
PS1-2 Solve Crimes Quickly and Accurately		Miami-Dade County			
zz_2003_Reduced response time (priority outcome)	Reduced response time (priority outcome)	Admin, Admin			
Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Autopsy protocol preparation time (calendar days)	Feb '15	3	14	11	Hyma, Bruce A. (ME); Melton-Lamar, Veronica (ME)

Objective	Description	Owners			
Department Sortie-Medical Examiner Release Time (hours) PS 1-2	Average Turn Around Time for a medical examiner to release a body to the funeral home. This is the core performance measure of the department (department sortie).	Rivera-Morales, Jorge (ME); Hyma, Bruce A. (ME); Valdés-Pagés, Xavier (ME)			
Grandparent Objectives	Description	Owners			
PS2 Reductions in Preventable Death, Injury, and Property Loss		Miami-Dade County			
Parent Objectives	Description	Owners			
PS2-1 Reduce Response Time		Miami-Dade County			
Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Department Sortie-Medical Examiner Release Time(hours) PS 1-2	Mar '15	21	24	3	Hyma, Bruce A. (ME); Valdés-Pagés, Xavier (ME)



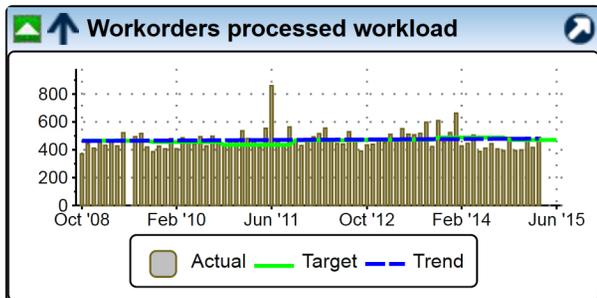
**Business Plan Report - Medical Examiner Department**

Objective	Description	Owners			
Scene Investigations by Medical Examiners (PS 1-2 / PS 2-1)	A Medical Examiner will conduct an investigation at a scene of death when the body is still at the scene. These death scenes consist primarily of violent deaths including homicides, industrial and traffic accidents, some suicides and any death scene where law enforcement requests the Medical Examiner's presence. A Medical Examiner is available to respond 24 hours/day, 7 days/week and 365 days/year.	Valdés-Pagés, Xavier (ME); Rivera-Morales, Jorge (ME); Hyma, Bruce A. (ME); Medical Examiner			
Grandparent Objectives	Description	Owners			
PS1 Reduced Crime		Miami-Dade County			
Parent Objectives	Description	Owners			
PS1-2 Solve Crimes Quickly and Accurately		Miami-Dade County			
Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Scene Investigations by Medical Examiners	2014 FY	171	n/a	n/a	Valdés-Pagés, Xavier (ME); Rivera-Morales, Jorge (ME); Hyma, Bruce A. (ME)

Objective	Description	Owners			
Forensic Imaging Unit Activity PS 1-2	Forensic photographers document death investigation activities.	Rivera-Morales, Jorge (ME); Medical Examiner			
Grandparent Objectives	Description	Owners			
PS1 Reduced Crime		Miami-Dade County			
Parent Objectives	Description	Owners			
PS1-2 Solve Crimes Quickly and Accurately		Miami-Dade County			
Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Photographs Taken For Medical Examiners 	2014 FY	112,706	115,800	-3,094	Wolf, Leonard (ME)
Child Measures	Period	Actual	Target	Variance	Owners
ME Photographs 	Mar '15	9,024	9,382	-358	Wolf, Leonard (ME)
Photographs Taken for Law Enforcement 	2014 FY	4,905	4,100	805	Wolf, Leonard (ME)
Child Measures	Period	Actual	Target	Variance	Owners
LE Photographs 	Sep '14	11	534	-523	Wolf, Leonard (ME)
Total Images reproduced 	Mar '15	4,144	5,466	n/a	Wolf, Leonard (ME)
Child Measures	Period	Actual	Target	Variance	Owners
ME Other Images Reproduced 	Mar '15	678	2,092	-1,414	Wolf, Leonard (ME)
LE Other Images Reproduced 	Mar '15	0	1	-1	Wolf, Leonard (ME)
ME Number of Images Reproduced as a Records Request 	Mar '15	3,466	3,373	n/a	Wolf, Leonard (ME)

**Business Plan Report - Medical Examiner Department**

Workorders processed workload  Mar '15 488 471 17 Wolf, Leonard (ME)



Child Measures		Period	Actual	Target	Variance	Owners
Law Enforcement Assignments		Mar '15	0	0	0	Wolf, Leonard (ME)
Law Enforcement work orders		Mar '15	1	4	n/a	Wolf, Leonard (ME)
ME Records Requests		Mar '15	40	36	4	Wolf, Leonard (ME)
Outside Agency work orders		Mar '15	0	1	-1	Wolf, Leonard (ME)
ME workorders processed		Mar '15	59	26	33	Wolf, Leonard (ME)
Media cards processed		Mar '15	388	400	n/a	Wolf, Leonard (ME)

Objective	Description	Owners
Evaluate Laboratory Case Input and Output PS 1-2		Rivera-Morales, Jorge (ME); Hyma, Bruce A. (ME); Hime, George W. (ME); Valdés-Pagés, Xavier (ME)

Grandparent Objectives	Description	Owners
PS1 Reduced Crime		Miami-Dade County

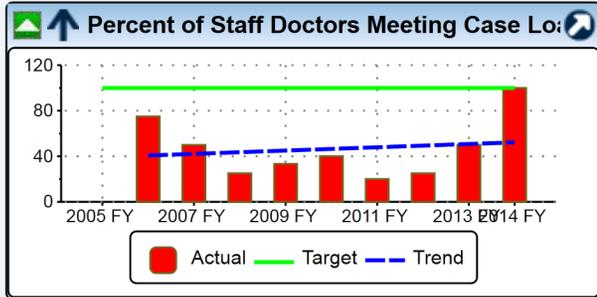
Parent Objectives	Description	Owners
PS1-2 Solve Crimes Quickly and Accurately		Miami-Dade County

Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Ratio of Toxicology cases completed to cases received.		Feb '15	1.70	1.00	0.70	Rivera-Morales, Jorge (ME); Hyma, Bruce A. (ME); Hime, George W. (ME); Valdés-Pagés, Xavier (ME)

Objective	Description	Owners
ME Case Load (NAME) Accreditation (PS 1-2 / GG 2-2)	National Association of Medical Examiners (N.A.M.E.) accreditation criteria requires as of January 2010 staff pathologist to do no more than 300 death investigations annually. This measure includes autopsies, external examinations conducted by the pathologist as well as those they supervise.	Rivera-Morales, Jorge (ME); Hyma, Bruce A. (ME)

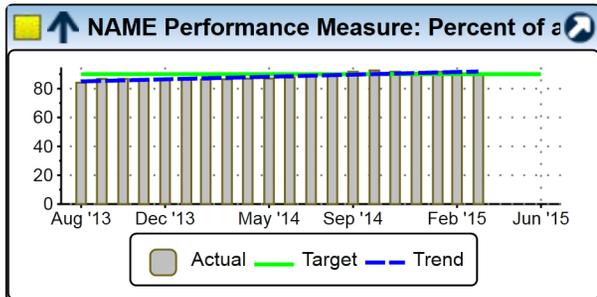
**Business Plan Report - Medical Examiner Department**

Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Percent of Staff Doctors Meeting Case Load (NAME Accreditation) Guidelines 	2014 FY	100%	100%	0%	Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME)



Child Measures	Period	Actual	Target	Variance	Owners
ME Doctor - Hyma, Bruce A. M.D. 	2014 FY	2	275	-273	Hyma, Bruce A. (ME)
ME Doctor - Williams A. Wayne M.D. 	2014 FY	85	275	-190	Hyma, Bruce A. (ME)
ME Doctor - Mathis, Benjamin M.D. 	2014 FY	253	275	-22	Hyma, Bruce A. (ME)
ME Doctor - Radtke, Jay M.D. 	2014 FY	103	275	-172	Hyma, Bruce A. (ME)
ME Doctor - Lew, Emma O. M.D. 	2014 FY	112	275	-163	Hyma, Bruce A. (ME)
ME Doctor - Hutchins, Kenneth M.D. 	2014 FY	210	275	-65	Hyma, Bruce A. (ME)
ME Doctor - Shuman, Mark M.D. 	2014 FY	152	275	-123	Hyma, Bruce A. (ME)
ME Doctor - Gillespie, Peter A. M.D. 	2012 FY	28	275	-247	Hyma, Bruce A. (ME)
ME Doctor - Park, Jennifer H. D.O. 	2012 FY	221	275	-54	Hyma, Bruce A. (ME)
ME Doctor - Mont, Erik K. M.D.	2010 FY	n/a	275	n/a	Hyma, Bruce A. (ME)
ME Doctor - Burt, Martha J. M.D.	2009 FY	n/a	275	n/a	Hyma, Bruce A. (ME)
ME Doctor - Chundru, Satish D.O.	2009 FY	n/a	275	n/a	Hyma, Bruce A. (ME)
ME Doctor - Sneed, Wendolyn M.D.	2009 FY	n/a	275	n/a	Hyma, Bruce A. (ME)

NAME Performance Measure: Percent of all death investigations performed by the department that are certified as to cause and manner of death within 90 days. 	Mar '15	90 (1,806 / 2,009)	90	0	Rivera-Morales, Jorge (ME)
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**Business Plan Report - Medical Examiner Department**

NAME Performance Measure: Percent of all death investigations performed by the department that are certified as to cause and manner of death within 60 days.

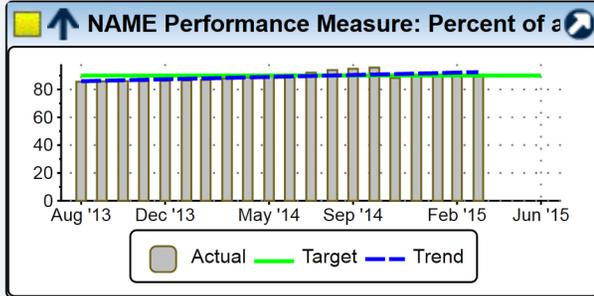


Mar '15

89  
(1,793 / 2,009)

90

-1 Rivera-Morales, Jorge (ME)



Objective	Description	Owners			
FAME Practice Guidelines for Pathologist Autopsy Case Load (PS 1-2 / GG2-2)		Hyma, Bruce A. (ME)			
Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Percent Staff Pathologist Meeting FAME Autopsy Case Load Guidelines	2014 FY	100%	100%	0%	Hyma, Bruce A. (ME)
Child Measures	Period	Actual	Target	Variance	Owners
Hyma, Bruce A. M.D.	2014 FY	3	175	-172	Hyma, Bruce A. (ME)
Mathis, Benjamin M.D.	2014 FY	112	175	-63	Hyma, Bruce A. (ME)
Williams, A, Wayne M.D.	2014 FY	125	175	-50	Hyma, Bruce A. (ME)
Hutchins, Kenneth M.D.	2014 FY	123	175	-52	Hyma, Bruce A. (ME)
Lew, Emma O. M.D.	2014 FY	136	175	-39	Hyma, Bruce A. (ME)
Shuman, Mark M.D.	2014 FY	131	175	-44	Hyma, Bruce A. (ME)
Park, Jennifer M.D.	2012 FY	130	175	-45	Hyma, Bruce A. (ME)
Gillespie, Peter M.D.	2012 FY	11	175	-164	Hyma, Bruce A. (ME)
Mont, Erik M.D.	2010 FY	n/a	175	n/a	Hyma, Bruce A. (ME)
Chundru, Satish D.O.	2009 FY	n/a	175	n/a	Hyma, Bruce A. (ME)
Sneed, Wendolyn M.D.	2009 FY	n/a	175	n/a	Hyma, Bruce A. (ME)
Ratdke, Jay M.D.	2014 FY	130	175	-45	Hyma, Bruce A. (ME)

Objective	Description	Owners			
Body Inventory PS 1-2	Number of bodies in the custody of the Medical Examiner waiting to be processed, ready for disposition, unidentified or unclaimed.	Valdés-Pagés, Xavier (ME)			
Parent Objectives	Description	Owners			
GG4 Effective management practices		Miami-Dade County			
Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Body Count in refrigeration	Mar '15	87	70	17	Hyma, Bruce A. (ME)

**4.0 Learning and Growth**

Objective	Description	Owners
CME Modifications - Electronic Signature GG 3-2	Enhance existing operations for the software department wide to give employees the ability to authenticate their signature with a password code. All reports that are requiring a hand signature will be stamped with the name of the user as an electronic signature.	Rivera-Morales, Jorge (ME)
CME Migration from VAST to latest NET version. GG 3-2	Transfer all available forms and reports to the latest version provided by VertiQ. Includes better security and development will be done with Microsoft Expression and the database will be upgraded to Microsoft SQL 2008.	Rivera-Morales, Jorge (ME)
Deploy Windows 7 computers department wide GG 3-2	Prepare new computers for deployment in Window 7 environment. Total number of new computers to deploy is 28.	Rivera-Morales, Jorge (ME)
EDRS Integration with CME GG 3-2	Integrate our existing submittal of Death Certificates, Cremation Approvals, Assumption of Jurisdiction cases with the new application EVitals from Department of Health. Will accomplish the elimination of paper submittals of Death Certificates and Cremation Approvals. This will reduce operational cost up to a point since not all matters are covered by the EVitals application.	Rivera-Morales, Jorge (ME)
Implementation of NCIC system GG 3-2	Use of FDLE/NCIC system to facilitate the update of records input into the system by MDPD from our Investigations group. Gain access to DAVE system from Florida Department of Motor Vehicles for purpose of ID the decedents. Use of the Rapid ID system from FDLE to identify some incoming cases in a more efficient manner.	Rivera-Morales, Jorge (ME)