

Scorecard - Audit and Management Services

Information

Name: Audit and Management Services

Description: n/a

Domain: AMS

Owners: Jackson, Cathy (AMS); McKee, Nancy

Details

<b>▼ 1.0 Customer</b>							
<b>▼ Monitor Auditee Corrective Actions (AMS)</b>							
Complete planned follow-up audits.	'19 FQ2		11%	n/a		28%	n/a
<b>▼ Communicate Audit Results Timely (AMS)</b>							
Issue Draft Report within 90 days of fieldwork completion (new)	'19 FQ2		83% (10/12)	50%		66% (19/29)	50%
<b>▼ 2.0 Financial</b>							
<b>▼ Meet Budget Targets (Audit and Management Services)</b>							
Expen: Total (Audit & Mgmt Svcs)	'19 FQ2		\$1,239K	\$1,254K		\$2,528K	\$1,254K
Revenue: Total (Audit & Mgmt Svcs)	'19 FQ2		\$0K	\$1,254K		\$0K	n/a
Positions: Full-Time Filled (AMS)	'19 FQ2		35	n/a		35	n/a
<b>Budget Implementation: FY 10-11 (AMS)</b>							
<b>▼ Sound asset management and financial investment strategies (AMS)</b>							
Net Audit Assessment	'19 FQ2		\$512,502	\$500,000		\$1,174,986	\$1,000,000
Audit Assessments Collected	'19 FQ2		\$106,390	\$1,000,000		\$839,830	\$2,000,000
Audit Reports or Deliverables	'19 FQ2		12	40		29	80
Complete Risk Assessment Analysis and Develop Audit Plan	2019 FY		100%	100%		100%	100%
<b>Budget Implementation FY 09-10 (AMS)</b>							
<b>3.0 Internal</b>							
<b>▼ 4.0 Learning and Growth</b>							
<b>▼ Staff Development and Certification (AMS)</b>							
Audit Staff Professionally Certified	'19 FQ2		59%	55%		61%	55%
Maintain a High Training Satisfaction Rate.	2019 FY		n/a	95%		n/a	n/a
Hold Quarterly Staff Meetings	'19 FQ2		1	n/a		2	n/a
Complete Evaluations Within 30 Days After Due Date.	'19 FQ2		100%	n/a		86%	n/a
Continuing education hours	2019 FY		n/a	40		n/a	n/a

**Business Plan Report - Audit and Management Services**

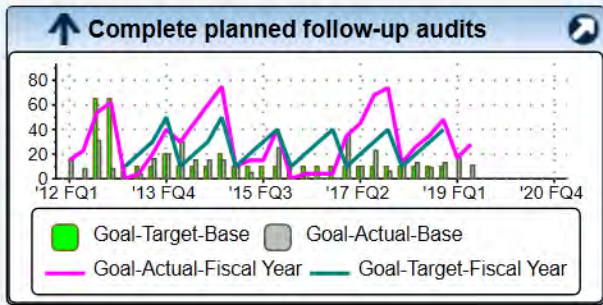
Scorecard	Description	Owners
Audit and Management Services		Jackson, Cathy (AMS); McKee, Nancy
<b>1.0 Customer</b>		

Objective	Description	Owners
Monitor Auditee Corrective Actions (AMS)	Conduct follow-up audits to assure key audit findings are appropriately and timely addressed.	Jackson, Cathy (AMS); McKee, Nancy; Audit Management Services

Grandparent Objectives	Description	Owners
GG4 Effective management practices		Miami-Dade County

Parent Objectives	Description	Owners
GG4-1 Provide sound financial and risk management		Miami-Dade County

Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Complete planned follow-up audits.	'19 FQ2	11%	n/a	n/a	Jackson, Cathy (AMS); McKee, Nancy



Objective	Description	Owners
Communicate Audit Results Timely (AMS)		Jackson, Cathy (AMS); McKee, Nancy; Audit Management Services

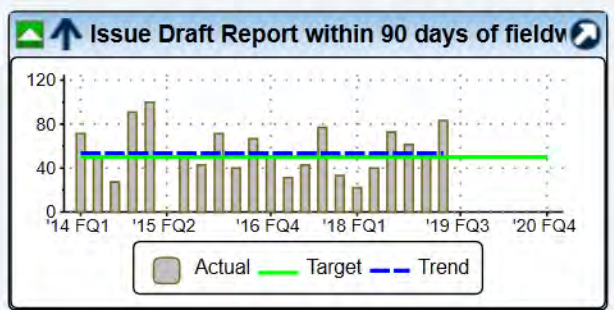
Grandparent Objectives	Description	Owners
GG4 Effective management practices		Miami-Dade County

Parent Objectives	Description	Owners
GG4-1 Provide sound financial and risk management		Miami-Dade County



**Business Plan Report - Audit and Management Services**

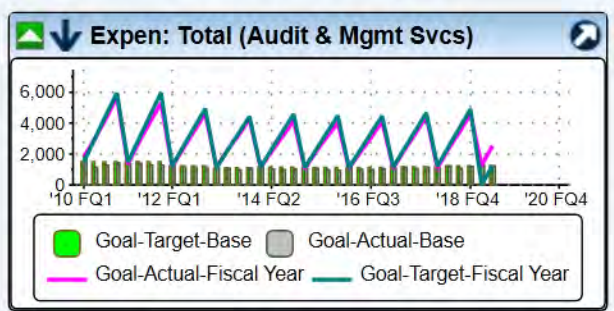
Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Issue Draft Report within 90 days of fieldwork completion (new)	'19 FQ2	83% (10 / 12)	50%	33%	Jackson, Cathy (AMS)



**2.0 Financial**

Objective	Description	Owners
Meet Budget Targets (Audit and Management Services)		Jackson, Cathy (AMS); McKee, Nancy; Audit Management Services
Grandparent Objectives	Description	Owners
GG4-2 Effectively allocate resources to meet current and future operating and capital needs		Miami-Dade County
Parent Objectives	Description	Owners
Meet Budget Targets (All Miami-Dade County)	This is the parent objectives to all departmental "Meet Budget Targets" objective. This is the child objective to the County's Strategic Plan Objective, "GG4-2: Effectively allocate and utilize resources to meet current and future operating and capital needs."	Moon, Jennifer (OMB)

Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Expen: Total (Audit & Mgmt Svcs)	'19 FQ2	\$1,239K	\$1,254K	\$15K	Jackson, Cathy (AMS); McKee, Nancy



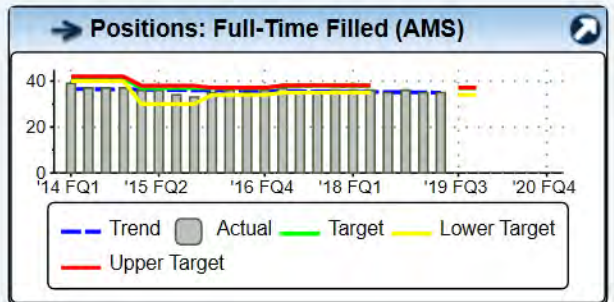
Child Measures	Period	Actual	Target	Variance	Owners
Expenditure: Personnel Costs (AMS)	'19 FQ2	\$1,203K	\$1,191K	\$12K	Jackson, Cathy (AMS); McKee, Nancy
Expenditure: Court Costs (AMS)	'19 FQ2	\$0K	\$0K	\$0K	Jackson, Cathy (AMS); McKee, Nancy

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Expenditure: Contractual Services (AMS)	▲	'19 FQ2	\$0K	\$0K	\$0K	Jackson, Cathy (AMS); McKee, Nancy
Expenditure: Other Operating (AMS)	▲	'19 FQ2	\$5K	\$42K	\$-37K	Jackson, Cathy (AMS); McKee, Nancy
Expenditure: Charges for County Services (AMS)	▼	'19 FQ2	\$32K	\$18K	\$14K	Jackson, Cathy (AMS); McKee, Nancy
Expenditure: Grants to Outside Organizations (AMS)	▲	'19 FQ2	\$0K	\$0K	\$0K	Jackson, Cathy (AMS); McKee, Nancy
Expenditure: Capital (AMS)	▲	'19 FQ2	\$-1K	\$3K	\$4K	Jackson, Cathy (AMS); McKee, Nancy
Expenditure: Transfers Out (AMS)	▲	'19 FQ2	\$0K	\$0K	\$0K	Jackson, Cathy (AMS); McKee, Nancy
Expenditure: Distribution of Funds in Trust (AMS)	▲	'19 FQ2	\$0K	\$0K	\$0K	Jackson, Cathy (AMS); McKee, Nancy
Expenditure: Debt Service (AMS)	▲	'19 FQ2	\$0K	\$0K	\$0K	Jackson, Cathy (AMS); McKee, Nancy
Expenditure: Depreciation, Amortization, Depletion (AMS)	▲	'19 FQ2	\$0K	\$0K	\$0K	Jackson, Cathy (AMS); McKee, Nancy
Expenditure: Reserves (AMS)	▲	'19 FQ2	\$0K	\$0K	\$0K	Jackson, Cathy (AMS); McKee, Nancy
Expenditure: Intradepartmental Transfers (AMS)	▲	'19 FQ2	\$0K	\$0K	\$0K	Jackson, Cathy (AMS); McKee, Nancy
Expenditure: Other Non-Operating (AMS)	▲	'19 FQ2	\$0K	\$0K	\$0K	Jackson, Cathy (AMS); McKee, Nancy
Revenue: Total (Audit & Mgmt Svcs)	▼	'19 FQ2	\$0K	\$1,254K	\$-1,254K	Jackson, Cathy (AMS); McKee, Nancy

Child Measures		Period	Actual	Target	Variance	Owners
Revenue: Carryover (AMS)	▲	'19 FQ2	\$0K	\$0K	\$0K	Jackson, Cathy (AMS); McKee, Nancy
Revenue: Interagency/Intradepartmental (AMS)	▼	'19 FQ2	\$0K	\$563K	\$-563K	Jackson, Cathy (AMS); McKee, Nancy
Revenue: General Fund (AMS)	▼	'19 FQ2	\$0K	\$691K	\$-691K	Jackson, Cathy (AMS); McKee, Nancy
Revenue: Proprietary (AMS)	▲	'19 FQ2	\$0K	\$0K	\$0K	Jackson, Cathy (AMS); McKee, Nancy
Revenue: State (AMS)	▲	'19 FQ2	\$0K	\$0K	\$0K	Jackson, Cathy (AMS); McKee, Nancy
Revenue: Federal (AMS)	▲	'19 FQ2	\$0K	\$0K	\$0K	Jackson, Cathy (AMS); McKee, Nancy

Positions: Full-Time Filled (AMS)		'19 FQ2	35	n/a	n/a	Jackson, Cathy (AMS); McKee, Nancy
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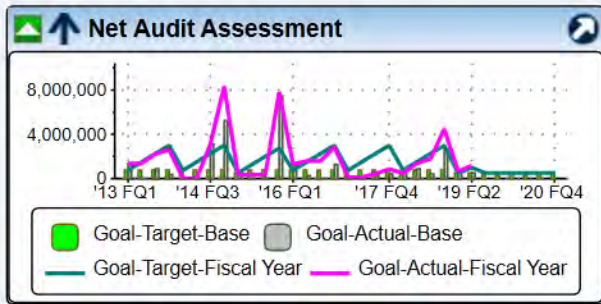
Objective	Description	Owners
Budget Implementation: FY 10-11 (AMS)		Jackson, Cathy (AMS)




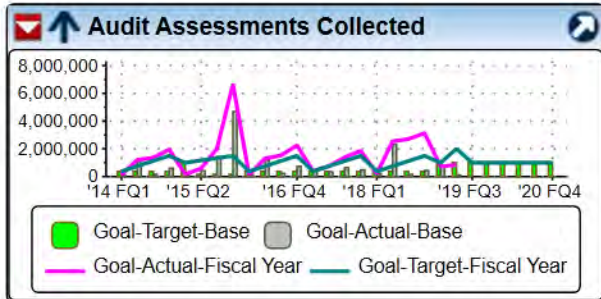
**Business Plan Report - Audit and Management Services**

Objective	Description	Owners
Sound asset management and financial investment strategies (AMS)	Use risk-based techniques to identify high risk/high-impact audit subjects in developing the audit plan. Produce constructive recommendations that promote high-impact, specific dollar savings, process improvements, or cost avoidance. Use computerized audit technology to conduct high-impact audits.	Jackson, Cathy (AMS); McKee, Nancy; Audit Management Services
Grandparent Objectives	Description	Owners
GG4 Effective management practices		Miami-Dade County
Parent Objectives	Description	Owners
GG4-1 Provide sound financial and risk management		Miami-Dade County


Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Net Audit Assessment 	'19 FQ2	\$512,502	\$500,000	\$12,502	Jackson, Cathy (AMS); McKee, Nancy

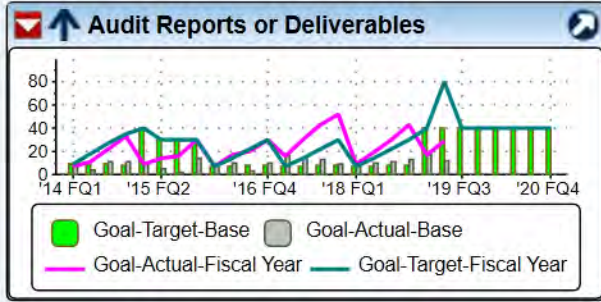


Audit Assessments Collected 	'19 FQ2	\$106,390	\$1,000,000	\$-893,610	Jackson, Cathy (AMS); McKee, Nancy
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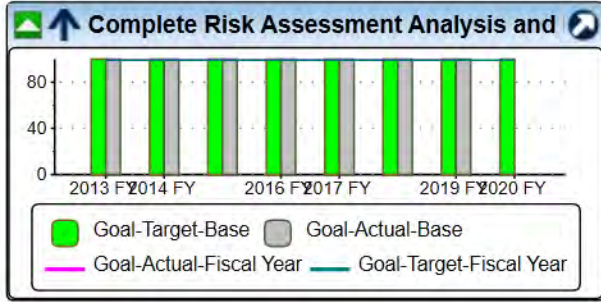


**Business Plan Report - Audit and Management Services**

Audit Reports or Deliverables  '19 FQ2 12 40 -28 Jackson, Cathy (AMS); McKee, Nancy



Complete Risk Assessment Analysis and Develop Audit Plan  2019 FY 100% 100% 0% Jackson, Cathy (AMS); McKee, Nancy



Objective	Description	Owners
Budget Implementation FY 09-10 (AMS)		Jackson, Cathy (AMS)

**3.0 Internal**

**4.0 Learning and Growth**

Objective	Description	Owners
Staff Development and Certification (AMS)	Identify staff needs and provide training. Maintain open communication with employees to promote healthy exchange of ideas. Complete annual reviews timely. Give hiring and promotional preference to certified individuals.	Jackson, Cathy (AMS); McKee, Nancy; Audit Management Services

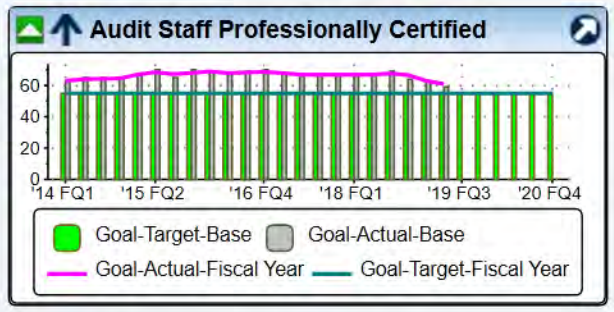
Grandparent Objectives	Description	Owners
GG2 Excellent, engaged workforce		Miami-Dade County

Parent Objectives	Description	Owners
GG2-1 Attract and hire new talent		Miami-Dade County
GG2-2 Develop and retain excellent employees and leaders		Miami-Dade County

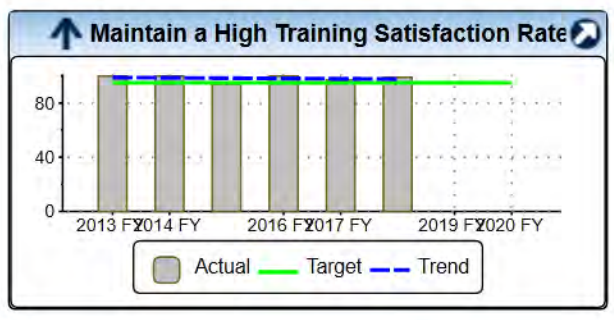


**Business Plan Report - Audit and Management Services**

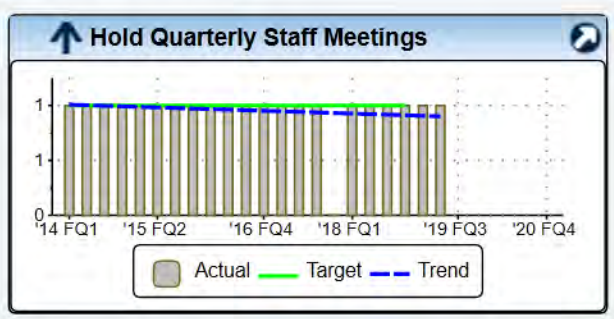
Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Audit Staff Professionally Certified	'19 FQ2	59%	55%	4%	Jackson, Cathy (AMS); McKee, Nancy



Maintain a High Training Satisfaction Rate.	2019 FY	n/a	95%	n/a	Jackson, Cathy (AMS); McKee, Nancy
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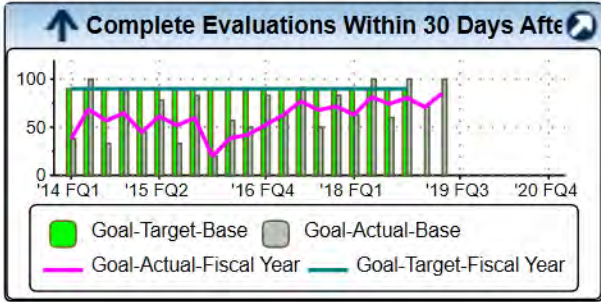


Hold Quarterly Staff Meetings	'19 FQ2	1	n/a	n/a	Jackson, Cathy (AMS); McKee, Nancy
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**Business Plan Report - Audit and Management Services**

Complete Evaluations Within 30 Days After Due Date. '19 FQ2 100% n/a n/a Jackson, Cathy (AMS); McKee, Nancy



Continuing education hours 2019 FY n/a 40 n/a Jackson, Cathy (AMS); McKee, Nancy

