

Scorecard - Elections

Information

Name: Elections

Description: The Elections Department mission is to ensure that elections are accurate, convenient, transparent and accessible to all voters in Miami-Dade County.

Domain: Elections

Owners: White, Christina (Elections)

Details

1.0 Customer

Increase the number of registered voters in Miami-Dade County (ELEC)

Registered voters	'19 FQ2		1,430,600	1,400,000		1,430,600	1,400,000
New Voter registrations	'19 FQ2		9,428	8,000		32,312	20,000

Supervised Voting Program

Number of Facilities Visited (ALF/NH)	Mar '19		3	0		24	0
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Provide Excellent Customer Service to Municipal Clerks (ELEC)

Municipal Clerk Satisfaction with Elections Department Overall	Mar '19		100% (10 / 10)	95%		100% (10 / 10)	95%
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Opportunities for every registered voter to conveniently cast a vote (ELEC)

Initiative Name	Type	As Of	Status						%	Owners
Enhance voter convenience and accessibility, reduce wait times and improve line management.		9/30/2016	In Progress						75%	White, Christina (Elections)

Percent of Voters who Voted Early - All Elections	Mar '19		n/a	25.00%		37.14% (302,054.00 / 813,353.00)	35.00%
Percent of Voters who Voted by Vote-By-Mail - All Elections	Mar '19		100.00% (5,720.00 / 5,720.00)	15.00%		n/a	17.50%
Percent of Voters who voted on Election Day - All Elections	Mar '19		n/a	25.00%		29.65% (245,711.00 / 828,649.00)	31.67%
Number of Elections Held	Mar '19		1	2		8	6

Effective Management of Polling Places (ELEC)

Initiative Name	Type	As Of	Status						%	Owners
ADA Polling Places Construction Projects		11/2/2017	In Progress						95%	Sierra-Trujillo, Erika B.; (Elections) Diaz, Marcela; (Elections) Lopez, Andrew (Elections)

Percentage of telephone lines confirmed operational 15 days prior to an election	Mar '19		100%	100%		100%	100%
Percentage of Polling Places that are ADA Compliant	Mar '19		100% (591 / 591)	100%		100% (591 / 591)	100%

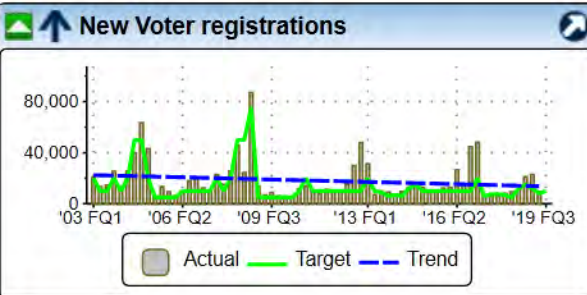
Percentage of Voter Data Requests fulfilled within 3 days

Voter Data Requests - Timely Response	Mar '19		100% (29 / 29)	95%		100% (272 / 272)	95%
% of Treasurer's Reports Audited within 15 Days	Mar '19		98% (59 / 60)	95%		95% (435 / 459)	95%

Scorecard - Elections

▼ Election Day Administration																													
Number of Active Poll Workers	Mar '19	▲	9,539	8,500	▲	9,539	8,500																						
Number of New Poll Workers Recruited	Mar '19	▼	15	25	▲	299	175																						
Number of Poll Workers Trained	Mar '19	▲	272	200	▲	2,718	2,210																						
▼ 2.0 Financial																													
▼ Meet Budget Targets (Elections)																													
Expen: Total (Elections)	'19 FQ2	▲	\$3,471K	\$6,476K	▼	\$18,727K	\$12,952K																						
Revenue: Total (Elections)	'19 FQ2	▼	\$230K	\$6,476K	▼	\$413K	\$12,952K																						
Positions: Full-Time Filled (Elections)	'19 FQ2		95	n/a		95	n/a																						
▼ 3.0 Internal																													
▼ Effective Support from Election Central (ELEC)																													
Election - Average Call Wait Time With Election Central	Mar '19	↕	:0 seconds	:60 seconds	↕	:8 seconds	:60 seconds																						
▼ Produce Timely and Accurate Election Results Certification (ELEC)																													
<table><tr><th>Initiative Name</th><th>Type</th><th>As Of</th><th>Status</th><th>📅</th><th>🔔</th><th>✅</th><th>❗</th><th>🎯</th><th>%</th><th>Owners</th></tr><tr><td>Ensure timely tabulation and dissemination of election results.</td><td></td><td>9/30/2016</td><td>In Progress</td><td></td><td></td><td></td><td></td><td></td><td>50%</td><td>White, Christina (Elections)</td></tr></table>								Initiative Name	Type	As Of	Status	📅	🔔	✅	❗	🎯	%	Owners	Ensure timely tabulation and dissemination of election results.		9/30/2016	In Progress						50%	White, Christina (Elections)
Initiative Name	Type	As Of	Status	📅	🔔	✅	❗	🎯	%	Owners																			
Ensure timely tabulation and dissemination of election results.		9/30/2016	In Progress						50%	White, Christina (Elections)																			
Timely Coding of Ballots - Countywide and Special Election	'19 FQ2		1Days	n/a					1Days	n/a																			
Timely Tabulation of Vote By Mail - Countywide and Special Elections	'19 FQ2		n/a	n/a	↕				100%	95%																			
Number of days to update the Voter Registration Database with Voter History	Mar '19	▲	1days	2days	▲				1days	2days																			
Number of days to certify Countywide Primary Elections	'19 FQ2		n/a	n/a	▲				7	7																			
Number of days to certify Countywide General Elections	'19 FQ2		n/a	n/a	↕				7	12																			
▼ 4.0 Learning and Growth																													
▼ Recruitment of Election Staff (ELEC)																													
Number of Vacancies	Mar '19	↕	4	5	↕	4	5																						
Temporary Staff Employed	Mar '19	▲	6	100	▲	1,792	2,010																						

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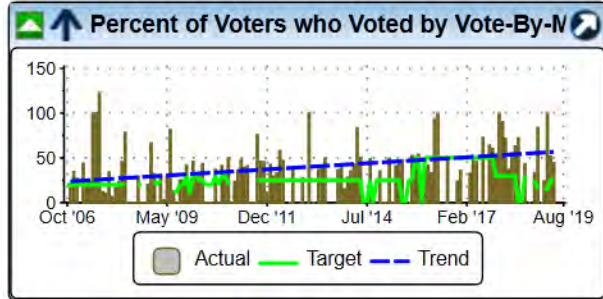
Scorecard	Description										Owners	
Elections	The Elections Department mission is to ensure that elections are accurate, convenient, transparent and accessible to all voters in Miami-Dade County.										White, Christina (Elections)	
Initiatives Linked to Scorecard	Est. Start	Est. End	Type	As Of						%	Status	Owners
Automatic Signature Verification	10/15/2012	12/31/2015		1/31/2016						40%	In Progress	McClain, Michelle (Elections)
1.0 Customer												
Objective	Description										Owners	
Increase the number of registered voters in Miami-Dade County (ELEC)	All eligible voters in Miami-Dade County should have the opportunity to take advantage of their right to vote. The Elections Outreach Team engages residents across the community to promote the importance of registering to vote.										Johnson, Michael (Elections); Yurubi, Gilbert (Elections); Hodge, Katrina (Elections)	
Grandparent Objectives	Description										Owners	
GG7 Free, fair and accessible elections											Miami-Dade County	
Parent Objectives	Description										Owners	
GG7-1 Provide eligible voters with convenient opportunities to vote											Miami-Dade County	
Measures Linked to Objective		Period	Actual	Target	Variance	Owners						
Registered voters		'19 FQ2	1,430,600	1,400,000	30,600	Johnson, Michael (Elections); Yurubi, Gilbert (Elections); Hodge, Katrina						
New Voter registrations		'19 FQ2	9,428	8,000	1,428	McClain, Michelle (Elections); Ramirez, Vanessa (Elections)						
												
Objective	Description										Owners	
Supervised Voting Program	The Outreach Division will continue to conduct events at ALF/NH throughout the county. The goal is to increase participation of ALF/NH in the county's supervised voting program.										Noboa, Teo (Elections); Rodriguez, Roberto (Elections); Trutie, Suzy (Elections)	

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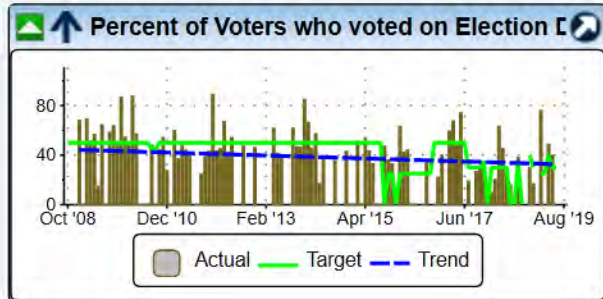
Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Number of Facilities Visited (ALF/NH)		Jun '19	0	0	0	Rodriguez, Roberto (Elections); Noboa, Teo (Elections)
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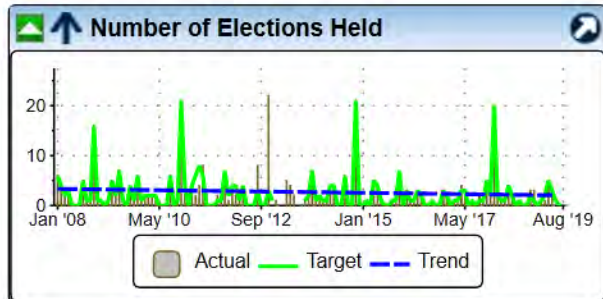
Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Percent of Voters who Voted Early - All Elections	Jun '19	n/a	0.00%	n/a	Johnson, Michael (Elections); Yurubi, Gilbert (Elections); Hodge, Katrina
Percent of Voters who Voted by Vote-By-Mail - All Elections	May '19	44.27% (5,122.00 / 11,569.00)	25.00%	19.27%	Johnson, Michael (Elections); Yurubi, Gilbert (Elections); Hodge, Katrina



Percent of Voters who voted on Election Day - All Elections	May '19	39.42% (4,561.00 / 11,569.00)	30.00%	9.42%	Johnson, Michael (Elections); Yurubi, Gilbert (Elections); Hodge, Katrina
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Number of Elections Held	May '19	3	3	0	Johnson, Michael (Elections); Yurubi, Gilbert (Elections); Hodge, Katrina
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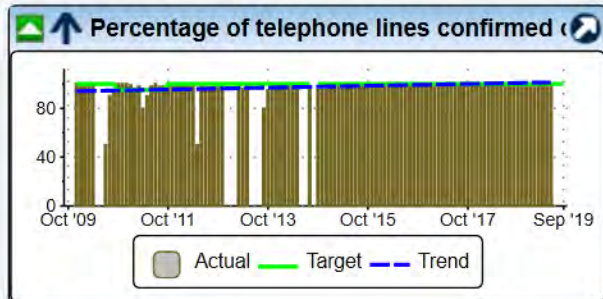
Objective	Description	Owners
Effective Management of Polling Places (ELEC)	The Elections Department currently manages 901 precincts at 598 polling locations throughout the county. Agreements are in place with each facility to ensure availability and ease of access for voters on Election Day. All attempts are made to minimize the number of temporary or permanent polling place changes. The statistics are a reflection of all the Elections occurring during that specific month only.	Sierra-Trujillo, Erika B. (Elections); Diaz, Marcela (Elections); Lopez, Andrew (Elections)

Grandparent Objectives	Description	Owners
GG7 Free, fair and accessible elections		Miami-Dade County

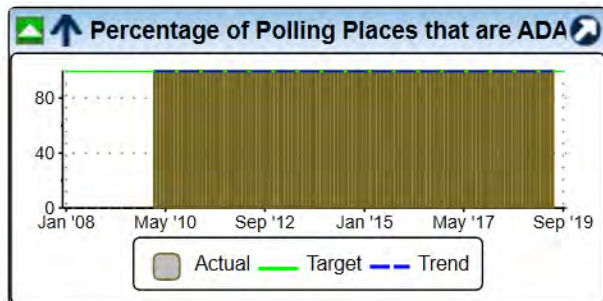
Parent Objectives	Description	Owners
GG7-1 Provide eligible voters with convenient opportunities to vote		Miami-Dade County

Initiatives Linked to Objective	Est. Start	Est. End	Type	As Of	%	Status	Owners
ADA Polling Places Construction Projects	10/1/2010	2/1/2016		11/2/2017	95%	In Progress	Sierra-Trujillo, Erika B. (Elections); Diaz, Marcela (Elections); Lopez, Andrew (Elections)

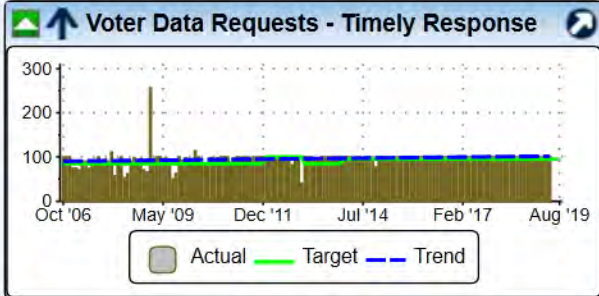
Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Percentage of telephone lines confirmed operational 15 days prior to an election	Jun '19	100%	100%	0%	Sierra-Trujillo, Erika B. (Elections); Lopez, Andrew (Elections); Diaz, Marcela (Elections)



Percentage of Polling Places that are ADA Compliant	Jun '19	100% (591 / 591)	100%	0%	Sierra-Trujillo, Erika B. (Elections); Diaz, Marcela (Elections); Lopez, Andrew (Elections)
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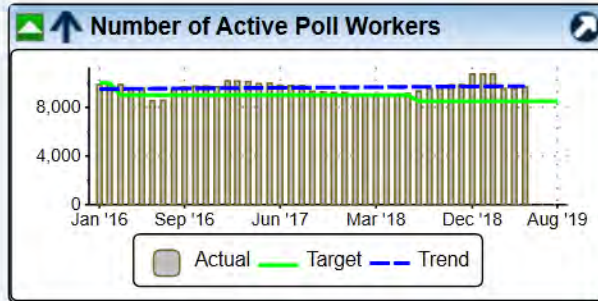
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Objective	Description					Owners
Percentage of Voter Data Requests fulfilled within 3 days						McClain, Michelle (Elections); Ramirez, Vanessa (Elections)
Grandparent Objectives	Description					Owners
GG7 Free, fair and accessible elections						Miami-Dade County
Parent Objectives	Description					Owners
GG1-1 Provide easy access to information and services						Miami-Dade County
GG7-2 Maintain the integrity and availability of election results and other public records						Miami-Dade County
Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Voter Data Requests - Timely Response		May '19	100% (114 / 114)	95%	5%	McClain, Michelle (Elections); Ramirez, Vanessa (Elections); Ponce, Jose J. (Elections)
						
Child Measures		Period	Actual	Target	Variance	Owners
Items For Sale Completed in 3 Days		May '19	114	50	64	McClain, Michelle (Elections); Ramirez, Vanessa (Elections)
Number of Items For Sale Completed (Total)		May '19	114	25	n/a	McClain, Michelle (Elections); Ramirez, Vanessa (Elections)
Cumulative Number of Days to Complete All Orders		May '19	114	n/a	n/a	McClain, Michelle (Elections); Ramirez, Vanessa (Elections)
% of Treasurer's Reports Audited within 15 Days		Jun '19	100% (86 / 86)	95%	5%	Castro, Wilfred; Trutie, Suzy (Elections); Innocent, Vanessa (Elections); Rodriguez, Roberto (Elections)
Objective	Description					Owners
Election Day Administration	The ability to properly administer the 854 precincts on Election Day requires the recruitment, training and assignment of individuals who demonstrate the minimum established proficiency of poll worker requirements.					McComb, Allison (Elections); Rivero, Miriam
Grandparent Objectives	Description					Owners
GG7 Free, fair and accessible elections						Miami-Dade County

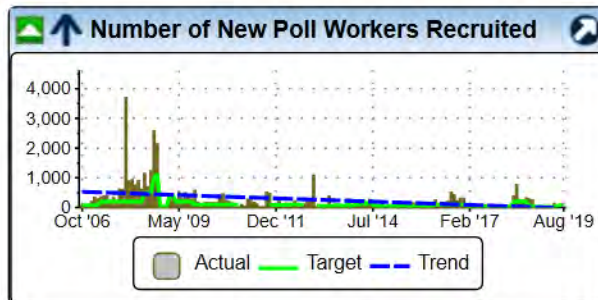
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Parent Objectives	Description	Owners
GG7-1 Provide eligible voters with convenient opportunities to vote		Miami-Dade County

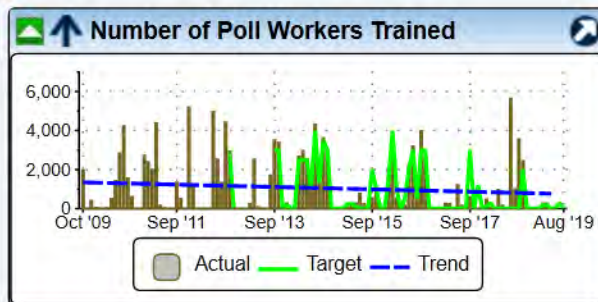
Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Number of Active Poll Workers	May '19	9,658	8,500	1,158	Rivero, Miriam; McComb, Allison (Elections)



Number of New Poll Workers Recruited	May '19	132	25	107	McComb, Allison (Elections); Rivero, Miriam
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Number of Poll Workers Trained	May '19	0	0	0	Rivero, Miriam; McComb, Allison (Elections)
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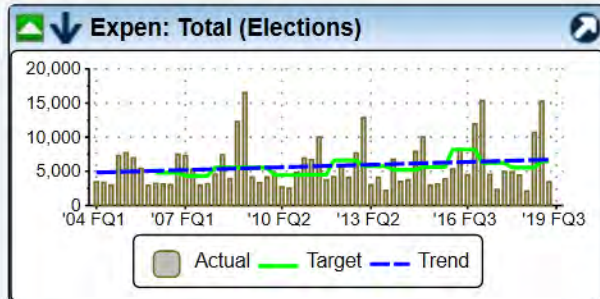


Business Plan Report - Elections

2.0 Financial

Objective	Description	Owners
Meet Budget Targets (Elections)		White, Christina (Elections); Ponce, Jose J. (Elections)
Grandparent Objectives	Description	Owners
GG4-2 Effectively allocate resources to meet current and future operating and capital needs		Miami-Dade County
Parent Objectives	Description	Owners
Meet Budget Targets (All Miami-Dade County)	This is the parent objectives to all departmental "Meet Budget Targets" objective. This is the child objective to the County's Strategic Plan Objective, "GG4-2: Effectively allocate and utilize resources to meet current and future operating and capital needs."	Moon, Jennifer (OMB)

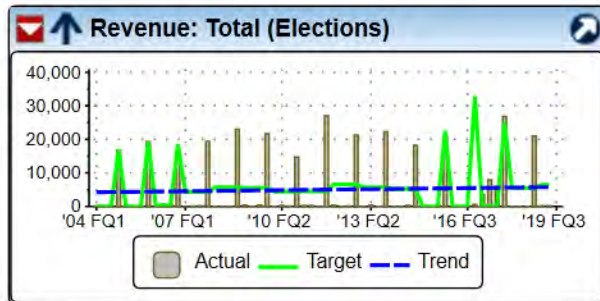
Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Expen: Total (Elections)		'19 FQ2	\$3,471K	\$6,476K	\$3,005K	Ponce, Jose J. (Elections); Gonzalez-Bruzzo, Mary (Elections); White, Christina (Elections); Saiter, Rena (Elections)



Child Measures		Period	Actual	Target	Variance	Owners
Expenditure: Debt Service (Elections)		'19 FQ2	\$0K	\$0K	\$0K	Saiter, Rena (Elections); Ponce, Jose J. (Elections)
Expenditure: Depreciation, Amortization, Depletion (Elections)		'19 FQ2	\$0K	\$0K	\$0K	Saiter, Rena (Elections); Ponce, Jose J. (Elections)
Expenditure: Personnel Costs (Elections)		'19 FQ2	\$2,323K	\$3,950K	\$-1,627K	Saiter, Rena (Elections); Ponce, Jose J. (Elections)
Expenditure: Distribution of Funds in Trust (Elections)		'19 FQ2	\$0K	\$0K	\$0K	Saiter, Rena (Elections); Ponce, Jose J. (Elections)
Expenditure: Reserves (Elections)		'19 FQ2	\$0K	\$0K	\$0K	Ponce, Jose J. (Elections); Saiter, Rena (Elections)
Expenditure: Intradepartmental Transfers (Elections)		'19 FQ2	\$0K	\$0K	\$0K	Ponce, Jose J. (Elections); Saiter, Rena (Elections)
Expenditure: Transfers Out (Elections)		'19 FQ2	\$18K	\$11K	\$7K	Saiter, Rena (Elections); Ponce, Jose J. (Elections)
Expenditure: Grants to Outside Organizations (Elections)		'19 FQ2	\$0K	\$0K	\$0K	Saiter, Rena (Elections); Ponce, Jose J. (Elections)

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Expenditure: Other Operating (Elections)	▲	'19 FQ2	\$51K	\$712K	\$-661K	Saiter, Rena (Elections); Ponce, Jose J. (Elections)
Expenditure: Contractual Services (Elections)	▲	'19 FQ2	\$591K	\$678K	\$-87K	Ponce, Jose J. (Elections); Saiter, Rena (Elections)
Expenditure: Court Costs (Elections)	▲	'19 FQ2	\$0K	\$12K	\$-12K	Ponce, Jose J. (Elections); Saiter, Rena (Elections)
Expenditure: Charges for County Services (Elections)	▲	'19 FQ2	\$488K	\$1,113K	\$-625K	Ponce, Jose J. (Elections); Saiter, Rena (Elections)
Expenditure: Capital (Elections)	▲	'19 FQ2	\$0K	\$0K	\$0K	Saiter, Rena (Elections); Ponce, Jose J. (Elections)
Revenue: Total (Elections)	▼	'19 FQ2	\$230K	\$6,476K	\$-6,246K	Ponce, Jose J. (Elections); Saiter, Rena (Elections)



Child Measures		Period	Actual	Target	Variance	Owners
Revenue: Carryover (Elections)	▲	'19 FQ2	\$0K	\$0K	\$0K	Ponce, Jose J. (Elections); Saiter, Rena (Elections)
Revenue: General Fund (Elections)	▼	'19 FQ2	\$0K	\$6,325K	\$-6,325K	Ponce, Jose J. (Elections); Saiter, Rena (Elections)
Revenue: Proprietary (Elections)	▲	'19 FQ2	\$230K	\$88K	\$142K	Saiter, Rena (Elections); Ponce, Jose J. (Elections)
Revenue: Federal (Elections)	▲	'19 FQ2	\$0K	\$0K	\$0K	Ponce, Jose J. (Elections); Saiter, Rena (Elections)
Revenue: State (Elections)	▼	'19 FQ2	\$0K	\$63K	\$-63K	Ponce, Jose J. (Elections); Saiter, Rena (Elections)
Revenue: Interagency/Intradepartmental (Elections)	▲	'19 FQ2	\$0K	\$0K	\$0K	Ponce, Jose J. (Elections); Saiter, Rena (Elections)
Positions: Full-Time Filled (Elections)		'19 FQ2	95	n/a	n/a	Ponce, Jose J. (Elections); Saiter, Rena (Elections)

3.0 Internal

Objective	Description	Owners
Effective Support from Election Central (ELEC)	Election Central is the call center support that is coordinated in every major election. Elections and other County staff are recruited to staff this call center on Election Day and the day before in order to provide telephone support to poll workers. This is not an open system available to voters.	Lopez, Andrew (Elections); Sierra-Trujillo, Erika B. (Elections)

Business Plan Report - Elections

Grandparent Objectives	Description	Owners
GG7 Free, fair and accessible elections		Miami-Dade County

Parent Objectives	Description	Owners
GG7-1 Provide eligible voters with convenient opportunities to vote		Miami-Dade County
GG7-2 Maintain the integrity and availability of election results and other public records		Miami-Dade County

Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Election - Average Call Wait Time With Election Central 	Jun '19	:0 seconds	:60 seconds	:-60 seconds	Sierra-Trujillo, Erika B. (Elections); Lopez, Andrew (Elections); Diaz, Marcela (Elections)

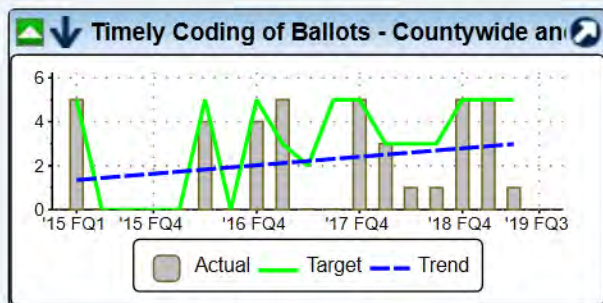
Objective	Description	Owners
Produce Timely and Accurate Election Results Certification (ELEC)	After each election, the Miami-Dade County Elections Department goes through a series of internal audit processes to ensure that election results have the highest degree of accuracy and are certified in a timely manner. These include, but are not limited to, scanning precinct registers into EDMS, providing appropriate voter history credit in the statewide registration database for voters who voted in a particular election, the submission of an official state certification, and a post-election audit.	Johnson, Michael (Elections); Yurubi, Gilbert (Elections); Hodge, Katrina (Elections)

Grandparent Objectives	Description	Owners
GG7 Free, fair and accessible elections		Miami-Dade County

Parent Objectives	Description	Owners
GG7-2 Maintain the integrity and availability of election results and other public records		Miami-Dade County

Initiatives Linked to Objective	Est. Start	Est. End	Type	As Of	%	Status	Owners
Ensure timely tabulation and dissemination of election results.	n/a	n/a		9/30/2016	50%	In Progress	White, Christina (Elections)

Measures Linked to Objective	Period	Actual	Target	Variance	Owners
Timely Coding of Ballots - Countywide and Special Election 	'19 FQ2	1Days	5Days	4Days	Johnson, Michael (Elections); Hodge, Katrina; Yurubi, Gilbert (Elections)



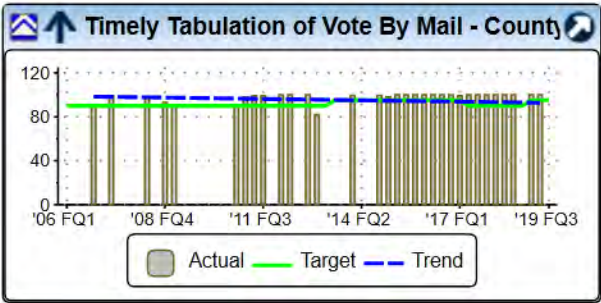
Timely Tabulation of Vote By Mail - Countywide and Special Elections

'19 FQ2

100%

95%

5% Johnson, Michael (Elections);
Hodge, Katrina; Yurubi, Gilbert (Elections)



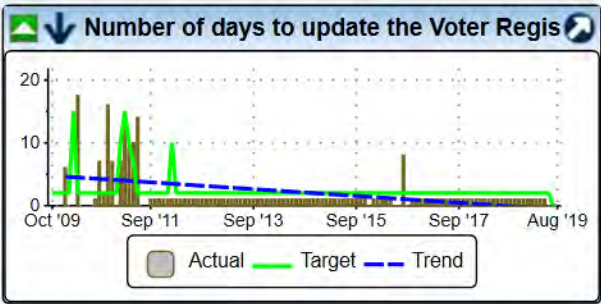
Number of days to update the Voter Registration Database with Voter History

May '19

1days

2days

-1days Johnson, Michael (Elections);
Yurubi, Gilbert (Elections); Hodge, Katrina



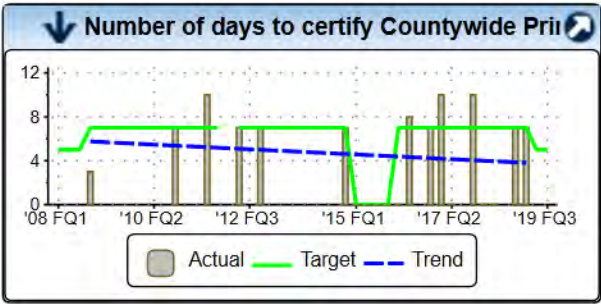
Number of days to certify Countywide Primary Elections

'19 FQ2

n/a

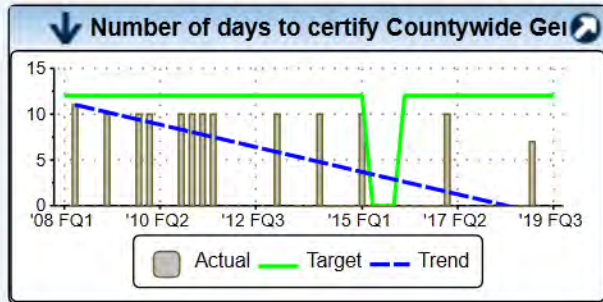
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n/a Johnson, Michael (Elections);
Hodge, Katrina; Yurubi, Gilbert (Elections)



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Number of days to certify Countywide General Elections	'19 FQ2	n/a	12	n/a Johnson, Michael (Elections); Yurubi, Gilbert (Elections); Hodge, Katrina
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4.0 Learning and Growth

Objective	Description					Owners
Recruitment of Election Staff (ELEC)	Establish and recruit middle management staff to attain proper staffing levels throughout all divisions.					Marti-Perez, Susana
Grandparent Objectives	Description					Owners
GG2 Excellent, engaged workforce						Miami-Dade County
Parent Objectives	Description					Owners
GG2-1 Attract and hire new talent						Miami-Dade County
Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Number of Vacancies		Apr '19	6	5	-1	Marti-Perez, Susana

