

## Scorecard - Finance Department

Information											
Name:		Finance Department									
Description:		n/a									
Domain:		Finance									
Owners:		Delgado, Vivian (FIN); Gomez, Barbara (FIN); Marquez, Edward (Office of the Mayor)									
Details											
		As Of		Actual	Business Plan Goal		FYTD Actual	FYTD Goal	Owners		
▼ Customer										Customer	
▼ Monitor and Report Timely Payment of Invoices										Diaz, Dania (FIN); Rufat, Berta (FIN) Monitor and Report Timely Payment of Invoices	
Miami-Dade County: AP Aging (45 Days)		'19 FQ3	▲	95% (69,072 / 73,021)	90%	▲	94% (201,795 / 214,867)	90%	Mendoza, Ninoska (FIN); Diaz, Dania (FIN); Oroz, Dalilah (FIN); Hurtado, Gloria (FIN); Rufat, Berta (FIN)	AP Timely Payments of Invoices	
Miami-Dade County: AP Aging (30 Days)		'19 FQ3	▲	88% (52,668 / 59,933)	70%	▲	85% (151,978 / 178,196)	70%	Rufat, Berta (FIN); Mendoza, Ninoska (FIN) ; Oroz, Dalilah (FIN); Hurtado, Gloria (FIN); Diaz, Dania (FIN)	AP Aging -Invoice Paid	
▼ Provide Accurate, Timely Reporting										Rufat, Berta (FIN); Ayala, Angel (FIN); Perez, Leany (FIN); Provide Accurate, Timely Reporting	
Certificate of Achievement for Excellence in Financial Reporting Awarded		2018 FY	▲	1	1	▲	1	1	1 Perez, Leany (FIN); Ayala, Angel (FIN); Rufat, Berta (FIN);	Certificate of Achievement for Excellence in Financial Reporting Awarded	
▼ Expand Access to County Government by Placing Information and Transactions on-line										Cam, Peter (FIN); Teintze, Jorgen (FIN); Royero, Gina (FIN) Expand Access to County Government by Placing Information and Transactions on-line	
Total Dollar Value of Tax Collector Web-enabled Transactions Completed Online Using the Online Services Portal		2019	▲	\$1,856,154,561	\$1,762,000,000		n/a	n/a	Teintze, Jorgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN); Hernandez, Rosetta (FIN)	Total Dollar Value of Tax Collector Web-enabled Transactions Completed Online Using the Online Services Portal	
▼ Financial										Financial	
▼ Meet Budget Targets (Finance)										Delgado, Vivian (FIN); Rufat, Berta (FIN); Wood, Arlesa (FIN); Hill, Christopher (FIN); Gomez, Barbara (FIN); Cam, Peter (FIN); Ayala, Angel (FIN) Meet Budget Targets (Finance)	
Expen: Total (Finance) (Annual budget divided by quarters)		'19 FQ3	▲	\$10,720K	\$14,326K	▲	\$33,363K	\$42,978K	Cam, Peter (FIN); Wood, Arlesa (FIN); Delgado, Vivian (FIN); Gomez, Barbara (FIN); Hill, Christopher (FIN); Rufat, Berta (FIN); Ayala, Angel (FIN)	Expen: Total (Finance) (Annual budget divided by quarters)	
Revenue: Total (Finance) (Annual budget divided by quarters)		'19 FQ3	▲	\$21,581K	\$14,326K	▲	\$48,540K	\$42,978K	Cam, Peter (FIN); Rufat, Berta (FIN); Delgado, Vivian (FIN); Wood, Arlesa (FIN) ; Ayala, Angel (FIN); Hill, Christopher (FIN) ; Gomez, Barbara (FIN)	Revenue: Total (Finance) (Annual budget divided by quarters)	
▼ Sound Asset Management and Financial Investment Strategies - Cash Management										Hill, Christopher (FIN); Torres, Maria (FIN) Sound Asset Management and Financial Investment Strategies - Cash Management	
Compliance with Investment Policy and Guidelines		'19 FQ3	▲	100%	100%	▲	100%	100%	Hill, Christopher (FIN); Torres, Maria (FIN); Mendoza, Nestor (FIN);	Compliance with Investment Policy and Guidelines	
Maximize Earnings on County Investments (target to surpass 180-Day Avg. Return of T-Bill)		Jun '19	▲	2.42%	2.42% (2.41% - 2.43%)	▼	2.36%	2.41% (2.40% - 2.41%)	Hill, Christopher (FIN); Torres, Maria (FIN); Mendoza, Nestor (FIN)	Maximize Earnings on County Investments (target to surpass 180-Day Avg. Return of T-Bill)	
▼ Tax Collector Distributions per Florida § 197.383										Cam, Peter (FIN); Teintze, Jorgen (FIN); Royero, Gina (FIN); Tax Collector Distributions per Florida § 197.383	
Property Tax Distributions		Jun '19	▲	1	1	▲	13	11	Hernandez, Rosetta (FIN); Cam, Peter (FIN); Teintze, Jorgen (FIN); Royero, Gina (FIN)	Property Tax Distributions	
Local Business Tax Distributions		Jun '19	▲	1	1	▲	9	9	Teintze, Jorgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN)	Local Business Tax Distributions	
Convention & Tourist Tax Distributions		Jun '19	▲	1	1	▲	9	9	Teintze, Jorgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN)	Convention & Tourist Tax Distributions	
Bank Interest Distributions		Jun '19	▲	0	0	▲	3	3	Cam, Peter (FIN); Teintze, Jorgen (FIN); Royero, Gina (FIN)	Bank Interest Distributions	
Property Tax Installment Distributions		Jun '19	▲	1	1	▲	4	4	Cam, Peter (FIN); Royero, Gina (FIN); Teintze, Jorgen (FIN)	Property Tax Installment Distributions	
▼ Maximize Revenues through Intensive Collection Activity (Credit and Collection)										Cam, Peter (FIN); Mekin, Cristina (FIN); Teintze, Jorgen (FIN); Royero, Gina (FIN) ; Gomez, Gerardo (FIN) Maximize Revenues through Intensive Collection Activity (Credit and Collection)	
Average No. of Accounts Worked Per Day Per Collector		'19 FQ3	▲	57	50	▲	53	50	Mekin, Cristina (FIN); Teintze, Jorgen (FIN); Osorno, David (FIN); Cam, Peter (FIN); Gomez, Gerardo (FIN); Royero, Gina (FIN)	Average No. of Accounts Worked Per Day Per Collector	
Total Revenue Collected on all Delinquent Debts (Countywide)		'19 FQ3	▲	\$6,143,213	\$5,303,750	▲	\$16,135,501	\$15,911,250	Teintze, Jorgen (FIN); Cam, Peter (FIN); Gomez, Gerardo (FIN); Mekin, Cristina (FIN) ; Osorno, David (FIN); Royero, Gina (FIN)	Total Revenue Collected on all Delinquent Debts (Countywide)	

## Scorecard - Finance Department

Debt Portfolio Fees	'19 FQ3		\$1,879K	\$1,610K		\$5,004K	\$4,830K	Mekin, Cristina (FIN); Cam, Peter (FIN); Osorno, David (FIN); Gomez, Gerardo (FIN); Royero, Gina (FIN); Teintze, Jorgen (FIN)	Debt Portfolio Fees																						
▼ Monitor Countywide Bond Ratings							Wood, Arlesa (FIN);	Monitor Countywide Bond Ratings																							
Debt Service Payments	'19 FQ3		100%	100%		100%	100%	Blanco, Armando (FIN); Monsalve, Andrea (FIN); Wood, Arlesa (FIN)	Debt Service Payments																						
Bond Ratings Evaluation by Standard & Poor's	'19 FQ3		AA	AA		AA	AA	Wood, Arlesa (FIN); Blanco, Armando (FIN); Monsalve, Andrea (FIN)	Bond Ratings Evaluation by Standard & Poor's																						
Bond Ratings Evaluation by Moody's	'19 FQ3		Aa2	Aa2		Aa2	Aa2	Wood, Arlesa (FIN); Blanco, Armando (FIN); Monsalve, Andrea (FIN)	Bond Ratings Evaluation by Moody's																						
▼ Internal								Internal																							
▼ Cohesive, Standardized Countywide Financial Systems and Processes - Finance							Morales, Norman (FIN); Chow, Gee-Ming (FIN); Bello, Joaquin (FIN)	Cohesive, Standardized Countywide Financial Systems and Processes - Finance																							
<table><tr><th>Initiative Name</th><th>Type</th><th>As Of</th><th>Status</th><th></th><th></th><th></th><th></th><th></th><th>%</th><th>Owners</th></tr><tr><td>Roll out Miami-Dade County's ERP PeopleSoft Financial Modules</td><td></td><td>4/8/2019</td><td>Not Started</td><td></td><td></td><td></td><td></td><td></td><td>32.33%</td><td>Rizzo, Madelin (FIN); Rufat, Berta (FIN); Gomez, Barbara (FIN); Bello, Joaquin (FIN)</td></tr></table>										Initiative Name	Type	As Of	Status						%	Owners	Roll out Miami-Dade County's ERP PeopleSoft Financial Modules		4/8/2019	Not Started						32.33%	Rizzo, Madelin (FIN); Rufat, Berta (FIN); Gomez, Barbara (FIN); Bello, Joaquin (FIN)
Initiative Name	Type	As Of	Status						%	Owners																					
Roll out Miami-Dade County's ERP PeopleSoft Financial Modules		4/8/2019	Not Started						32.33%	Rizzo, Madelin (FIN); Rufat, Berta (FIN); Gomez, Barbara (FIN); Bello, Joaquin (FIN)																					
▼ Learning and Growth								Learning and Growth																							
▼ Learning/Training							Delgado, Vivian (FIN); Castillo, Hilda (FIN); Finance	Learning/Training																							
No. of Employee Trainings Attended	'19 FQ3		287	87		287	87	Castillo, Hilda (FIN); Delgado, Vivian (FIN)	Employee Training																						
Positions: Full-Time Filled (FIN)	'19 FQ3		357	411		357	411	Castillo, Hilda (FIN); Delgado, Vivian (FIN)	Positions: Full-Time Filled (FIN)																						
				(380 - 418)			(380 - 418)																								
No. of Part-Time Interns Participating from Various Universities	'19 FQ3		4	6		4	6	Delgado, Vivian (FIN); Castillo, Hilda (FIN)	No. of Part-Time Interns Participating from Various Universities																						

### Linked Objects

<b>Child Scorecards</b>			
Name	Owners		
Controller's Division	Rufat, Berta (FIN)		
Director's Office	Delgado, Vivian (FIN); Gomez, Barbara (FIN)		
Tax Collector	Cam, Peter (FIN); Teintze, Jorgen (FIN); Gomez, Gerardo (FIN)		
Bond Administration	Wood, Arlesa (FIN); Monsalve, Andrea (FIN); Blanco, Armando (FIN)		
Business Solutions Support	Morales, Norman (FIN); Chow, Gee-Ming (FIN); Bello, Joaquin (FIN)		
Cash Management	Hill, Christopher (FIN); Torres, Maria (FIN)		
<b>Parent Scorecards</b>			
Name	Owners		
General Government Strategic Area Scorecard	Miami-Dade County		
<b>ActiveViews</b>			
<b>Initiatives</b>			
<b>Objectives</b>			
Name	Owners		
Monitor and Report Timely Payment of Invoices	Diaz, Dania (FIN); Rufat, Berta (FIN)		
Provide Accurate, Timely Reporting	Rufat, Berta (FIN); Ayala, Angel (FIN); Perez, Leany (FIN); Cartagena, Melvin (FIN)		
Expand Access to County Government by Placing Information and Transactions on-line	Cam, Peter (FIN); Teintze, Jorgen (FIN); Royero, Gina (FIN)		
Meet Budget Targets (Finance)	Delgado, Vivian (FIN); Rufat, Berta (FIN); Wood, Arlesa (FIN); Hill, Christopher (FIN); Gomez, Barbara (FIN); Cam, Peter (FIN); Ayala, Angel (FIN)		
Sound Asset Management and Financial Investment Strategies - Cash Management	Hill, Christopher (FIN); Torres, Maria (FIN)		
Tax Collector Distributions per Florida § 197.383	Cam, Peter (FIN); Teintze, Jorgen (FIN); Royero, Gina (FIN); Gomez, Gerardo (FIN)		
Maximize Revenues through Intensive Collection Activity (Credit and Collection)	Cam, Peter (FIN); Mekin, Cristina (FIN); Teintze, Jorgen (FIN); Royero, Gina (FIN); Gomez, Gerardo (FIN)		
Monitor Countywide Bond Ratings	Wood, Arlesa (FIN); Blanco, Armando (FIN)		
Cohesive, Standardized Countywide Financial Systems and Processes - Finance	Morales, Norman (FIN); Chow, Gee-Ming (FIN); Bello, Joaquin (FIN)		

## Scorecard - Finance Department

Learning/Training	Delgado, Vivian (FIN); Castillo, Hilda (FIN); Finance
▼ Program Groups	
▼ Stoplight Charts	
▼ Tasks	

## Commentary

### Action Items

	Due Date ▲	Status ▲	Action	Owners
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### Comments



Date ▾	Author	Comment	
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### Attachments & Links

▼ External Links				
▼ Attachments				
	Name	Last Updated	Checked Out By	
	RFRO report			
	Quarterly report			
	'20 FQ1 Quarterly Report			

## Measures

As Of:   Sum. Lvl.:  Comparator:

		Name	Description	Comparator Name	Sum. Lvl.	Period	Actual	Target	Variance	Owners	Domain
		Average No. of Accounts Worked Per Day Per Collector	Number of accounts worked i.e. contact attempts as well as research per day for collector in the Credit and Collection Section	Goal - Default	Base	'20 FQ1	57	45	12	Mekin, Cristina (FIN); Teintze, Jurgen (FIN); Osorno, David (FIN); Cam, Peter (FIN); Gomez, Gerardo (FIN); Royero, Gina (FIN)	Finance
		Bank Interest Distributions		Goal - Default	Base	Dec '19	0	0	0	Cam, Peter (FIN); Teintze, Jurgen (FIN); Royero, Gina (FIN)	Finance
		Bond Ratings Evaluation by Moody's	Miami-Dade County bond ratings from Moody's	Goal - Default	Base	'20 FQ1	Aa2	Aa2	n/a	Wood, Arlesia (FIN); Blanco, Armando (FIN); Monsalve, Andrea (FIN)	Finance
		Bond Ratings Evaluation by Standard & Poor's	Miami-Dade County bond rating from Standard and Poor's	Goal - Default	Base	'20 FQ1	AA	AA	n/a	Wood, Arlesia (FIN); Blanco, Armando (FIN); Monsalve, Andrea (FIN)	Finance
		Certificate of Achievement for Excellence in Financial Reporting Awarded	Certificate awarded from the Governmental Finance Officers Association (GFOA) to Miami-Dade County Finance Department for achieving excellence in Financial Reporting. (1 equals Certificate awarded).	Goal - Default	Base	2018 FY	1	1	0	Perez, Leany (FIN); Ayala, Angel (FIN); Rufat, Berta (FIN); Cartagena, Melvin (FIN)	Finance
		Compliance with Investment Policy and Guidelines		Goal - Default	Base	'20 FQ1	100%	100%	0%	Hill, Christopher (FIN); Torres, Maria (FIN); Mendoza, Nestor (FIN); Moreau, Stefy (FIN)	Finance
		Convention & Tourist Tax Distributions		Goal - Default	Base	Dec '19	1	1	0	Teintze, Jurgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN)	Finance
		Debt Portfolio Fees	Gross Collections less distributions. The percentage fee varies, but averages over 30%.	Goal - Default	Base	'20 FQ1	\$1,935K	\$1,695K	\$240K	Mekin, Cristina (FIN); Cam, Peter (FIN); Osorno, David (FIN); Gomez, Gerardo (FIN); Royero, Gina (FIN); Teintze, Jurgen (FIN)	Finance
		Debt Service Payments	Timely Payments of Debt Service Payments	Goal - Default	Base	'20 FQ1	100%	100%	0%	Blanco, Armando (FIN); Monsalve, Andrea (FIN); Wood, Arlesia (FIN)	Finance
		Expen: Total (Finance) (Annual budget divided by quarters)	Total expenditures in \$1,000s (from roll-up of Personnel, Other Operating, and Capital)	Goal - Default	Base	'20 FQ1	\$11,898K	\$13,095K	\$1,197K	Cam, Peter (FIN); Wood, Arlesia (FIN); Delgado, Vivian (FIN); Gomez, Barbara (FIN); Hill, Christopher (FIN); Rufat, Berta (FIN); Ayala, Angel (FIN)	Finance
		Local Business Tax Distributions		Goal - Default	Base	Dec '19	1	1	0	Teintze, Jurgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN)	Finance
		Maximize Earnings on County Investments (target to surpass 180-Day Avg. Return of T-Bill)	Percent interest earned from investments made from the County	Goal - Default	Base	Dec '19	1.69%	1.57%	-0.12%	Hill, Christopher (FIN); Torres, Maria (FIN); Mendoza, Nestor (FIN)	Finance
		Miami-Dade County: AP Aging (30 Days)	Measure reflects Countywide statistics of invoices processed within the quarter. Includes most departments and non-mayor entities. WASD, Aviation and HUD process their own invoices.	Goal - Default	Base	'20 FQ1	87%	70%	17%	Rufat, Berta (FIN); Mendoza, Ninoska (FIN); Oroz, Dalilah (FIN); Hurtado, Gloria (FIN); Diaz, Dania (FIN)	Finance
	VR	Miami-Dade County: AP Aging (45 Days)	Measure reflect countywide statistics of invoices processed within the quarter. Includes all departments and non-mayor entities	Goal - Default	Base	'20 FQ1	95%	90%	5%	Mendoza, Ninoska (FIN); Diaz, Dania (FIN); Oroz, Dalilah (FIN); Hurtado, Gloria (FIN); Rufat, Berta (FIN)	Finance
		No. of Employee Trainings Attended	Increase employee training in order to ensure transfer of knowledge and address changes in technology. Priority initiative number 10.	Goal - Default	Base	'20 FQ1	117	88	29	Castillo, Hilda (FIN); Delgado, Vivian (FIN)	Finance
	VR	No. of Part-Time Interns Participating from Various Universities		Goal - Default	Base	'20 FQ1	2	6	-4	Delgado, Vivian (FIN); Castillo, Hilda (FIN)	Finance
		Positions: Full-Time Filled (FIN)	Actual number of filled positions at the end of each quarter	Goal - Default	Base	'20 FQ1	380	411	n/a	Castillo, Hilda (FIN); Delgado, Vivian (FIN)	Finance

## Scorecard - Finance Department

	Property Tax Distributions		Goal - Default	Base	Dec '19	2	2	0	Hernandez, Rosetta (FIN); Cam, Peter (FIN); Teintze, Jorgen (FIN); Royero, Gina (FIN)	Finance
	Property Tax Installment Distributions		Goal - Default	Base	Dec '19	0	0	0	Cam, Peter (FIN); Royero, Gina (FIN); Teintze, Jorgen (FIN)	Finance
	Revenue: Total (Finance) (Annual budget divided by quarters)	Total revenue in \$1,000s (from FAMIS)	Goal - Default	Base	'20 FQ1	\$17,451K	\$17,362K	\$89K	Cam, Peter (FIN); Rufat, Berta (FIN); Delgado, Vivian (FIN); Wood, Arlesa (FIN); Ayala, Angel (FIN); Hill, Christopher (FIN); Gomez, Barbara (FIN)	Finance
	Total Dollar Value of Tax Collector Web-enabled Transactions Completed Online Using the Online Services Portal	Tax Collector receives payments made via their on-line portal for Property Taxes, Local Business Taxes, and Tourist & Convention Taxes.  Both numbers of transactions and the dollar value of transactions have been growing as the objective is...	Goal - Default	Base	2019	\$1,856,154,561	\$1,762,000,000	\$94,154,561	Teintze, Jorgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN); Hernandez, Rosetta (FIN)	Finance
	Total Revenue Collected on all Delinquent Debts (Countywide)		Goal - Default	Base	'20 FQ1	\$6,090,003	\$5,532,382	\$557,621	Teintze, Jorgen (FIN); Cam, Peter (FIN); Gomez, Gerardo (FIN); Mekin, Cristina (FIN); Osomo, David (FIN); Royero, Gina (FIN)	Finance



