

## Scorecard - Finance Department

Information										
Name:		Finance Department								
Description:		n/a								
Domain:		Finance								
Owners:		Delgado, Vivian (FIN); Gomez, Barbara (FIN); Marquez, Edward (Office of the Mayor)								
Details										
		As Of		Actual	Business Plan Goal		FYTD Actual	FYTD Goal	Owners	
▼ Customer						Customer				
▼ Monitor and Report Timely Payment of Invoices						Diaz, Dania (FIN); Rufat, Berta (FIN)				Monitor and Report Timely Payment of Invoices
Miami-Dade County: AP Aging (45 Days)		'19 FQ4	▲	95% (70,251 / 74,334)	90%	▲	94% (272,046 / 289,201)	90%	Mendoza, Ninoska (FIN); Diaz, Dania (FIN); Oroz, Dalilah (FIN); Hurtado, Gloria (FIN); Rufat, Berta (FIN)	AP Timely Payments of Invoices
Miami-Dade County: AP Aging (30 Days)		'19 FQ4	▲	86% (52,653 / 61,256)	70%	▲	85% (204,631 / 239,452)	70%	Rufat, Berta (FIN); Mendoza, Ninoska (FIN) ; Oroz, Dalilah (FIN); Hurtado, Gloria (FIN); Diaz, Dania (FIN)	AP Aging -Invoice Paid
▼ Provide Accurate, Timely Reporting						Rufat, Berta (FIN); Ayala, Angel (FIN); Perez, Leany (FIN);				Provide Accurate, Timely Reporting
Certificate of Achievement for Excellence in Financial Reporting Awarded		2018 FY	▲	1	1	▲	1	1	1 Perez, Leany (FIN); Ayala, Angel (FIN); Rufat, Berta (FIN);	Certificate of Achievement for Excellence in Financial Reporting Awarded
▼ Expand Access to County Government by Placing Information and Transactions on-line						Cam, Peter (FIN); Teintze, Jorgen (FIN); Royero, Gina (FIN)				Expand Access to County Government by Placing Information and Transactions on-line
Total Dollar Value of Tax Collector Web-enabled Transactions Completed Online Using the Online Services Portal		2019	▲	\$1,856,154,561	\$1,762,000,000		n/a	n/a	Teintze, Jorgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN); Hernandez, Rosetta (FIN)	Total Dollar Value of Tax Collector Web-enabled Transactions Completed Online Using the Online Services Portal
▼ Financial						Financial				
▼ Meet Budget Targets (Finance)						Delgado, Vivian (FIN); Rufat, Berta (FIN); Wood, Arlesa (FIN); Hill, Christopher (FIN); Gomez, Barbara (FIN); Cam, Peter (FIN); Ayala, Angel (FIN)				Meet Budget Targets (Finance)
Expen: Total (Finance) (Annual budget divided by quarters)		'19 FQ4	▼	\$20,463K	\$14,327K	▲	\$53,826K	\$57,305K	Cam, Peter (FIN); Wood, Arlesa (FIN); Delgado, Vivian (FIN); Gomez, Barbara (FIN); Hill, Christopher (FIN); Rufat, Berta (FIN); Ayala, Angel (FIN)	Expen: Total (Finance) (Annual budget divided by quarters)
Revenue: Total (Finance) (Annual budget divided by quarters)		'19 FQ4	▼	\$13,915K	\$14,327K	▲	\$62,455K	\$57,305K	Cam, Peter (FIN); Rufat, Berta (FIN); Delgado, Vivian (FIN); Wood, Arlesa (FIN) ; Ayala, Angel (FIN); Hill, Christopher (FIN) ; Gomez, Barbara (FIN)	Revenue: Total (Finance) (Annual budget divided by quarters)
▼ Sound Asset Management and Financial Investment Strategies - Cash Management						Hill, Christopher (FIN); Torres, Maria (FIN)				Sound Asset Management and Financial Investment Strategies - Cash Management
Compliance with Investment Policy and Guidelines		'19 FQ4	▲	100%	100%	▲	100%	100%	Hill, Christopher (FIN); Torres, Maria (FIN); Mendoza, Nestor (FIN);	Compliance with Investment Policy and Guidelines
Maximize Earnings on County Investments (target to surpass 180-Day Avg. Return of T-Bill)		Sep '19	▲	2.17%	1.95% (1.75% - 2.17%)	▲	2.34%	2.35% (2.28% - 2.39%)	Hill, Christopher (FIN); Torres, Maria (FIN); Mendoza, Nestor (FIN)	Maximize Earnings on County Investments (target to surpass 180-Day Avg. Return of T-Bill)
▼ Tax Collector Distributions per Florida § 197.383						Cam, Peter (FIN); Teintze, Jorgen (FIN); Royero, Gina (FIN);				Tax Collector Distributions per Florida § 197.383
Property Tax Distributions		Sep '19	▲	1	1	▲	16	14	Hernandez, Rosetta (FIN); Cam, Peter (FIN); Teintze, Jorgen (FIN); Royero, Gina (FIN)	Property Tax Distributions
Local Business Tax Distributions		Sep '19	▲	2	1	▲	13	12	Teintze, Jorgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN)	Local Business Tax Distributions
Convention & Tourist Tax Distributions		Sep '19	▲	2	1	▲	13	12	Teintze, Jorgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN)	Convention & Tourist Tax Distributions
Bank Interest Distributions		Sep '19	▲	0	0	▲	4	4	Cam, Peter (FIN); Teintze, Jorgen (FIN); Royero, Gina (FIN)	Bank Interest Distributions
Property Tax Installment Distributions		Sep '19	▲	0	0	▲	4	4	Cam, Peter (FIN); Royero, Gina (FIN); Teintze, Jorgen (FIN)	Property Tax Installment Distributions
▼ Maximize Revenues through Intensive Collection Activity (Credit and Collection)						Cam, Peter (FIN); Mekin, Cristina (FIN); Teintze, Jorgen (FIN); Royero, Gina (FIN) ; Gomez, Gerardo (FIN)				Maximize Revenues through Intensive Collection Activity (Credit and Collection)
Average No. of Accounts Worked Per Day Per Collector		'19 FQ4	▲	58	50	▲	54	50	Mekin, Cristina (FIN); Teintze, Jorgen (FIN); Osorno, David (FIN); Cam, Peter (FIN); Gomez, Gerardo (FIN); Royero, Gina (FIN)	Average No. of Accounts Worked Per Day Per Collector
Total Revenue Collected on all Delinquent Debts (Countywide)		'19 FQ4	▲	\$5,965,960	\$5,303,750	▲	\$22,101,461	\$21,215,000	Teintze, Jorgen (FIN); Cam, Peter (FIN); Gomez, Gerardo (FIN); Mekin, Cristina (FIN) ; Osorno, David (FIN); Royero, Gina (FIN)	Total Revenue Collected on all Delinquent Debts (Countywide)
Debt Portfolio Fees		'19 FQ4	▲	\$1,950K	\$1,610K	▲	\$6,954K	\$6,440K	Mekin, Cristina (FIN); Cam, Peter (FIN); Osorno, David (FIN); Gomez, Gerardo (FIN);	Debt Portfolio Fees

## Scorecard - Finance Department

▼ Monitor Countywide Bond Ratings										Royero, Gina (FIN); Teintze, Jurgen 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### Linked Objects

▼ Child Scorecards				
	Name		Owners	
	Controller's Division		Rufat, Berta (FIN)	
	Director's Office		Delgado, Vivian (FIN); Gomez, Barbara (FIN)	
	Tax Collector		Cam, Peter (FIN); Teintze, Jurgen (FIN); Gomez, Gerardo (FIN)	
	Bond Administration		Wood, Arlesa (FIN); Monsalve, Andrea (FIN); Blanco, Armando (FIN)	
	Business Solutions Support		Morales, Norman (FIN); Chow, Gee-Ming (FIN); Bello, Joaquin (FIN)	
	Cash Management		Hill, Christopher (FIN); Torres, Maria (FIN)	
▼ Parent Scorecards				
	Name		Owners	
	General Government Strategic Area Scorecard		Miami-Dade County	
▼ ActiveViews				
▼ Initiatives				
▼ Objectives				
	Name		Owners	
	Monitor and Report Timely Payment of Invoices		Diaz, Dania (FIN); Rufat, Berta (FIN)	
	Provide Accurate, Timely Reporting		Rufat, Berta (FIN); Ayala, Angel (FIN); Perez, Leany (FIN); Cartagena, Melvin (FIN)	
	Expand Access to County Government by Placing Information and Transactions on-line		Cam, Peter (FIN); Teintze, Jurgen (FIN); Royero, Gina (FIN)	
	Meet Budget Targets (Finance)		Delgado, Vivian (FIN); Rufat, Berta (FIN); Wood, Arlesa (FIN); Hill, Christopher (FIN); Gomez, Barbara (FIN); Cam, Peter (FIN); Ayala, Angel (FIN)	
	Sound Asset Management and Financial Investment Strategies - Cash Management		Hill, Christopher (FIN); Torres, Maria (FIN)	
	Tax Collector Distributions per Florida § 197.383		Cam, Peter (FIN); Teintze, Jurgen (FIN); Royero, Gina (FIN); Gomez, Gerardo (FIN)	
	Maximize Revenues through Intensive Collection Activity (Credit and Collection)		Cam, Peter (FIN); Mekin, Cristina (FIN); Teintze, Jurgen (FIN); Royero, Gina (FIN); Gomez, Gerardo (FIN)	
	Monitor Countywide Bond Ratings		Wood, Arlesa (FIN); Blanco, Armando (FIN)	
	Cohesive, Standardized Countywide Financial Systems and Processes - Finance		Morales, Norman (FIN); Chow, Gee-Ming (FIN); Bello, Joaquin (FIN)	
	Learning/Training		Delgado, Vivian (FIN); Castillo, Hilda (FIN); Finance	
▼ Program Groups				

Scorecard - Finance Department

▼ Stoplight Charts

▼ Tasks

Commentary

Action Items

Due Date ▲

Status ▲

Action

Owners

Comments

Date ▼

Author

Comment

Attachments & Links

▼ External Links

▼ Attachments

Name

Last Updated

Checked Out By

RFRO report

Quarterly report




'20 FQ1 Quarterly Report

Measures

As Of: <M/d/yyyy> 15 Sum. Lvl.: Base Comparator: Default

				Name	Description	Comparator Name	Sum. Lvl.	Period	Actual	Target	Variance	Owners	Domain
▲				Average No. of Accounts Worked Per Day Per Collector	Number of accounts worked i.e. contact attempts as well as research per day for collector in the Credit and Collection Section	Goal - Default	Base	'20 FQ1	57	45	12	Mekin, Cristina (FIN); Teintze, Jorgen (FIN); Osorno, David (FIN); Cam, Peter (FIN); Gomez, Gerardo (FIN); Royero, Gina (FIN)	Finance
▲				Bank Interest Distributions		Goal - Default	Base	Dec '19	0	0	0	Cam, Peter (FIN); Teintze, Jorgen (FIN); Royero, Gina (FIN)	Finance
▲				Bond Ratings Evaluation by Moody's	Miami-Dade County bond ratings from Moody's	Goal - Default	Base	'20 FQ1	Aa2	Aa2	n/a	Wood, Arlesa (FIN); Blanco, Armando (FIN); Monsalve, Andrea (FIN)	Finance
▲				Bond Ratings Evaluation by Standard & Poor's	Miami-Dade County bond rating from Standard and Poor's	Goal - Default	Base	'20 FQ1	AA	AA	n/a	Wood, Arlesa (FIN); Blanco, Armando (FIN); Monsalve, Andrea (FIN)	Finance
▲				Certificate of Achievement for Excellence in Financial Reporting Awarded	Certificate awarded from the Governmental Finance Officers Association (GFOA) to Miami-Dade County Finance Department for achieving excellence in Financial Reporting. (1 equals Certificate awarded).	Goal - Default	Base	2018 FY	1	1	0	Perez, Leany (FIN); Ayala, Angel (FIN); Rufat, Berta (FIN); Cartagena, Melvin (FIN)	Finance
▲				Compliance with Investment Policy and Guidelines		Goal - Default	Base	'20 FQ1	100%	100%	0%	Hill, Christopher (FIN); Torres, Maria (FIN); Mendoza, Nestor (FIN); Moreau, Stefy (FIN)	Finance
▲				Convention & Tourist Tax Distributions		Goal - Default	Base	Dec '19	1	1	0	Teintze, Jorgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN)	Finance
▲				Debt Portfolio Fees	Gross Collections less distributions. The percentage fee varies, but averages over 30%.	Goal - Default	Base	'20 FQ1	\$1,935K	\$1,695K	\$240K	Mekin, Cristina (FIN); Cam, Peter (FIN); Osorno, David (FIN); Gomez, Gerardo (FIN); Royero, Gina (FIN); Teintze, Jorgen (FIN)	Finance
▲				Debt Service Payments	Timely Payments of Debt Service Payments	Goal - Default	Base	'20 FQ1	100%	100%	0%	Blanco, Armando (FIN); Monsalve, Andrea (FIN); Wood, Arlesa (FIN)	Finance
▲				Expen: Total (Finance) (Annual budget divided by quarters)	Total expenditures in \$1,000s (from roll-up of Personnel, Other Operating, and Capital)	Goal - Default	Base	'20 FQ1	\$11,898K	\$13,095K	\$1,197K	Cam, Peter (FIN); Wood, Arlesa (FIN); Delgado, Vivian (FIN); Gomez, Barbara (FIN); Hill, Christopher (FIN); Rufat, Berta (FIN); Ayala, Angel (FIN)	Finance
▲				Local Business Tax Distributions		Goal - Default	Base	Dec '19	1	1	0	Teintze, Jorgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN)	Finance
▲				Maximize Earnings on County Investments (target to surpass 180-Day Avg. Return of T-Bill)	Percent interest earned from investments made from the County	Goal - Default	Base	Dec '19	1.69%	1.57%	-0.12%	Hill, Christopher (FIN); Torres, Maria (FIN); Mendoza, Nestor (FIN)	Finance
▲				Miami-Dade County: AP Aging (30 Days)	Measure reflects Countywide statistics of invoices processed within the quarter. Includes most departments and non-mayor entities. WASD, Aviation and HUD process their own invoices.	Goal - Default	Base	'20 FQ1	87%	70%	17%	Rufat, Berta (FIN); Mendoza, Ninoska (FIN); Oroz, Dalilah (FIN); Hurtado, Gloria (FIN); Diaz, Dania (FIN)	Finance
▲	VR			Miami-Dade County: AP Aging (45 Days)	Measure reflect countywide statistics of invoices processed within the quarter. Includes all departments and non-mayor entities	Goal - Default	Base	'20 FQ1	95%	90%	5%	Mendoza, Ninoska (FIN); Diaz, Dania (FIN); Oroz, Dalilah (FIN); Hurtado, Gloria (FIN); Rufat, Berta (FIN)	Finance
▲				No. of Employee Trainings Attended	Increase employee training in order to ensure transfer of knowledge and address changes in technology. Priority initiative number 10.	Goal - Default	Base	'20 FQ1	117	88	29	Castillo, Hilda (FIN); Delgado, Vivian (FIN)	Finance
▼	VR			No. of Part-Time Interns Participating from Various Universities		Goal - Default	Base	'20 FQ1	2	6	-4	Delgado, Vivian (FIN); Castillo, Hilda (FIN)	Finance
▲				Positions: Full-Time Filled (FIN)	Actual number of filled positions at the end of each quarter	Goal - Default	Base	'20 FQ1	380	411	n/a	Castillo, Hilda (FIN); Delgado, Vivian (FIN)	Finance
▲				Property Tax Distributions		Goal - Default	Base	Dec '19	2	2	0	Hernandez, Rosetta (FIN); Cam, Peter (FIN); Teintze, Jorgen (FIN); Royero, Gina (FIN)	Finance
▲				Property Tax Installment Distributions		Goal - Default	Base	Dec '19	0	0	0	Cam, Peter (FIN); Royero, Gina (FIN);	Finance

## Scorecard - Finance Department

	Revenue: Total (Finance) (Annual budget divided by quarters)	Total revenue in \$1,000s (from FAMIS)	Goal - Default	Base	'20 FQ1	\$17,451K	\$17,362K	\$89K	Teintze, Jorgen (FIN); Cam, Peter (FIN); Rufat, Berta (FIN); Delgado, Vivian (FIN); Wood, Arlesa (FIN); Ayala, Angel (FIN); Hill, Christopher (FIN); Gomez, Barbara (FIN)	Finance
	Total Dollar Value of Tax Collector Web-enabled Transactions Completed Online Using the Online Services Portal	Tax Collector receives payments made via their on-line portal for Property Taxes, Local Business Taxes, and Tourist & Convention Taxes.	Goal - Default	Base	2019	\$1,856,154,561	\$1,762,000,000	\$94,154,561	Teintze, Jorgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN); Hernandez, Rosetta (FIN)	Finance
		Both numbers of transactions and the dollar value of transactions have been growing as the objective is...								
	Total Revenue Collected on all Delinquent Debts (Countywide)		Goal - Default	Base	'20 FQ1	\$6,090,003	\$5,532,382	\$557,621	Teintze, Jorgen (FIN); Cam, Peter (FIN); Gomez, Gerardo (FIN); Mekin, Cristina (FIN); Osorno, David (FIN); Royero, Gina (FIN)	Finance

