

## Scorecard - Finance Department

Information											
Name:		Finance Department									
Description:		n/a									
Domain:		Finance									
Owners:		n/a									
Details											
		As Of		Actual	Business Plan Goal		FYTD Actual	FYTD Goal	Owners		
▼ Customer										Customer	
▼ Monitor and Report Timely Payment of Invoices										n/a	Monitor and Report Timely Payment of Invoices
Miami-Dade County: AP Aging (45 Days)		'20 FQ1	▲	95% (68,992 / 72,951)	90%	▲	95% (68,992 / 72,951)	90%	Mendoza, Ninoska (FIN); Diaz, Dania (FIN); Oroz, Dalilah (FIN); Hurtado, Gloria (FIN); Rufat, Berta (FIN)	AP Timely Payments of Invoices	
Miami-Dade County: AP Aging (30 Days)		'20 FQ1	▲	87% (52,907 / 60,707)	70%	▲	87% (52,907 / 60,707)	70%	Rufat, Berta (FIN); Mendoza, Ninoska (FIN); Oroz, Dalilah (FIN); Hurtado, Gloria (FIN); Diaz, Dania (FIN)	AP Aging -Invoice Paid	
▼ Provide Accurate, Timely Reporting										n/a	Provide Accurate, Timely Reporting
Certificate of Achievement for Excellence in Financial Reporting Awarded		2018 FY	▲	1	1	▲	1	1	Perez, Leany (FIN); Ayala, Angel (FIN); Rufat, Berta (FIN);	Certificate of Achievement for Excellence in Financial Reporting Awarded	
▼ Expand Access to County Government by Placing Information and Transactions on-line										n/a	Expand Access to County Government by Placing Information and Transactions on-line
Total Dollar Value of Tax Collector Web-enabled Transactions Completed Online Using the Online Services Portal		2019	▲	\$1,856,154,561	\$1,762,000,000		n/a	n/a	Teintze, Jurgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN); Hernandez, Rosetta (FIN)	Total Dollar Value of Tax Collector Web-enabled Transactions Completed Online Using the Online Services Portal	
▼ Financial										Financial	
▼ Meet Budget Targets (Finance)										n/a	Meet Budget Targets (Finance)
Expen: Total (Finance) (Annual budget divided by quarters)		'20 FQ1	▲	\$11,898K	\$13,095K	▲	\$11,898K	\$13,095K	Cam, Peter (FIN); Wood, Arlesa (FIN); Delgado, Vivian (FIN); Gomez, Barbara (FIN); Hill, Christopher (FIN); Rufat, Berta (FIN); Ayala, Angel (FIN)	Expen: Total (Finance) (Annual budget divided by quarters)	
Revenue: Total (Finance) (Annual budget divided by quarters)		'20 FQ1	▲	\$17,451K	\$17,362K	▲	\$17,451K	\$17,362K	Cam, Peter (FIN); Rufat, Berta (FIN); Delgado, Vivian (FIN); Wood, Arlesa (FIN); Ayala, Angel (FIN); Hill, Christopher (FIN); Gomez, Barbara (FIN)	Revenue: Total (Finance) (Annual budget divided by quarters)	
▼ Sound Asset Management and Financial Investment Strategies - Cash Management										n/a	Sound Asset Management and Financial Investment Strategies - Cash Management
Compliance with Investment Policy and Guidelines		'20 FQ1	▲	100%	100%	▲	100%	100%	Hill, Christopher (FIN); Torres, Maria (FIN); Mendoza, Nestor (FIN);	Compliance with Investment Policy and Guidelines	
Maximize Earnings on County Investments (target to surpass 180-Day Avg. Return of T-Bill)		Dec '19	▲	1.69%	1.57% (1.37% - 1.77%)	▲	1.84%	1.69% (1.49% - 1.90%)	Hill, Christopher (FIN); Torres, Maria (FIN); Mendoza, Nestor (FIN)	Maximize Earnings on County Investments (target to surpass 180-Day Avg. Return of T-Bill)	
▼ Tax Collector Distributions per Florida § 197.383										n/a	Tax Collector Distributions per Florida § 197.383
Property Tax Distributions		Dec '19	▲	2	2	▲	6	5	Hernandez, Rosetta (FIN); Cam, Peter (FIN); Teintze, Jurgen (FIN); Royero, Gina (FIN)	Property Tax Distributions	
Local Business Tax Distributions		Dec '19	▲	1	1	▲	3	3	Teintze, Jurgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN)	Local Business Tax Distributions	
Convention & Tourist Tax Distributions		Dec '19	▲	1	1	▲	3	3	Teintze, Jurgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN)	Convention & Tourist Tax Distributions	
Bank Interest Distributions		Dec '19	▲	0	0	▲	1	1	Cam, Peter (FIN); Teintze, Jurgen (FIN); Royero, Gina (FIN)	Bank Interest Distributions	
Property Tax Installment Distributions		Dec '19	▲	0	0	▲	1	1	Cam, Peter (FIN); Royero, Gina (FIN); Teintze, Jurgen (FIN)	Property Tax Installment Distributions	
▼ Maximize Revenues through Intensive Collection Activity (Credit and Collection)										n/a	Maximize Revenues through Intensive Collection Activity (Credit and Collection)
Average No. of Accounts Worked Per Day Per Collector		'20 FQ1	▲	57	45	▲	57	45	Mekin, Cristina (FIN); Teintze, Jurgen (FIN); Osorno, David (FIN); Cam, Peter (FIN); Gomez, Gerardo (FIN); Royero, Gina (FIN)	Average No. of Accounts Worked Per Day Per Collector	
Total Revenue Collected on all Delinquent Debts (Countywide)		'20 FQ1	▲	\$6,090,003	\$5,532,382	▲	\$6,090,003	\$5,532,382	Teintze, Jurgen (FIN); Cam, Peter (FIN); Gomez, Gerardo (FIN); Mekin, Cristina (FIN); Osorno, David (FIN); Royero, Gina (FIN)	Total Revenue Collected on all Delinquent Debts (Countywide)	
Debt Portfolio Fees		'20 FQ1	▲	\$1,935K	\$1,695K	▲	\$1,935K	\$1,695K	Mekin, Cristina (FIN); Cam, Peter (FIN); Osorno, David (FIN); Gomez, Gerardo (FIN); Royero, Gina (FIN); Teintze, Jurgen (FIN)	Debt Portfolio Fees	

Scorecard - Finance Department

▼ Monitor Countywide Bond Ratings										n/a										Monitor Countywide Bond Ratings																																			
Debt Service Payments				'20 FQ1				100%		100%				100%		100%		Monsalve, Andrea (FIN); Wood, Arlesa (FIN)				Debt Service Payments																																	
Bond Ratings Evaluation by Standard & Poor's				'20 FQ1				AA		AA				AA		AA		Wood, Arlesa (FIN); Monsalve, Andrea (FIN)				Bond Ratings Evaluation by Standard & Poor's																																	
Bond Ratings Evaluation by Moody's				'20 FQ1				Aa2		Aa2				Aa2		Aa2		Wood, Arlesa (FIN); Monsalve, Andrea (FIN)				Bond Ratings Evaluation by Moody's																																	
▼ Internal																				Internal																																			
▼ Cohesive, Standardized Countywide Financial Systems and Processes - Finance										n/a										Cohesive, Standardized Countywide Financial Systems and Processes - Finance																																			
<table><tr><td colspan="2">Initiative Name</td><td>Type</td><td>As Of</td><td>Status</td><td></td><td></td><td></td><td></td><td></td><td>%</td><td colspan="2">Owners</td></tr><tr><td colspan="2">Roll out Miami-Dade County's ERP PeopleSoft Financial Modules</td><td></td><td>7/18/2019</td><td>In Progress</td><td></td><td></td><td></td><td></td><td></td><td>40.67%</td><td colspan="2">n/a</td></tr></table>										Initiative Name		Type	As Of	Status						%	Owners		Roll out Miami-Dade County's ERP PeopleSoft Financial Modules			7/18/2019	In Progress						40.67%	n/a																					
Initiative Name		Type	As Of	Status						%	Owners																																												
Roll out Miami-Dade County's ERP PeopleSoft Financial Modules			7/18/2019	In Progress						40.67%	n/a																																												
▼ Learning and Growth																				Learning and Growth																																			
▼ Learning/Training										Finance										Learning/Training																																			
No. of Part-Time Interns Participating from Various Universities				'20 FQ1				2		6				2		6		Delgado, Vivian (FIN); Castillo, Hilda (FIN)				No. of Part-Time Interns Participating from Various Universities																																	
No. of Employee Trainings Attended				'20 FQ1				117		88				117		88		Castillo, Hilda (FIN); Delgado, Vivian (FIN)				Employee Training																																	
Positions: Full-Time Filled (FIN)				'20 FQ1				380		429				380		429		Castillo, Hilda (FIN); Delgado, Vivian (FIN)				Positions: Full-Time Filled (FIN)																																	
										(380 - 437)										(380 - 437)																																			

Linked Objects

▼ Child Scorecards			
	Name		Owners
	Controller's Division	n/a	
	Director's Office	n/a	
	Tax Collector	n/a	
	Bond Administration	n/a	
	Business Solutions Support	n/a	
	Cash Management	n/a	
▼ Parent Scorecards			
	Name		Owners
	General Government Strategic Area Scorecard	n/a	
▼ ActiveViews			
▼ Initiatives			
▼ Objectives			
	Name		Owners
	Monitor and Report Timely Payment of Invoices	n/a	
	Provide Accurate, Timely Reporting	n/a	
	Expand Access to County Government by Placing Information and Transactions on-line	n/a	
	Meet Budget Targets (Finance)	n/a	
	Sound Asset Management and Financial Investment Strategies - Cash Management	n/a	
	Tax Collector Distributions per Florida § 197.383	n/a	
	Maximize Revenues through Intensive Collection Activity (Credit and Collection)	n/a	
	Monitor Countywide Bond Ratings	n/a	
	Cohesive, Standardized Countywide Financial Systems and Processes - Finance	n/a	
	Learning/Training	Finance	
▼ Program Groups			
▼ Stoplight Charts			
▼ Tasks			

Commentary

Action Items				
	Due Date ▲	Status ▲	Action	Owners

Scorecard - Finance Department

Comments

Date	Author	Comment
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Attachments & Links

▼ External Links

▼ Attachments


Name	Last Updated	Checked Out By
RFRO report		
Quarterly report		
'20 FQ1 Quarterly Report		

Measures											
As Of:	<M/d/yyyy>	15	Sum. Lvl.:	Base	Comparator:	Default					

		Name	Description	Comparator Name	Sum. Lvl.	Period	Actual	Target	Variance	Owners	Domain
▲		Average No. of Accounts Worked Per Day Per Collector	Number of accounts worked i.e. contact attempts as well as research per day for collector in the Credit and Collection Section	Goal - Default	Base	'20 FQ1	57	45	12	Mekin, Cristina (FIN); Teintze, Jurgen (FIN); Osorno, David (FIN); Cam, Peter (FIN); Gomez, Gerardo (FIN); Royero, Gina (FIN)	Finance
▲	VR	Bank Interest Distributions		Goal - Default	Base	Jan '20	1	1	0	Cam, Peter (FIN); Teintze, Jurgen (FIN); Royero, Gina (FIN)	Finance
▲		Bond Ratings Evaluation by Moody's	Miami-Dade County bond ratings from Moody's	Goal - Default	Base	'20 FQ1	Aa2	Aa2	n/a	Wood, Arlesa (FIN); Monsalve, Andrea (FIN)	Finance
▲		Bond Ratings Evaluation by Standard & Poor's	Miami-Dade County bond rating from Standard and Poor's	Goal - Default	Base	'20 FQ1	AA	AA	n/a	Wood, Arlesa (FIN); Monsalve, Andrea (FIN)	Finance
▲		Certificate of Achievement for Excellence in Financial Reporting Awarded	Certificate awarded from the Governmental Finance Officers Association (GFOA) to Miami-Dade County Finance Department for achieving excellence in Financial Reporting. (1 equals Certificate awarded).	Goal - Default	Base	2018 FY	1	1	0	Perez, Leany (FIN); Ayala, Angel (FIN); Rufat, Berta (FIN); Cartagena, Melvin (FIN)	Finance
▲		Compliance with Investment Policy and Guidelines		Goal - Default	Base	'20 FQ1	100%	100%	0%	Hill, Christopher (FIN); Torres, Maria (FIN); Mendoza, Nestor (FIN); Moreau, Stefy (FIN)	Finance
▲		Convention & Tourist Tax Distributions		Goal - Default	Base	Jan '20	1	1	0	Teintze, Jurgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN)	Finance
▲		Debt Portfolio Fees	Gross Collections less distributions. The percentage fee varies, but averages over 30%.	Goal - Default	Base	'20 FQ1	\$1,935K	\$1,695K	\$240K	Mekin, Cristina (FIN); Cam, Peter (FIN); Osorno, David (FIN); Gomez, Gerardo (FIN); Royero, Gina (FIN); Teintze, Jurgen (FIN)	Finance
▲		Debt Service Payments	Timely Payments of Debt Service Payments	Goal - Default	Base	'20 FQ1	100%	100%	0%	Monsalve, Andrea (FIN); Wood, Arlesa (FIN)	Finance
▲		Expen: Total (Finance) (Annual budget divided by quarters)	Total expenditures in \$1,000s (from roll-up of Personnel, Other Operating, and Capital)	Goal - Default	Base	'20 FQ1	\$11,898K	\$13,095K	\$1,197K	Cam, Peter (FIN); Wood, Arlesa (FIN); Delgado, Vivian (FIN); Gomez, Barbara (FIN); Hill, Christopher (FIN); Rufat, Berta (FIN); Ayala, Angel (FIN)	Finance
▲		Local Business Tax Distributions		Goal - Default	Base	Jan '20	1	1	0	Teintze, Jurgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN)	Finance
▼	VR	Maximize Earnings on County Investments (target to surpass 180-Day Avg. Return of T-Bill)	Percent interest earned from investments made from the County	Goal - Default	Base	Jan '20	1.68%	1.46% (1.26% - 1.66%)	-0.22%	Hill, Christopher (FIN); Torres, Maria (FIN); Mendoza, Nestor (FIN)	Finance
▲		Miami-Dade County: AP Aging (30 Days)	Measure reflects Countywide statistics of invoices processed within the quarter. Includes most departments and non-mayor entities. WASD, Aviation and HUD process their own invoices.	Goal - Default	Base	'20 FQ1	87% (52,907 / 60,707)	70%	17%	Rufat, Berta (FIN); Mendoza, Ninoska (FIN); Oroz, Dalilah (FIN); Hurtado, Gloria (FIN); Diaz, Dania (FIN)	Finance
▲	VR	Miami-Dade County: AP Aging (45 Days)	Measure reflect countywide statistics of invoices processed within the quarter. Includes all departments and non-mayor entities	Goal - Default	Base	'20 FQ1	95% (68,992 / 72,951)	90%	5%	Mendoza, Ninoska (FIN); Diaz, Dania (FIN); Oroz, Dalilah (FIN); Hurtado, Gloria (FIN); Rufat, Berta (FIN)	Finance
▲		No. of Employee Trainings Attended	Increase employee training in order to ensure transfer of knowledge and address changes in technology. Priority initiative number 10.	Goal - Default	Base	'20 FQ1	117	88	29	Castillo, Hilda (FIN); Delgado, Vivian (FIN)	Finance
▼	VR	No. of Part-Time Interns Participating from Various Universities	Measure will be no longer used for FY20-21.	Goal - Default	Base	'20 FQ1	2	6	-4	Delgado, Vivian (FIN); Castillo, Hilda (FIN)	Finance
▲		Positions: Full-Time Filled (FIN)	Actual number of filled positions at the end of each quarter	Goal - Default	Base	'20 FQ1	380	429 (380 - 437)	n/a	Castillo, Hilda (FIN); Delgado, Vivian (FIN)	Finance
▲		Property Tax Distributions		Goal - Default	Base	Jan '20	1	1	0	Hernandez, Rosetta (FIN); Cam, Peter (FIN); Teintze, Jurgen (FIN); Royero, Gina (FIN)	Finance
▲		Property Tax Installment Distributions		Goal - Default	Base	Jan '20	1	1	0	Cam, Peter (FIN); Royero, Gina (FIN); Teintze, Jurgen (FIN)	Finance
▲		Revenue: Total (Finance) (Annual budget divided by quarters)	Total revenue in \$1,000s (from FAMIS)	Goal - Default	Base	'20 FQ1	\$17,451K	\$17,362K	\$89K	Cam, Peter (FIN); Rufat, Berta (FIN); Delgado, Vivian (FIN); Wood, Arlesa (FIN); Ayala, Angel (FIN); Hill, Christopher (FIN); Gomez, Barbara (FIN)	Finance
▲		Total Dollar Value of Tax Collector Web-enabled Transactions Completed Online Using the Online Services Portal	Tax Collector receives payments made via their on-line portal for Property Taxes, Local Business Taxes, and Tourist & Convention Taxes.  Both numbers of transactions and the dollar value of transactions have been growing as the objective is	Goal - Default	Base	2019	\$1,856,154,561	\$1,762,000,000	\$94,154,561	Teintze, Jurgen (FIN); Cam, Peter (FIN); Royero, Gina (FIN); Hernandez, Rosetta (FIN)	Finance

Scorecard - Finance Department

transactions have been growing as the objective is...

	Total Revenue Collected on all Delinquent Debts (Countywide)	Goal - Default	Base	'20 FQ1	\$6,090,003	\$5,532,382	\$557,621	Teintze, Jurgen (FIN); Cam, Peter (FIN); Gomez, Gerardo (FIN); Mekin, Cristina (FIN); Osorno, David (FIN); Royero, Gina (FIN)	Finance
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