



# INSPECTION GUIDELINES

## GENERAL PROCEDURES

All Inspectors shall read and become familiar with these procedures.

Inspections carried over from the previous working day shall be given priority and must be performed first.

Inspection cancellations must be documented on the comment line with the name and telephone number of the person that requested it and the time of the request.

When a jobsite is not accessible always leave a tag and record in the comments line "Left tag at....."

Before using disposition code 035 "Unable to locate" use the Property Appraiser's web site [http://www.miamidade.gov/pa/property\\_search.asp](http://www.miamidade.gov/pa/property_search.asp) and/or call your supervisor. If permit holder cannot be reached place the hold code 067.

Do not use Field Check Disposition 010 without obtaining approval from supervisor.

The work shall be inspected for compliance with the approved permit plans and the FBC.

The permit holder (contractor or owner builder) is responsible for the job and shall inspect the work and ascertain it meets code requirements before calling for inspection.

Temporary buildings and sheds used exclusively for construction purposes are exempt of a building permit (**Zoning Improvement Permit** required). Mobile homes used as temporary offices are required to comply with the requirements of F.S. Chapter 553, Part V relating to accessibility by individuals with disabilities.

Verify that you are recording the inspection result on the correct permit card.

All documents that you receive in the field from the permit holder shall contain the permit number on every page, the date and the inspector name and signature.

Be thorough conducting the inspection and recording the results. List all deficiencies. When too many deficiencies are found, indicate on permit card "others". This will alert the inspector performing the re-inspection later on to perform a thorough inspection and not only a follow up of the items listed.

When performing a partial inspection clearly write on the comment line the portion of work you are approving. Highlight the location of approved area on permit plans initial, date and cross reference drawing number on comment line. For large projects use a log. Write comments on permit card as well. Review completely previously denied partial inspections and approve or denied as required. If denied, include in your comments the corrections that are needed for approval.

Do not enter disposition 001 (approved) when previous inspection types are pending approval (previous inspection type was denied or partial approval was granted). Use disposition 043 (partial approval) when warranted and be explicit in your comments regarding the reason for the partial approval. When using disposition 077 (partial approval, complex structure) be explicit in your comments regarding the reason for its use.

Close partial inspections in a timely manner.

In case of any doubt, check with your supervisor.

Always write on the permit card the date of the inspection; print your name and sign.

As a courtesy to Owners and Contractors alert them of code changes.



## INSPECTION GUIDELINES

### FIRST INSPECTION

Building number or address as shown on the permit card posted and visible from the street.	<input type="checkbox"/>
Sanitary facilities (portable)	<input type="checkbox"/>
Notice of Commencement	<input type="checkbox"/>
Mandatory after 7 days (except when cost of construction is less than \$2500.00) from permit issuance. Write on the permit card and the comment line that you have confirmed this requirement for the benefit of the next inspector.	



# INSPECTION GUIDELINES

## FOUNDATION/ MONOLITHIC SLAB 004

Building permits 001 and 002

If this is the first inspection, also refer to the First Inspection checklist.

**Reminder:** a permit is required for soil improvement in the absence of a building permit for a proposed building or structure that includes the soil improvement recommendations.

Building permit and approved set of plans	<input type="checkbox"/>
Building permit on the card is the same as on the route	<input type="checkbox"/>
If this is not the first inspection, read inspection records and notes on permit card	<input type="checkbox"/>
Collect certificate of termite treatment. A "Partial Treatment Certification" means that the horizontal barrier has been applied. FBC 105.10, 1816, R318	<input type="checkbox"/>
Collect compaction certificate. FBC 1803.5.8	<input type="checkbox"/>
Plumbing rough inspection approved (monolithic slab)	<input type="checkbox"/>
Foundation size and reinforcement as per permit plans. Slab thickness per plans, minimum 3 1/2 ". FBC 1907.1	<input type="checkbox"/>
Top of footing, 12" minimum depth below grade, for cont. & isolated footings per plans. FBC 1809.4	<input type="checkbox"/>
Grade stakes for foundation depth not further apart than 8'-0" on cont. footings (standard practice).	<input type="checkbox"/>
Reinforcing steel size quantity and splices as per plans. FBC 1901.5	<input type="checkbox"/>
Reinforcement protection (cover) ACI 318 Table 20.6.1.3.1 3" clear from side and bottom of trench with no forms cast against & permanently in contact with ground. 1.5" from the form (#5 bar or smaller) or 2" clear from the form for larger bars for exposed to weather or in contact w/ground. 3/4" for slabs joists and walls, #11 bars and smaller, not exposed to weather or ground. 1 1/2" to stirrups and ties for beams, columns, pedestals, not exposed to weather or ground.	<input type="checkbox"/>
Clean trenches, free of debris, rocks, deleterious material.	<input type="checkbox"/>
3/4" recessed edges supporting exterior masonry walls or alternate water stop method.	<input type="checkbox"/>
Vapor barrier when required by plans lapped 6". FBC 1907.1	<input type="checkbox"/>
Slab reinforced with 6"x 6" welded wire mesh (bright) lapped 6" min. FBC 1907.2	<input type="checkbox"/>
Required dowels for tie downs and columns	<input type="checkbox"/>
PVC pipe shall not share masonry cell with reinforcing.	<input type="checkbox"/>
Tie down dowels at both sides of masonry openings 3'-0" or wider. FBC 2121.2.2.2	<input type="checkbox"/>
Tie downs/reinforced masonry dowels splice not less than 40 bar diameters. FBC 2107.2.1	<input type="checkbox"/>

## INSPECTION GUIDELINES

Columns and tie column dowels as per plans, but not less than four #5 lapped 30 bar diameters. FBC 2121, FBC 2121.2.2.4	<input type="checkbox"/>
Starter columns in additions. FBC 2121.2.10	<input type="checkbox"/>
2" clearance for pipe passing under footing	<input type="checkbox"/>
Pipe through cast in place concrete sleeved w/ 1/2" annular space around the pipe or designed by P.E. or R.A.	<input type="checkbox"/>
Type, size, spacing and location of conduits / pipes embedded in concrete shall be as per approved drawings, ACI318 sect. 26.8	<input type="checkbox"/>



# INSPECTION GUIDELINES

## SLAB 006

Building permits 001 and 002

**Permit holder may use this code to request inspection for slabs supported on fill or grade and for structural slabs.**

If this is the first inspection, also refer to First Inspection checklist.

**Reminder:** a permit is required for soil improvement. In the absence of a building permit for a proposed building or structure that includes the soil improvement recommendations, a soil improvement permit is required. Refer to memorandum dated March 8, 1999.

Building permit and approved set of plans	<input type="checkbox"/>
Building permit on the card is the same as on the route	<input type="checkbox"/>
If this is not the first inspection, read inspection records, notes on permit card	<input type="checkbox"/>
Plumbing rough inspection approved (when applicable)	<input type="checkbox"/>
Type, size, spacing and location of conduits / pipes embedded in concrete shall be as per approved drawings, ACI318 sect. 26.8	<input type="checkbox"/>
<b>For slab supported on grade or compacted fill only</b>	
Collect certificate of termite. A "Partial Treatment Certification" means that the horizontal barrier has been applied. FBC 105.10, 1816	<input type="checkbox"/>
Collect compaction certificate. FBC 1803.5.8	<input type="checkbox"/>
Slab thickness per plans, minimum 3 ½ ". FBC 1907.1	<input type="checkbox"/>
Check grade stakes, chalk lines on walls, 1/2" x 4" asphalt expansion joints (per plans, otherwise recommend).	<input type="checkbox"/>
Vapor barrier when required by plans lapped 6". FBC 1907.1	<input type="checkbox"/>
Slab reinforced with 6"x 6" welded wire mesh (bright) lapped 6" min. at middle to upper 1/3 of slab.	<input type="checkbox"/>
<b>Structural slab on grade (over grade beams or piles) and elevated (upper floors)</b>	
Slab thickness, reinforcing steel size and spacing per plans	<input type="checkbox"/>
Tie down continuity from below & new dowels for columns and masonry walls above.	<input type="checkbox"/>
Tie downs/ reinforced masonry dowels splice 40 bar diameter. FBC 2107.2.1	<input type="checkbox"/>
Column dowel splice as per plans.	<input type="checkbox"/>



# INSPECTION GUIDELINES

## TIE BEAM/REINFORCING 005

Building permits 001 and 002

If this is the first inspection, also refer to First Inspection checklist.

Building permit and approved set of plans	<input type="checkbox"/>
Building permit on the card is the same as on the route	<input type="checkbox"/>
If this is not the first inspection, read inspection records, notes on permit card	<input type="checkbox"/>
Approved truss shop drawings when tie beams, beams and columns carry trusses being inspected. Write <b>"shop drawings at site"</b> on comment line	<input type="checkbox"/>
Truss layout on shop drawing is the same as permit plans. FBC 2319.17.2.1.1 Conduct inspection if discrepancies are minimal If approved with minimal discrepancies (disposition 043), add comment <b>"Revise plans for next inspection, shop dwgs. &amp; permit plans must match"</b> If disapproved: <b>"Revise plans, shop dwgs and permit plans must match"</b> .	<input type="checkbox"/>
Column size and reinforcement per plans. Reinforcement size, quantity, splices, and protection (cover) per permit plans	<input type="checkbox"/>
Tie Down and Tie Column size, location and reinforcement per plans, but minimum as per. FBC 2121.2.2	<input type="checkbox"/>
Reinforced masonry bar size spacing and splice per plans. No rebar shall share a cell with stack pipes.	<input type="checkbox"/>
Beam size, reinforcement, splices, reinforcement protection (cover) as per permit plans	<input type="checkbox"/>
Tie Beams size reinforcement per plans, but minimum as per. FBC 2121.2.3	<input type="checkbox"/>
Forms and cells free of debris.	<input type="checkbox"/>
Horizontal masonry reinforcement as per plans. Request holes if necessary. FBC 2121.1.6 & 2122.2.3	<input type="checkbox"/>
Correct bearing of lintels; check details on permit plans.	<input type="checkbox"/>
<b>Review the following with permit holder:</b>	<input type="checkbox"/>
Follow HIB-91 for truss storage, erection, setting, securing, and bracing	<input type="checkbox"/>
Wood members shall not be in direct contact with masonry or concrete except when naturally durable or preservative treated wood is used. FBC 2304.12, 2318.1.4.1	<input type="checkbox"/>
Special inspector required for reinforced masonry. MDCC Ch. 8. FBC 2122.2.4	<input type="checkbox"/>



# INSPECTION GUIDELINES

## ROOF/FLOOR TRUSS BRACING AND SHEATHING 072

Building permits 001 and 002

If this is the first inspection, also refer to First Inspection checklist.

Building permit and approved set of plans	<input type="checkbox"/>
Building permit on the card is the same as on the route	<input type="checkbox"/>
If this is not the first inspection, read inspection records, notes on permit card	<input type="checkbox"/>
OSHA approved ladder	<input type="checkbox"/>
Check fully filled cells (reinforced masonry and tie downs)	<input type="checkbox"/>
<b>Trusses</b>	
Identify trusses and girders in the truss shop drawings. Identify and highlight gravity and wind load reactions and bracing requirements on cut sheets.	<input type="checkbox"/>
Check typical strap, any special designed strap, connections truss to girder, girder-to-girder, jacks to girders, etc. FBC 2321	<input type="checkbox"/>
Hangers, hurricane clips and straps with Product Approval	<input type="checkbox"/>
Special truss-to-truss hangers engineered by truss manufacturer with bolt sizes, spacing, edge distances, etc.	<input type="checkbox"/>
Special wood to masonry/concrete connection by professional of record with bolt sizes, spacing, edge distances, etc. FBC 2321.5.2	<input type="checkbox"/>
Flat and floor trusses marked to show which side is to be placed up. FBC 2319.17.2.1.1(7)	<input type="checkbox"/>
Trusses grade mark 2319.17.2.2.and 2319.17.2.3	<input type="checkbox"/>
If truss span is 20' or less, 50% of top and bottom chord members together shall be grade-marked	<input type="checkbox"/>
If truss span is more than 20', 75% of top and bottom chord members together shall be grade-marked, and one marked web member per truss. FBC 2319.17.2.2.4	<input type="checkbox"/>
Manufactures stamp on each truss, at least 75% visible after erection. FBC 2319.17.2.3.2	<input type="checkbox"/>
Multiple member girders predrilled at plant to connect members with bolts. Holes for hanger bolts shall be drilled on site. FBC 2319.17.2.3.3	<input type="checkbox"/>
Truss bracing as per cut sheets and permitted plans. FBC 2319.17.2.1.8	<input type="checkbox"/>
Where a ceiling is attached directly to bottom chord or trusses, additional bracing members required for bottom chord. FBC 2319.17.1.2	<input type="checkbox"/>
Bottom chord bracing required at dropped ceiling location.	<input type="checkbox"/>
Trusses spaced at 24" c/c max unless additional perpendicular framing members at 24" c/c are provided. (Limited by the plywood maximum span)	<input type="checkbox"/>
Installation tolerances (out of plumb or place, straps more than 1/2" away from trusses, etc.).	<input type="checkbox"/>

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Wood wedges at valley trusses for proper contact	<input type="checkbox"/>
Repaired, cut or altered trusses only as designed by P.E., approved by designer of record and approved by plan review section. FBC 2319.17.2.1.2	<input type="checkbox"/>
Collect Special Inspector letter for erection of trusses with bottom chord longer than 35' or more than 6' overall height.	<input type="checkbox"/>
<b>Sheathing</b>	
<b>Floor sheathing</b>	
Fire rated assemblies as required per plans.	<input type="checkbox"/>
Plywood sub-flooring cont. over 2 or more spans. Face grain perpendicular to supports. Thickness and nailing as per permit documents but not less than required by FBC 2322.1.6	<input type="checkbox"/>
<b>Roof sheathing FBC 2322.2</b>	
Exposure I, 19/32" continuous over two or more spans with face grain perpendicular to the supports. APA stamp on interior face.	<input type="checkbox"/>
Plywood panels staggered with 1/8" clearance between panels.	<input type="checkbox"/>
Nailing as per permit plans but not less than 8d ring shank nails at 6" c/c at panel edges and intermediate supports. FBC 2322.2.5.	<input type="checkbox"/>
No over penetration of nails, no more than the thickness of the nail head.	<input type="checkbox"/>
From below check for shiners and that all valley sets are fully sheathed.	<input type="checkbox"/>
Non-combustible or fire-retardant sheathing in townhouses when fire rated wall between units stops at roof deck underside.	<input type="checkbox"/>
<b>Review the following with permit holder</b>	
No stucco shall be applied before the framing inspection 007	<input type="checkbox"/>
On wood framing construction, no exterior siding shall be applied before framing inspection 007	<input type="checkbox"/>





# INSPECTION GUIDELINES

## FRAMING/FIRESTOPPING/WINDOWS 007

## Building permits 001 and 002

If this is the first inspection, also refer to First Inspection checklist. Window inspection is performed at framing for subsidiary permit only. Window inspection result shall be recorded under the window permit number/card.

Building permit and approved set of plans	<input type="checkbox"/>
Building permit on the card is the same as on the route	<input type="checkbox"/>
If this is not the first inspection, read inspection records, notes on permit card	<input type="checkbox"/>
OSHA approved ladder	<input type="checkbox"/>
Partial trade approvals (only on large commercial jobs)	<input type="checkbox"/>
Handrail and guardrail (safeguard) per approved permit plans. Approved shop drawings shall match permit plans, otherwise revised plans required	<input type="checkbox"/>
Safeguard at abrupt differences in level (30" or more). FBC 1015, R312	<input type="checkbox"/>
Space between pickets must prevent passing of 4 3/8" dia object. FBC 1015, R312	<input type="checkbox"/>
Handrails required in single family residence: 4 or more risers, R311.7.8, ramps w/ 1:12 or more slope R311.8.3	<input type="checkbox"/>
Handrails on both sides of stairs and ramps. FBC 1011.11, 1012.8, <b>except</b> in single family residences handrail on one side R311.7.8	<input type="checkbox"/>
Handrail height 34" to 38". FBC 1014, R311.7.8	<input type="checkbox"/>
Handrail graspability. FBC 1014, R311.7.8	<input type="checkbox"/>
Check stair width, treads, risers and headroom as per plan. FBC 1011, R311.7	<input type="checkbox"/>
Treads and risers as per plans. FBC 1011.5, R311.7.3	<input type="checkbox"/>
20" x 30 " min. attic access with 30" headroom. FBC 1209.2, R807.1	<input type="checkbox"/>
Garage door attachment as per Product Approval. FBC 2410.4	<input type="checkbox"/>
Minimum ceiling height 7' single-family residences, 7'6" other occupancies. FBC 1003.2, R305.1	<input type="checkbox"/>
Firestops installation & spacing as per plans.	<input type="checkbox"/>
Draftstopping as per plans.	<input type="checkbox"/>

## INSPECTION GUIDELINES

<i>Wood framing</i>	
Size and spacing of studs in bearing and exterior walls as per permit plans but not less than 2x6 for exterior walls & 2x4 for interior walls unless designed by PE or RA. FBC 2318.1.1	<input type="checkbox"/>
Spacing of studs in bearing and exterior walls not more than 16" c/c unless as designed by PE or RA. FBC 2318.1.2	<input type="checkbox"/>
Sills and base plates attached to concrete w/ 1/2" diameter. Bolts with oversized washers spaced at 2 feet maximum, embedded 7" min unless as designed by PE or RA. FBC 2318.1.4	<input type="checkbox"/>
Double plate atop of stud bearing walls, lapped at each intersection of walls and partitions. FBC 2318.1.5.1	<input type="checkbox"/>
Joints lapped minimum 4 feet. FBC 2318.1.5.2	<input type="checkbox"/>
Stud walls and partition corners framed solid by no less than three studs. FBC 2318.1.6	<input type="checkbox"/>
Stud other than end-jointed lumber spliced only at points where lateral support is provided. FBC 2318.1.7	<input type="checkbox"/>
No notching allowed in studs that carry loads in excess of 75% of their capacity. FBC 2318.1.9.1	<input type="checkbox"/>
Notches to studs that carry loads 75% or less of their capacity not larger than one-third of the depth of the stud. FBC 2318.1.9.2	<input type="checkbox"/>
Metal tie no less than 1" by 1/8" on each side of plates cut to allow for vertical pipe installation. Metal tie nailed with no less than 2-16d or 3-8d nails at each end. FBC 2318.1.10.3	<input type="checkbox"/>
Headers on bearing walls as per permit plans. FBC 2318.1.11.1	<input type="checkbox"/>
Header or lintel over stud walls opening with 2" minimum nominal bearing. FBC 2318.1.11.2	<input type="checkbox"/>
Stud joining masonry/concrete walls, bolted with 1/2" diameter bolts with oversized washer at 4 feet max and embedded minimum 5" or as designed by R.A. or P.E. FBC 2318.1.12	<input type="checkbox"/>
Studs supporting wall hung plumbing fixtures min 2x4 at 16" c/c max or 2x6 at 24" c/c max.	<input type="checkbox"/>
Continuity of anchorage foundation to roof FBC 2321.1	<input type="checkbox"/>
Columns and post splices only designed by R.A. or P.E. FBC 2318.3.3. Columns and post size connections and location per permit plans	<input type="checkbox"/>
Joists/ rafters' size, spacing and connections per plans. Min. 3" bearing. FBC 2319	<input type="checkbox"/>
Joists and rafter bear on Product Control Approved saddle and fastened to masonry by a steel strap anchor embedded into a grout filled cell or concrete. FBC 2319.3.2.2	<input type="checkbox"/>
Floor joist butting into a header beam toenailed and with approved metal hanger providing min. 3" bearing to transmit the vertical load to the top of the header. Other approved means may be used (Product Approval or as designed by R.A. or P.E). FBC 2319.3.3	<input type="checkbox"/>
Stairs per permit plans and/or or approved shop drawings. Shop drawings approved by the design professional match the permit drawings. Otherwise permit plans must be submitted for revision and	<input type="checkbox"/>

## INSPECTION GUIDELINES

<p>approval.</p> <p style="text-align: center;"><b><i>Light gauge metal studs</i></b></p> <p>Size, gauge and spacing as per plans <span style="float: right;"><input type="checkbox"/></span></p> <p style="text-align: center;"><b><i>Windows and glass doors</i></b></p> <p>Windows and glass doors inspection must be recorded on the window permit number <span style="float: right;"><input type="checkbox"/></span></p> <p>Product approval for windows, glass doors and mullions. FBC 2410.4 <span style="float: right;"><input type="checkbox"/></span></p> <p>Check Product Approval number against the number on the permit plans <span style="float: right;"><input type="checkbox"/></span></p> <p>Use magnet for additional reinforcement of vertical members (e.g., sliding glass doors deeper than 6") <span style="float: right;"><input type="checkbox"/></span></p> <p>Emergency escape and rescue opening in sleeping room for new construction minimum dimensions: H=24", W=20", A=5 S.F. on grade level, A=5.7 S.F. above grade level, sill height = 44" FBC 1030 R310 <span style="float: right;"><input type="checkbox"/></span></p> <p>Replacement of windows in existing buildings, emergency escape and rescue opening requirements by date of construction <span style="float: right;"><input type="checkbox"/></span></p>	
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# INSPECTION GUIDELINES

## LATHING/DRYWALL 073

Building permits 001 and 002

If this is the first inspection, also refer to First Inspection checklist.

Building permit and approved set of plans	<input type="checkbox"/>
Building permit on the card is the same as on the route	<input type="checkbox"/>
If this is not the first inspection, read inspection records, notes on permit card	<input type="checkbox"/>
Water resistive barrier. FBC 2510.6	<input type="checkbox"/>
Metal and wire lath attachments and laps as per referenced ASTM Standards reference in FBC Ch. 25	<input type="checkbox"/>
Gypsum wallboard minimum 1/2 ". FBC 2508.1 Standard GA216	<input type="checkbox"/>
1/2" and 5/8" gypsum wallboard supported at 24" c/c maximum. FBC 2508.1 Standard GA216	<input type="checkbox"/>
Rating of gypsum wallboards used in fire rated assemblies. FBC 2508.1 Standard GA216	<input type="checkbox"/>
Hot dipped galv. steel studs & runners in fire resistant walls/partitions. FBC 2508.1 Standard GA216	<input type="checkbox"/>
Nails/screws attaching gypsum wallboard driven below the surface and spotted with finishing joint compound. FBC 2508.1 Standard GA216	<input type="checkbox"/>
Gypsum wallboard attached to metal members with self-drilling, self-tapping sheath metal screw. FBC 2508.1 Standard GA216	<input type="checkbox"/>
Gypsum wallboard screw spaced at 12" in metal studs & runners. FBC 2508.1 Standard GA216	<input type="checkbox"/>
Gypsum wallboard screw length in metal studs 7/8" in 1/2" board & 1" in 5/8" board. FBC 2508.1 Standard GA216	<input type="checkbox"/>
Wood framing supporting gypsum board min. 2" nominal thickness in the least dimension except for wood furring strips not less than 1" x 2". FBC 2508.1 Standard GA216	<input type="checkbox"/>
Garages separate from residence as per plans and in accordance with R302.6	<input type="checkbox"/>
Garages beneath habitable rooms separated not less than 5/8" type X gypsum board R302.6	<input type="checkbox"/>
Ducts in or though garages limited by R302.5.2	<input type="checkbox"/>



# INSPECTION GUIDELINES

## CHECK INSPECTOR LOG 043

The Threshold Inspector is responsible to inspect all structural elements and the envelope of a building.

Inspection will appear once a month	<input type="checkbox"/>
Before leaving in the morning, check for completion holds, permit requirements and any previous inspections	<input type="checkbox"/>
Check if construction/office trailer has been permitted and inspected	<input type="checkbox"/>
Information on inspection route matches permit card	<input type="checkbox"/>
Verify approved plans and applicable shop drawings on site	<input type="checkbox"/>
Verify approved threshold building affidavit and threshold plan onsite	<input type="checkbox"/>
Notate threshold inspector contact information in inspection comments	<input type="checkbox"/>
Meet with special (threshold) inspector, review permit holds, and building department procedures, document in log	<input type="checkbox"/>
Verify issuance of any subsidiary permits before work commences	<input type="checkbox"/>
Check for safety issues. i.e., guardrails on open stairs, balconies, etc.	<input type="checkbox"/>
Verify all work to date has been approved according to the approved plans and Code without substantial deviation if such deviation is encountered, the plans shall have been revised and approved before implementing the changes, the threshold inspector responds to the building official and has the same responsibilities as the building inspector employed by the County.	<input type="checkbox"/>
All threshold inspections must be timely logged on the threshold inspection log by the threshold inspector.	<input type="checkbox"/>
Perform the inspection of the work in progress the day of your visit; the purpose of your inspection is to ensure the threshold inspector fulfillment of his duties.	<input type="checkbox"/>
Note on the log the date, time, and result of your inspection as well as any comment or advice given to the contractor e.g., "Need to have County approved shop drawings before installation". Be explicit, remember follow-up and document.	<input type="checkbox"/>
In cases where the job progress is the same as the previous inspection, a result 051, "no progress" must be entered, if this result is entered twice, notify your supervisor.	<input type="checkbox"/>



# INSPECTION GUIDELINES

## TCO 030

## Building permits 001 and 002

Building permit and approved set of plans	<input type="checkbox"/>
Building permit on the card is the same as on the route	<input type="checkbox"/>
Certificate of termite treatment	<input type="checkbox"/>
Threshold inspector certificate, when required	<input type="checkbox"/>
Special inspector certificate, when required	<input type="checkbox"/>
Building envelope must be complete.	<input type="checkbox"/>
All interior work must be complete except for minor issues not involving life safety, means of egress, accessibility, and sanitary facilities.	<input type="checkbox"/>
For partial TCO identify the portions of the building approved under TCO. All the above applies for the part of the building being approved for TCO	<input type="checkbox"/>



# INSPECTION GUIDELINES

**FINAL 001**

**Building permits 001 and 002**

Building permit and approved set of plans	<input type="checkbox"/>
Building permit on the card is the same as on the route	<input type="checkbox"/>
Trade final inspections approved	<input type="checkbox"/>
Mandatory building inspections approved	<input type="checkbox"/>
Verify construction per plans	<input type="checkbox"/>
Verify garage door against Product Approval. Verify warning sign	<input type="checkbox"/>
Storm panels stored.	<input type="checkbox"/>
Door leading from garage to single family home R302.5.1	<input type="checkbox"/>
Stairs and railings per plans	<input type="checkbox"/>
Emergency escape and rescue opening in sleeping room for new construction minimum dimensions: H=24", W=20", A=5 S.F. on grade level A=5.7 S.F. above grade level, sill height = 44" FBC 1030, R310	
Safety glass type and location as per plans	<input type="checkbox"/>
Door hardware	<input type="checkbox"/>
Exterior caulking of windows and doors	<input type="checkbox"/>
	<input type="checkbox"/>
<b>Handicap accessibility</b>	
Single-family residences, bathroom door.	<input type="checkbox"/>
	<input type="checkbox"/>
<b>Other occupancies</b>	
Review all accessible requirements as shown on plans, including but not limited to:	
Accessible parking spaces FBC A502.2	<input type="checkbox"/>
Accessible parking space access FBC A502.3	<input type="checkbox"/>
Accessible parking signage FBC A502.6	<input type="checkbox"/>
Accessible route. FBC A402	<input type="checkbox"/>
Door and gate opening forces. FBC A404.2.9	<input type="checkbox"/>
Curb ramps. FBC A406	<input type="checkbox"/>
Ramps as part of accessible route as per plans. FBC A405	<input type="checkbox"/>
Accessible stairs as per plans. FBC A504	<input type="checkbox"/>
Maneuverability at all doorways. FBC A404.2.4	<input type="checkbox"/>

## INSPECTION GUIDELINES

Signage for rooms and spaces. FBC A703	<input type="checkbox"/>
Water closets and toilet compartments FBC A604	<input type="checkbox"/>
Grab bars in water closets FBC A604.5, 609	<input type="checkbox"/>
Restroom mirrors / dispensers. FBC A603.3 & 604.7	<input type="checkbox"/>
Drinking fountain height. FBC A602	<input type="checkbox"/>
Elevator operation and controls. FBC A407	<input type="checkbox"/>
Public telephone. FBC A704	<input type="checkbox"/>
<b><i>Pick up the following documents:</i></b>	
Certificate of termite treatment	<input type="checkbox"/>
Threshold inspector certificate, when required	<input type="checkbox"/>
Special inspector certificate, when required	<input type="checkbox"/>
Energy, Sound, and Impact Certificate	<input type="checkbox"/>
As built certificate for permits under the Code relief ordinance (amnesty)	<input type="checkbox"/>