

Miami-Dade Department of Regulatory and Economic Resources
CONCIERGE PLAN REVIEW REQUEST APPLICATION
 786-315-2388 - chat@miamidade.gov

APPLICANT CONTACT INFORMATION

NAME		COMPANY NAME		
ADDRESS		CITY	STATE	ZIP
PHONE	MOBILE	FAX		

PROJECT COORDINATOR INFORMATION

NAME	PHONE	EMAIL
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PROJECT INFORMATION

PROJECT NAME	PROPERTY OWNER'S NAME	FOLIO NUMBER
ADDRESS	CITY	STATE ZIP

MEETING TYPE REQUEST

<input type="checkbox"/> Presentation	<input type="checkbox"/> Pre-Submittal (Recommended) Plans at 80% Completion	<input type="checkbox"/> Submittal	<input type="checkbox"/> Rework Process Number(s)
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DISCIPLINE REQUESTED FOR MEETING Please check all that apply (fees assessed per discipline)

<input type="checkbox"/> Building	<input type="checkbox"/> Zoning	<input type="checkbox"/> Fire	<input type="checkbox"/> DERM Tanks	<input type="checkbox"/> DERM Industrial	<input type="checkbox"/> DERM Solid Waste
<input type="checkbox"/> Structural	<input type="checkbox"/> Impact Fees	<input type="checkbox"/> Fire Alarm	<input type="checkbox"/> DERM Flood	<input type="checkbox"/> DERM Coastal	<input type="checkbox"/> DERM Wetlands
<input type="checkbox"/> Mechanical	<input type="checkbox"/> Public Works	<input type="checkbox"/> Fire Sprinkler	<input type="checkbox"/> DERM Pre-Treatment	<input type="checkbox"/> DERM Paving & Drainage	<input type="checkbox"/> DERM Water Treatment
<input type="checkbox"/> Electrical	<input type="checkbox"/> Water & Sewer		<input type="checkbox"/> DERM Trees	<input type="checkbox"/> DERM Grease/Fog	<input type="checkbox"/> DERM Poll. Remediation
<input type="checkbox"/> Plumbing		<input type="checkbox"/> DERM Core	<input type="checkbox"/> DERM Asbestos	<input type="checkbox"/> DERM Air	<input type="checkbox"/> DERM Airport

LIST OF DESIGN PROFESSIONAL FOR THIS PROJECT (The below individuals must be in attendance at the meeting)

OWNER/OWNER'S AGENT	ELECTRICAL
ARCHITECTURAL	PLUMBING
STRUCTURAL	MECHANICAL
FIRE SUPPRESSION	FIRE ALARM

Occupancy Class: Assembly Business Educational Factory & Industrial Institutional Mercantile Storage Other

Type of Construction: I-A I-B II-A II-B III-A III-B IV V-A V-B

DESCRIPTION OF PROPOSED WORK (information required):

NUMBER OF STORIES	OVERALL BUILDING SQ. FT.	SQ. FT. TO BE REVIEWED
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PLEASE CHECK OFF THOSE THAT APPLY TO YOUR PROJECT	YES	NO
Is the building equipped with an automatic sprinkler system?	<input type="checkbox"/>	<input type="checkbox"/>
Does the building have a standpipe?	<input type="checkbox"/>	<input type="checkbox"/>
Does the building have a fire pump?	<input type="checkbox"/>	<input type="checkbox"/>
Does the building have a fire alarm?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, is the fire alarm pump new?	<input type="checkbox"/>	<input type="checkbox"/>
Will the project involve any air emissions or air pollution control devices (e.g. electrical generators, spray booths, bag houses, venting from dry cleaners, printing facilities)? (Air) . . .	<input type="checkbox"/>	<input type="checkbox"/>
Will the project include storage tanks or generate an industrial waste? (Tanks, Industrial)	<input type="checkbox"/>	<input type="checkbox"/>
Will the project be located or involve work within 500 feet of a wetland basin? (Wetland)	<input type="checkbox"/>	<input type="checkbox"/>
Will the project be on, adjacent, or within 500 feet of a currently, or formerly, contaminated site or landfill site? (Pollution Remediation)	<input type="checkbox"/>	<input type="checkbox"/>
Will the project involve any type of work in, on, over, or upon any tidal waters, bay bottom lands, or any wetlands supporting halophytic vegetation? (Coastal)	<input type="checkbox"/>	<input type="checkbox"/>
Are there any existing trees on site to be removed or relocated? (Trees)	<input type="checkbox"/>	<input type="checkbox"/>
Will the project be located or involve work within 500 feet of a designated Natural Forest Community (NFC)? (Trees)	<input type="checkbox"/>	<input type="checkbox"/>
Will the building be served by a potable water well? (Water Treatment)	<input type="checkbox"/>	<input type="checkbox"/>
Are you installing a new or changing an existing paving and drainage system? (Paving and Drainage)	<input type="checkbox"/>	<input type="checkbox"/>
Will the project require interior/exterior demolition or total building demolition? (Asbestos)	<input type="checkbox"/>	<input type="checkbox"/>
Are you adding/improving any parking space, driveway, sidewalk, walkway ramp?	<input type="checkbox"/>	<input type="checkbox"/>
Has the site obtain Zoning Approval?	<input type="checkbox"/>	<input type="checkbox"/>
Are you currently going through the Platting process?	<input type="checkbox"/>	<input type="checkbox"/>